

**MEMORANDUM**

**TO:** Chief Academic Officers  
**FROM:** Alexandra W. Logie, Executive Vice Chancellor and University Provost  
**SUBJECT:** Dual Majors  
**DATE:** March 16, 2010

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I am writing to bring to your attention the need for colleges awarding undergraduate degrees to students in dual majors to use the proper award designation. As you know, all awards must match the existing degree programs in the NYSED's Inventory of Registered Programs for that institution.

For example, if a college has only a BA in Biology registered, it cannot award the student a BS in Biology. The same regulation must also be followed in case of dual majors. For example, a student meeting the requirements for a dual major in Computer Science (BS) and Math (BA) cannot be awarded a BA in Computer Science.

Should it become necessary to create a new registration with a different type of degree award, e.g. adding a BS in Biology based on an underlying BA in Biology curriculum, such registration action can be requested via the Chancellor's University Report. Please feel free to contact Dr. Ekaterina Sukhanova (212-794-5699) in the Office of Academic Affairs for guidance. Thank you.

c.c. Academic Council