Institutional Characteristics 2004-05

Part A - Educational Offerings

1. Which of the following types of instruction/programs are offered by your institution? [Check one or more]

- [X] Occupational, may lead to a certificate, degree, or other formal award
- [X] Academic, leading to a certificate, degree, or diploma
- [ ] Recreational or avocational (leisure) programs
- [X] Adult basic or remedial instruction or high school equivalency
- [ ] Secondary (high school)
Part A - Mission Statement

2. Please enter your institution's mission statement or a web address (URL) where your mission statement can be found. Mission statements provided manually must be limited to 2,000 characters or less. If your mission statement is lengthy but available electronically, please provide the web address in the space provided. The mission statement will be available to the public on the College Opportunities On-Line (IPEDS COOL) website.

Mission Statement URL: http://www.bmcc.cuny.edu

Mission Statement

1. What is your institutional control or affiliation?
   - Public - Specify
     - Primary control
     - Secondary control (if applicable)
     - City ▼
     - No selection ▼
   - Private for-profit
   - Private not-for-profit independent (no religious affiliation)
   - Private not-for-profit religious affiliation - Specify
     - No selection ▼

2. What award levels are offered by your institution? (One academic year equals 30 semester credit hours or its equivalent, or 900 contact or clock hours, or 45 quarter credit hours.) [Check all that apply]

   **Award Level**
   **BELOW THE BACCALAUREATE:**
   1. □ Postsecondary award, certificate, or diploma of less than one academic year (less than 900 contact or clock hours or 30 semester or trimester credit hours or 45 quarter credit hours)
   2. □ Postsecondary award, certificate, or diploma of at least one but less than two academic years (at least 900 but less than 1,800 contact or clock hours, or at least 30 but less than 60 semester or trimester credit hours, or at least 45 but less than 90 quarter credit hours)
   3. □ Associate's degree
   4. □ Postsecondary award, certificate, or diploma of at least two but less than four academic years (at least 1,800 but less than 3,600 contact or clock hours, or at least 60 but less than 120 semester or trimester credit hours, or 90 but less than 180 quarter credit hours)

   **BACCALAUREATE AND ABOVE:**
   5. □ Bachelor's degree or equivalent
   6. □ Postbaccalaureate certificate
   7. □ Master's degree
   8. □ Post-master's certificate
   9. □ Doctor's degree
   10. □ First-professional degree
   11. □ First-professional certificate (Post-degree)
   12. □ Other; please specify in the Caveats box

   **CAVEATS**
3. What is the predominant calendar system at the institution? [Choose one]

**Standard academic terms**
Checking one of these systems determines that your institution will provide Graduation Rates data based on a FALL COHORT and student charges based on a FULL ACADEMIC YEAR

- ☐ Semester
- ☐ Quarter
- ☐ Trimester
- ☐ 4-1-4 or similar plan
- ☐ Other academic calendar

**Other calendar system**
Checking one of the following determines that your institution will provide Graduation Rates data based on a FULL YEAR COHORT and student charges data will be requested by PROGRAM.

- ☐ Differs by program
- ☐ Continuous basis (every 2 weeks, monthly, or other period)
4. Does your institution enroll any of the following types of students?
Include all levels that your institution offers, even if there are no students currently enrolled at that level.

The answers to these questions determine which screens will be generated for reporting academic year tuition charges, and for reporting Fall Enrollment during the Winter and Spring collections. Additionally, checking Yes for full-time, first-time, degree/certificate-seeking undergraduate students determines that your institution must report pricing information for these students (on the IC survey) and Student Financial Aid information in the Spring collection. Checking No for full-time, first-time students institutions will not be asked to report their admission policy in Part C. The reported full- and part-time 2003 Fall Enrollment counts are provided for your reference.

<table>
<thead>
<tr>
<th>Enrollment</th>
<th>FT PY Enrollment</th>
<th>PT PY Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate (academic or occupational programs)</td>
<td>○ No ○ Yes</td>
<td>11,183 ○ No ○ Yes</td>
</tr>
<tr>
<td>First-time, degree/certificate-seeking undergraduate</td>
<td>○ No ○ Yes</td>
<td>2,840 ○ No ○ Yes</td>
</tr>
<tr>
<td>Graduate</td>
<td>○ No ○ Yes</td>
<td>○ No ○ Yes</td>
</tr>
</tbody>
</table>

5. For academic year 2001-02, did your institution enroll any full-time, first-time students?
If you answer Yes to this question, you will be required to provide Graduation Rates data for 2001-02 in the Spring collection. If you answer No to this question, please indicate the reason you are not required to report Graduation Rates for the cohort year requested. If you reported any full-time, first-time degree/certificate-seeking students on the 2001-02 Enrollment survey, the data will be preloaded below.

- ○ No
  - □ This institution did not enroll full-time, first-time degree/certificate-seeking students.
  - □ This institution was not in operation in 2001-02.
- ○ Yes

Cohort from 2001-02 Enrollment of full-time, first-time degree/certificate-seeking students (GRS Cohort)

2,686
Institution: CUNY BOROUGH OF MANHATTAN COMMUNITY COLLEGE (190521)       User ID: 36C0026

Part B - Organization and Accreditation - Accreditation

6. This institution is accredited by the following accrediting agency(ies). [Check all that apply]
   - ☑ National institutional or specialized accrediting agency
   - ☑ Regional accrediting agency - Specify
     Middle States Assoc. of Colleges and Schools, Comm. on Higher Ed.
   - ☑ State accrediting or approval agency
   - ☐ Not applicable

7. Is this institution or any of its programs, departments, or schools currently accredited by any of the accrediting agencies recognized by the Secretary, U.S. Department of Education, which are on the list of National Institutional and Specialized Accrediting Bodies?
   - ☐ Yes  List of Accrediting Bodies
   - ☑ No
Part B - Organization and Accreditation

National League for Nursing Accrediting Commission

☐ Nursing (ADNUR) - Associate degree programs
Part C - Admission Requirements and Services - Open Admission

1. Does your institution have an open admission policy for all or most entering first-time degree/certificate-seeking undergraduate-level students?

   If you answer No to this question you will be expected to answer additional questions (C2, C3, and C4) on your admissions procedures.

   ☐ Yes
   ☐ No

CAVEATS
Part C - Admission Requirements and Services - Special Learning Opportunities

5. Does your institution accept any of the following? [Check all that apply]

- [✓] Dual credit (college credit earned while in high school)
- [ ] Credit for life experiences
- [✓] Advanced placement (AP) credits
- [ ] None of the above

6. What types of special learning opportunities are offered by your institution? [Check all that apply]

- [ ] Accelerated programs
- [✓] Cooperative (work-study) programs
- [✓] Distance learning opportunities
- [✓] Dual enrollment
- [ ] ROTC
  - [ ] Army
  - [ ] Navy
  - [ ] Air Force
- [✓] Study abroad
- [✓] Weekend college
- [ ] Teacher certification (below the postsecondary level)
  - [ ] Students can complete their preparation in certain areas of specialization
  - [ ] Students must complete their preparation at another institution for certain areas of specialization
  - [ ] This institution is approved by the state for the initial certification or licensure of teachers
- [ ] None of the above
Part C - Admission Requirements and Services - Student Services

8. Which of the following selected students services are offered by your institution? [Check all that apply]

- Remedial services
- Academic/career counseling services
- Employment services for current students
- Placement services for program completers
- On-campus day care for children of students
- None of the above

9. Does your institution have its own library or are you financially supporting a shared library with another postsecondary education institution?

- Have our own library
- Do not have our own library but contribute financial support to a shared library
- Neither of the above
Part D - Student Charges - Application Fees

1. Is an application fee for admission required by your institution?

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yes - Indicate amount of application fee</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Amount</th>
<th>Prior year</th>
</tr>
</thead>
<tbody>
<tr>
<td>50</td>
<td>50</td>
</tr>
</tbody>
</table>
Part D - Student Charges Questions

3. Are all full-time, first-time degree/certificate-seeking students required to live on campus or in institutionally-controlled housing?
   If you answer Yes to this question, you will be expected to specify a housing capacity, and to report room and board charges, or a comprehensive fee.
   ☐ No
   ☐ Yes

4. Does your institution charge different tuition for in-district, in-state, or out-of-state students?
   If you answer Yes to this question, you will be expected to report tuition amounts for in-district, in-state, and out-of-state students.
   ☐ No
   ☐ Yes

5. Does your institution offer institutionally-controlled housing (either on or off campus)?
   If you answer Yes to this question, you will be expected to specify a housing capacity, and to report a room charge or a combined room and board charge (D12 and D13).
   ☐ No
   ☐ Yes
   Specify housing capacity for academic year 2004-05.

6. Do you offer board or meal plans to your students?
   If you answer Yes to this question, you will be expected to report a board charge or combined room and board charge (D12 and D13).
   ☐ No
   ☐ Yes - Number of meals per week in the maximum meal plan offered
   ☐ Yes - Number of meals per week can vary (for example, student receives a meal card and charges meals against the card)
Part D - Undergraduate Student Charges

7. Charges to full-time undergraduate students for the full academic year 2004-05

<table>
<thead>
<tr>
<th></th>
<th>In-district</th>
<th>Prior year</th>
<th>In-state</th>
<th>Prior year</th>
<th>Out-of-state</th>
<th>Prior year</th>
</tr>
</thead>
<tbody>
<tr>
<td>All full-time undergraduates</td>
<td>2,800</td>
<td>2,800</td>
<td>2,800</td>
<td>2,800</td>
<td>4,560</td>
<td>4,560</td>
</tr>
<tr>
<td>Average tuition</td>
<td>2,800</td>
<td>2,800</td>
<td>2,800</td>
<td>2,800</td>
<td>4,560</td>
<td>4,560</td>
</tr>
<tr>
<td>Required fees</td>
<td>240</td>
<td>240</td>
<td>240</td>
<td>240</td>
<td>240</td>
<td>240</td>
</tr>
</tbody>
</table>

Comprehensive fee

Report a comprehensive fee only if tuition/room/board charges cannot be separated.

8. Per credit hour charge for part-time undergraduate students

<table>
<thead>
<tr>
<th></th>
<th>In-district</th>
<th>Prior year</th>
<th>In-state</th>
<th>Prior year</th>
<th>Out-of-state</th>
<th>Prior year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per credit hour charge</td>
<td>120</td>
<td>120</td>
<td>120</td>
<td>120</td>
<td>190</td>
<td>190</td>
</tr>
</tbody>
</table>
Part D - Student Charges - Price of Attendance

13. Price of attendance for full-time, first-time undergraduate students:

Please enter the amounts requested below. These data will be made available to the public on the IPEDS COOL (College Opportunities On-Line) Web site. Data for prior years may be corrected. If your institution participates in any Title IV programs (Pell, Stafford, etc.), you must complete all information for the current year. Leave items that do not apply blank and the system will fill in as "not applicable" or indicate that more information is needed. Estimates of expenses for books and supplies, room and board, and other expenses are those used by your financial aid office for determining financial need. Report comprehensive fee only if tuition/room/board charges cannot be separated.

<table>
<thead>
<tr>
<th>Charges for full academic year</th>
<th>2002-03</th>
<th>2003-04</th>
<th>2004-05</th>
</tr>
</thead>
<tbody>
<tr>
<td>Published student charges:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition and required fees:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>In-district</td>
<td>2,740</td>
<td>3,040</td>
<td>3,040</td>
</tr>
<tr>
<td>In-state</td>
<td>2,740</td>
<td>3,040</td>
<td>3,040</td>
</tr>
<tr>
<td>Out-of-state</td>
<td>3,316</td>
<td>4,800</td>
<td>4,800</td>
</tr>
<tr>
<td>On campus room and board</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>OR Comprehensive fee</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>In-district</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>In-state</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Out-of-state</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Books and supplies</td>
<td>692</td>
<td>759</td>
<td>798</td>
</tr>
<tr>
<td>On campus:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other expenses</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Off campus (not with family):</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Room and board</td>
<td>6,619</td>
<td>6,796</td>
<td>6,971</td>
</tr>
<tr>
<td>Other expenses</td>
<td>3,882</td>
<td>4,090</td>
<td>4,136</td>
</tr>
<tr>
<td>Off campus (with family):</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other expenses</td>
<td>3,245</td>
<td>3,390</td>
<td>3,387</td>
</tr>
</tbody>
</table>

CAVEATS
Institution: CUNY BOROUGH OF MANHATTAN COMMUNITY COLLEGE (190521)  User ID: 36C0026

Part E - Additional Information - Athletic Association

1. Is this institution a member of a national athletic association?
   - [ ] No
   - [ ] Yes - Check all that apply
     - [ ] National Collegiate Athletic Association (NCAA)
     - [ ] National Association of Intercollegiate Athletics (NAIA)
     - [x] National Junior College Athletic Association (NJCAA)
     - [ ] National Small College Athletic Association (NSCAA)
     - [ ] National Christian College Athletic Association (NCCAA)
     - [ ] Other

2. If this institution is a member of the NCAA or NAIA, specify the conference FOR EACH SPORT using the droplist.

<table>
<thead>
<tr>
<th>Sport</th>
<th>NCAA or NAIA member</th>
<th>Conference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Football</td>
<td>[ ] No</td>
<td>[ ] Yes-Specify</td>
</tr>
<tr>
<td></td>
<td>[ ] Yes-Specify</td>
<td>No selection</td>
</tr>
<tr>
<td>Basketball</td>
<td>[ ] No</td>
<td>[ ] Yes-Specify</td>
</tr>
<tr>
<td></td>
<td>[ ] Yes-Specify</td>
<td>No selection</td>
</tr>
<tr>
<td>Baseball</td>
<td>[ ] No</td>
<td>[ ] Yes-Specify</td>
</tr>
<tr>
<td></td>
<td>[ ] Yes-Specify</td>
<td>No selection</td>
</tr>
<tr>
<td>Cross country and/or track</td>
<td>[ ] No</td>
<td>[ ] Yes-Specify</td>
</tr>
<tr>
<td></td>
<td>[ ] Yes-Specify</td>
<td>No selection</td>
</tr>
</tbody>
</table>

3. Did your institution offer athletically-related aid to ANY students in academic year 2003-04?
   *If you answer Yes to this question, you will be provided with screens to report the total number of students that received athletically-related student aid during the 2003-04 academic year (Section V of the Graduation Rates survey).*
   - [ ] No.
   - [ ] Yes.
Part E - Additional Information - Salary and Staff

5. Does your institution have 15 or more full-time employees?
If you answer Yes to this question, you will be required to provide Fall Staff data during the Winter collection.

☐ No
☐ Yes

6. Do ALL of the instructional faculty at your institution fall into any of the following categories?
If you answer Yes to any of the questions below, the Salaries survey is not applicable to your institution. You will NOT be required to report Salaries data during the Winter collection.

☐ No ☐ Yes Are ALL of the instructional faculty employed on a part-time basis?
☐ No ☐ Yes Are ALL of the instructional faculty military personnel?
☐ No ☐ Yes Do ALL of the instructional faculty contribute their services (e.g., members of a religious order)?
☐ No ☐ Yes Do ALL of the instructional faculty teach pre-clinical or clinical medicine?