Announcement of Solicitation
The City University Construction Fund
Roof Replacement
Borough of Manhattan Community College
Project No. MC141-009

Provide all labor, material and equipment required for Roof Replacement at Borough of Manhattan Community College, located at 199 Chambers Street, New York, New York. Work includes: removal and replacement of existing roofing system, drain replacement, structural steel installation, flashing replacement and railing installation at subject premises. The Roof membrane is a two ply SBS modified bituminous roof system, one ply smooth base sheet and one ply white surface cap sheet.

There will be only one contract awarded for the work. No sub-contracting of the roofing work itself will be allowed under the contract. The contract value is estimated at between $3 million and $4 million. The contract term is 300 CCD. The successful Bidder is to coordinate work areas, schedules and sequences with CUNY to minimize disruption of school schedules.

A mandatory site visit & pre-bid meeting has been scheduled for 10:00 AM, Wednesday, June 5, 2013 at Borough of Manhattan Community College, 199 Chambers Street, Richard Harris Terrace – 2nd Floor, New York, NY 10007. Bidders not attending will be disqualified & subsequent bids will be found non-responsive. Bidders’ subcontractors & suppliers are encouraged to attend as are other interested subcontractors & suppliers.

All Bidder questions must be submitted in writing by 4:00PM on Monday, June 10, 2013 to Michelle Bent either by email, fax or postal mail to the address below.

The Bidder shall: submit the Bid, executed & sworn; obtain and maintain throughout the term of the Contract, all required licenses, permits, certificates, insurances, performance and payment bonds, and agency sign-offs to perform the Contract; provide Bid Security – either a 10 percent Bid Bond or a 3 percent certified check; demonstrate that it is an organization doing business for a minimum of five (5) years prior to the Bid Opening Date with at least five (5) years of successful experience in the installation of SBS modified bituminous and liquid applied roof systems; as of the Bid Opening Date, it is certified by Siplast and/or Soprema roofing system. The Bidder shall provide references for at least five (5) modified bitumen roof replacement projects of a minimum of 20,000 sq. ft. (public or private). Two (2) of the five (5) replacement projects shall have been self-performed with written documentation from the roof manufacturer within ten (10) years of the Bid Opening Date. The Bidder shall demonstrate that the job supervisor or crew chief and at least one of the members of the roofing crew have installed at least five (5) bitumen roofs with liquid applied components similar to the specified roofing systems.
The Bidder is also to: demonstrate its financial viability; submit the requisite NYS Procurement Lobbying Act Disclosure Form, MWBE & EEO forms; on request submit the NYS Vendor Responsibility Questionnaire & Attachments and Vendor Disclosure Forms; provide any other information and documents specified in the Bid Documents; provide a $10.00 non-refundable fee for the Bid Documents CD via a company check or money order only made payable to CUNY (CD will be provided or shipped upon receipt of payment and shipping account information). See the Bid Documents for a complete description of the project scope, bid requirements, schedule and procedures.

**MBE GOAL: 12%; WBE GOAL: 8%.**

The selection of a successful Bidder and submission of additional information, if any, will be made consistent with applicable laws and procedures. This project is governed by the NYS Procurement Lobbying Act set forth in State Finance Law Sections 139-j and 139-k. The designated agency contact for this project is Michelle Bent, Procurement Services Office.

Bid documents will be available starting at 12:00 Noon on Monday, May 20, 2013, at the address below.

Bids are due by Thursday, June 20, 2013 at 11:00 AM at CUNY, Procurement Services Office, 555 West 57th Street, 11th Floor, Room 1136, New York, NY 10019. Late bids will not be opened.

Bids will be opened at CUNY’s Offices located at 555 West 57th Street, 10th Floor Conference Room, New York, NY 10019 on Thursday, June 20, 2013 at 11:30 AM.

Location: Bid Documents are to be picked up and delivered to the address below. Proper identification such as a driver’s license or passport will be required at the lobby entrance to 555 West 57th Street.

Contact: Michelle Bent
CUNY Procurement Services Office
555 West 57th Street, 11th Floor, Room 1136
New York, NY 10019
Phone: (646) 758-7882; Fax: (212) 541-0168
Email: CUNY.Builds@mail.cuny.edu
Website: [www.cuny.edu/cunybuilds](http://www.cuny.edu/cunybuilds)