Announcement of Solicitation

TV Center Control Room Renovation
Brooklyn College
Project No. BY019/020-010

Provide all labor, material and equipment required to renovate the control and equipment rooms of the Brooklyn College TV Center located in the basement of Whitehead Hall. Work includes: demolition of existing space; provision of new partitions, ceiling, interior doors, windows and finishes; provision of new HVAC system air distribution equipment; and provision of new electrical equipment.

There will be one contract awarded for the work: General Construction Contract estimated at $925,000. Contract Term: 140 CCD.

A mandatory site visit & pre-bid meeting has been scheduled for 10:00 AM, Wednesday, February 15, 2012 at Brooklyn College, Chiller Plant, Facilities Office – 2nd Floor, 2900 Bedford Avenue, Brooklyn, NY 11210. Bidders must attend & subcontractor attendance is recommended. Bidders not attending will be disqualified & subsequent bids will be found non-responsive.

Bidder is to: submit the Bid, executed & sworn; obtain and maintain throughout the term of the Contract, all required licenses, permits, certificates, insurances, performance and payment bonds, and agency sign-offs to perform the Contract; demonstrate that it is an organization doing business for a minimum of three years prior to the Bid Opening Date; provide Bid Security – either a 10 percent Bid Bond or a 3 percent certified check; attend the mandatory site visit and pre-bid meeting; provide a project & reference list demonstrating it has satisfactorily completed at least three different contracts for projects for general construction work of similar value, size and scope, within the three years prior to the Bid Opening Date; demonstrate its financial viability; submit NYS Procurement Lobbying Act disclosure form, MWBE Utilization Plan, EEO Policy Statement, EEO Staffing Plan, NYS Vendor Responsibility Questionnaire & Attachments and Vendor Disclosure Forms; provide any other information and documents specified in the Bid Documents; provide a $10.00 non-refundable fee for the Bid Documents CD via a company check or money order made payable to CUNY (CD will be shipped upon receipt of payment and shipping account information. MBE GOAL: 9 percent; WBE GOAL: 6 percent.
See the Bid Documents for a complete description of the project scope, bid requirements, schedule and procedures.

The selection of a vendor and submission of additional information, if any, will be made consistent with applicable laws and procedures. This project is governed by the NYS Procurement Lobbying Act set forth in State Finance Law Sections 139-j and 139-k. The designated agency contacts for this project are Ines Eden and Michelle Bent, Procurement Services Office.

**Bid Due** by Monday, March 5, 2012 at 11:00 AM at CUNY, Procurement Services Office, 555 West 57th Street, 11th Floor, Room 1142, New York, NY 10019. Late bids will not be opened.

**Location:** Bid Documents are to be picked up and delivered to the address below. Proper identification such as a driver’s license or passport will be required at the lobby entrance to 555 West 57th Street.

**Contact:**
Ines Eden  
City University of New York (CUNY)  
Procurement Services Office  
555 West 57th Street, 11th Floor, Room 1142  
New York, NY 10019  
(646) 758-7882  
(212) 541-0168 Fax  
[CUNY.Buils@mail.cuny.edu](mailto:CUNY.Buils@mail.cuny.edu)  
[www.cuny.edu/constructionsolicitations](http://www.cuny.edu/constructionsolicitations)

**Bids will be opened** at CUNY’s Offices located at 555 West 57th Street, 10th Floor Conference Room, New York, NY 10019 on Monday, March 5, 2012 at 11:30 AM.