Announcement of Solicitation
The City University Construction Fund
Bus Shelter Replacement
College of Staten Island
Project No. CSI-002

Provide all labor, material and equipment required for the removal and the disposal of existing paving and site furniture including the existing bus shelter and to provide a new glazed Bus Shelter, seating, railings and detailing at the existing wall. The new bus shelter is a glass enclosure with special glass retaining fittings with steel structural support. Work around the new Bus Shelter includes new concrete paving, new benches, new railing and new lighting powered from the existing nearby street light. The contract value is estimated at between $200,000 and $300,000. The contract term is 180 CCD.

A mandatory site visit & pre-bid meeting has been scheduled for 10:00 AM, Wednesday, February 20, 2013 at the College of Staten Island, 2800 Victory Boulevard, Building 1M, Room 203, Staten Island, NY 10301. Bidders not attending will be disqualified & subsequent bids will be found non-responsive. Bidders’ subcontractors & suppliers are encouraged to attend as are other interested subcontractors & suppliers.

All Bidder questions must be submitted in writing by 5:00PM on Monday, February 25, 2013 to MaryAnn Bellomo either by email, fax or postal mail to the address below.

The Bidder is to: submit the Bid, executed & sworn; obtain and maintain throughout the term of the Contract, all required licenses, permits, certificates, insurances, performance and payment bonds, and agency sign-offs to perform the Contract; provide Bid Security – either a 10 percent Bid Bond or a 3 percent certified check; attend the mandatory site visit and pre-bid meeting; provide a project & reference list demonstrating it has satisfactorily completed at least three different contracts (public or private) for projects for general construction work of similar value, size and scope, within the three years prior to the Bid Opening Date.

The Bidder is also to: demonstrate its financial viability; submit the requisite NYS Procurement Lobbying Act Disclosure Form, MWBE & EEO forms; on request submit the NYS Vendor Responsibility Questionnaire & Attachments and Vendor Disclosure Forms; provide any other information and documents specified in the Bid Documents; provide a $10.00 non-refundable fee for the Bid Documents CD via a company check or money order made payable to CUNY (CD will be provided or shipped upon receipt of payment and shipping account information). See the Bid Documents for a complete description of the project scope, bid requirements, schedule and procedures.
MBE GOAL: 12%; WBE GOAL: 8%.

The selection of a successful Bidder and submission of additional information, if any, will be made consistent with applicable laws and procedures. This project is governed by the NYS Procurement Lobbying Act set forth in State Finance Law Sections 139-j and 139-k. The designated agency contacts for this project are MaryAnn Bellomo and Michelle Bent, Procurement Services Office.

Bid documents will be available starting at 12:00 Noon on Friday, February 8, at the address below.

Bids are due by Tuesday, March 5, 2013 at 11:00 AM at CUNY, Procurement Services Office, 555 West 57th Street, 11th Floor, Room 1139, New York, NY 10019. Late bids will not be opened.

Bids will be opened at CUNY’s Offices located at 555 West 57th Street, 10th Floor Conference Room, New York, NY 10019 on Tuesday, March 5, 2013 at 11:30 AM.

Location: Bid Documents are to be picked up and delivered to the address below. Proper identification such as a driver’s license or passport will be required at the lobby entrance to 555 West 57th Street.

Contact: MaryAnn Bellomo
CUNY Procurement Services Office
555 West 57th Street, 11th Floor, Room 1142
New York, NY 10019
Phone: (646) 758-7882 ; Fax: (212) 541-0168
Email: CUNY.Builds@mail.cuny.edu
Website: www.cuny.edu/cunybuilds