Announcement of Solicitation

Broadcast Studio Renovations
Hunter College
Project No. HU021-008

Provide all labor, material and equipment required for the coordination and remediation for high ambient noise in the school’s 4th Floor Broadcast Studio. Work to include HVAC installation (ductwork); provide new Electrical equipment and architectural finishes. The estimated cost of construction is between $325,000 and $425,000.

A mandatory pre-bid meeting and site visit has been scheduled for 10:00 A.M., Tuesday, July 23, 2013 at Hunter College, 695 Park Avenue, New York, NY. Bidders will meet in the West building lobby. Bidders must attend & subcontractor attendance is recommended. Bidders not attending will be disqualified & subsequent bids will be found non-responsive.

Bidder is to submit the Bid, executed & sworn; obtain and maintain throughout the term of the Contract, all required licenses, certificates and insurance, performance and payment bonds and agency sign-offs to perform the Contract; demonstrate that it is an organization doing business for a minimum of three (3) years prior to the Bid Opening Date; Bid Security - 10 percent Bid Bond or a 3 percent Certified check; attend the mandatory pre-bid conference and site visit; provide a project reference list demonstrating it has satisfactorily completed work from at least three (3) different prior contracts similar in size, scope and nature and completed within the past three (3) years prior to the bid opening date; demonstrate its financial viability; submit NYS Procurement Lobbying Act disclosure form, MWBE Utilization Plan, EEO Policy Statement, EEO Staffing Plan, NYS Vendor Responsibility Questionnaire & Attachments and Vendor Disclosure Forms; provide any other information and documents specified in the Bid Documents; provide a $10.00 non-refundable fee for the Bid Documents CD via a company check or money order made payable to CUNY (CD will be shipped upon receipt of payment and shipping account information. MBE GOAL: 12 percent; WBE GOAL: 8 percent

See the Bid Documents for a complete description of the project scope, bid requirements, schedule and procedures.
The selection of a vendor and submission of additional information, if any, will be made consistent with applicable laws and procedures. This project is governed by the NYS Procurement Lobbying Act (PLA) set forth in State Finance Law Sections 139-j and 139-k. The designated agency contact for this project is Michelle Bent, Contracts Dept.

**Bids Due** by Wednesday, August 7, 2013 at 11:00 AM at CUNY, Procurement Services Office, 555 West 57th Street, 11th Floor, Room 1136, New York, NY 10019. Late bids will not be opened.

Location: Bid Documents are to be picked up and delivered to the address below. Proper identification such as a driver’s license or passport will be required at the lobby entrance to 555 West 57th Street.

**Contact:** Michelle Bent  
City University of New York (CUNY)  
Procurement Services Office  
555 West 57th Street, 11th Floor, Room 1136  
New York, NY 10019  
(646) 758-7882  
(212) 541-0168 Fax  
CUNY.Builds@mail.cuny.edu  
www.cuny.edu/cunybuilds

**Bids will be opened** at CUNY’s Offices located at 555 West 57th Street, 10th Floor Conference Room, New York, NY 10019 on Wednesday, August 7, 2013 at 11:30 AM.