Announcement of Solicitation

TV Center Control Room
Broadcast Television Equipment
Systems Integrator
Brooklyn College
Project No. BY019/020-010

Provide all labor, material and equipment required for a complete and functioning television production systems integration including: equipment purchase, detailed systems engineering, installation, testing and training within the renovated rooms of the Television Center in the basement of Whitman Hall at Brooklyn College. All work specified including equipment installation, including testing and inspection shall be fully completed by September 30, 2013. Some of the specified equipment items have been approved as a single-source and therefore substitutions or approved equal equipment will not be allowed on these specific items. Technical specifications are contained in Volume II, Part XI of the Bid Documents.

There will be one contract awarded for the work estimated at $1,500,000 and $1,800,000. Contract Term: 152 CCD.

A mandatory site visit & pre-bid meeting has been scheduled for 10:00 AM, Thursday, February 21, 2013 at Brooklyn College, Chiller Plant, Facilities Office – 2nd Floor, 2900 Bedford Avenue, Brooklyn, NY 11210. Bidders must attend & subcontractors’ and suppliers’ attendance is recommended. Bidders not attending will be disqualified & subsequent bids will be found non-responsive.

Bidder is to: submit the Bid including Unit Prices, Equipment List Breakout, executed & sworn; obtain and maintain throughout the term of the Contract, all required licenses, permits, certificates, insurances, performance and payment bonds, and agency sign-offs to perform the Contract; demonstrate that it is an organization doing business for a minimum of three years prior to the Bid Opening Date; Must be an authorized dealer for all the Equipment; provide Bid Security – either a 10 percent Bid Bond or a 3 percent certified check; attend the mandatory site visit and pre-bid meeting; provide a project & reference list demonstrating it has satisfactorily completed at least three different contracts (public or private) for projects for Broadcast Television Integration work of similar value, size and scope, within the three years prior to the Bid Opening Date; demonstrate its financial viability; submit NYS Procurement Lobbying Act disclosure forms, MWBE Utilization Plan, MWBE & EEO Policy Statement, EEO Staffing Plan, NYS Vendor Responsibility Questionnaire & Attachments and Vendor Disclosure Forms; provide any other information and documents specified in the Bid.
Documents; submit the Bid Booklet Checklist; provide a $10.00 non-refundable fee for the Bid Documents CD via a company check or money order made payable to CUNY (CD will be provided or shipped upon receipt of payment and shipping account information). MBE GOAL: 12 percent; WBE GOAL: 8 percent. See the Bid Documents for a complete description of the project scope, bid requirements, schedule and procedures.

The selection of a vendor and submission of additional information, if any, will be made consistent with applicable laws and procedures. This project is governed by the NYS Procurement Lobbying Act set forth in State Finance Law Sections 139-j and 139-k. The designated agency contacts for this project are Ines Eden and Michelle Bent, Procurement Services Office.

Questions regarding the Bid Documents shall be emailed by 4:00 PM, Wednesday, February 27, 2013 to the Contact listed below.

Bid Due by Friday, March 8, 2013 at 11:00 AM at CUNY, Procurement Services Office, 555 West 57th Street, 11th Floor, Room 1139, New York, NY 10019. Late bids will not be opened.

Location: Bid Documents are to be picked up and delivered to the address below. Proper identification such as a driver’s license or passport will be required at the lobby entrance to 555 West 57th Street.

Contact: Ines Eden
City University of New York (CUNY)
Procurement Services Office
555 West 57th Street, 11th Floor, Room 1139
New York, NY 10019
(646) 758-7882
(212) 541-0168 Fax
CUNY.Builds@mail.cuny.edu
www.cuny.edu/cunybuilds

Bids will be opened at CUNY’s Offices located at 555 West 57th Street, 10th Floor Conference Room, New York, NY 10019 on Friday, March 8, 2013 at 11:30 AM.

NOTE:

The office will be closed for public holidays on February 12th and February 18th, 2013. Bid Documents will not be available for pick-up on these days.