Announcement of Solicitation
The City University Construction Fund
Roof Replacement
Borough of Manhattan Community College
Project No. MC141-009

Provide all labor, material and equipment required for Roof Replacement at Borough of Manhattan Community College, located at 199 Chambers Street, New York, New York. Work includes: removal and replacement of existing roofing system, drain replacement, structural steel installation, flashing replacement and railing installation at subject premises.

There will be only one contract awarded for the work. No sub-contracting of the roofing work itself will be allowed under the contract. The contract value is estimated at between $3 million and $4 million. The contract term is 300 CCD. The successful Bidder is to coordinate work areas, schedules and sequences with CUNY to minimize disruption of school schedules.

A mandatory site visit & pre-bid meeting has been scheduled for 10:00 AM, Wednesday, June 20, 2012 at Borough of Manhattan Community College, 199 Chambers Street, Lecture Hall N-404, New York, NY 10007. Bidders not attending will be disqualified & subsequent bids will be found non-responsive. Bidders’ subcontractors & suppliers are encouraged to attend as are other interested subcontractors & suppliers.

All Bidder questions must be submitted in writing by 5:00PM on Monday, June 25, 2012 to Ines Eden either by email, fax or postal mail to the address below.

The Bidder is to: submit the Bid, executed & sworn; obtain and maintain throughout the term of the Contract, all required licenses, permits, certificates, insurance, performance and payment bonds, and agency sign-offs to perform the Contract; provide Bid Security – either a 10 percent Bid Bond or a 3 percent certified check; demonstrate that it is an organization doing business for a minimum of five (5) years prior to the Bid Opening Date; demonstrate that, as of the Bid Opening Date, it is certified by the roof manufacturer to install the modified bituminous membrane roof system (Refer to Section 075200 – Quality Assurance). The Roof membrane is a two ply SBS modified bituminous roof system, one ply smooth base sheet and one ply granular surfaced cap sheet. The Bidder is also to: demonstrate that it is a firm with at least five (5) years of successful experience in the installation of the Soprema and Siplast or equivalent for the specified roofing system (Refer to Section 01400 – Definitions and Section 075200- Installer Certification); provide references for at least ten (10) similar type and size roof replacement projects (public or private) that it has successfully self-performed with written documentation from the roof manufacturer (Refer to Section 075200 B.3) within ten (10) years of the Bid Opening Date; demonstrate that it has an office with warehouse, and a permanent roofing crew certified by the roofing system manufacturer.
The Bidder is also to: demonstrate its financial viability; submit the requisite NYS Procurement Lobbying Act Disclosure Form, MWBE & EEO forms; on request submit the NYS Vendor Responsibility Questionnaire & Attachments and Vendor Disclosure Forms; provide any other information and documents specified in the Bid Documents; provide a $10.00 non-refundable fee for the Bid Documents CD via a company check or money order made payable to CUNY (CD will be provided or shipped upon receipt of payment and shipping account information). See the Bid Documents for a complete description of the project scope, bid requirements, schedule and procedures.

**MBE GOAL: 12%; WBE GOAL: 8%.**

The selection of a successful Bidder and submission of additional information, if any, will be made consistent with applicable laws and procedures. This project is governed by the NYS Procurement Lobbying Act set forth in State Finance Law Sections 139-j and 139-k. The designated agency contacts for this project are Ines Eden and Michelle Bent, Procurement Services Office.

Bid documents will be available starting at 12:00 Noon on Monday, June 4, 2012, at the address below.

Bids are due by Thursday, July 19, 2012 at 11:00 AM at CUNY, Procurement Services Office, 555 West 57th Street, 11th Floor, Room 1142, New York, NY 10019. Late bids will not be opened.

Bids will be opened at CUNY’s Offices located at 555 West 57th Street, 10th Floor Conference Room, New York, NY 10019 on Thursday, July 19, 2012 at 11:30 AM.

Location: Bid Documents are to be picked up and delivered to the address below. Proper identification such as a driver’s license or passport will be required at the lobby entrance to 555 West 57th Street.

Contact: Ines Eden  
CUNY Procurement Services Office  
555 West 57th Street, 11th Floor, Room 1142  
New York, NY 10019  
Phone: (646) 758-7882 ; Fax: (212) 541-0168  
Email: CUNY.Builds@mail.cuny.edu  
Website: www.cuny.edu/cunybuilds