



Facilities Planning, Construction,
and Management
Office of Financial Management
Procurement Services
555 West 57th Street 11th Floor
New York, New York 10019
CUNY.Builds@mail.cuny.edu

Announcement of Solicitation FIRE SAFETY DOOR REPLACEMENT Graduate School and University Center Project No. GR005-007

Provide all labor, material and equipment required to replace four (4) existing fire rated double doors and one (1) non-rated double door at five (5) high traffic locations on the eighth floor corridor (8C03) at Graduate School and University, located at 365 Fifth Avenue, New York, New York 10016. The four (4) existing fire rated double doors have a hour and a half fire rating and are installed as part of the two (2) hour fire rated area of refuge. The one (1) non-rated double door is installed within the area of refuge therefore it does not require a fire rating. Work includes the removal and replacement of the existing doors, frame, door hardware, signage and related materials, repair, patching & repainting of adjacent area to match existing condition at subject premises.

There will be only one contract awarded for the work. General Contracting Work. The contract value is estimated at between \$100,000 thousand and \$200,000 thousand. The contract term is 90 CCD. The successful Bidder is to coordinate work areas, schedules and sequences with CUNY to minimize disruption of school schedules.

A mandatory site visit & pre-bid meeting has been scheduled for 10:00 AM, Thursday, October 18th, 2012 at Graduate School and University, 365 Fifth Avenue, Room 8402, New York, New York 10016. Bidders not attending will be disqualified & subsequent bids will be found non-responsive. Bidders' subcontractors & suppliers are encouraged to attend as are other interested subcontractors & suppliers.

All Bidder questions must be submitted in writing by 5:00PM on Thursday, October 25th, 2012 to Ines Eden either by email, fax or postal mail to the address below.

The Bidder is to: Submit the Bid, executed & sworn; obtain and maintain throughout the term of the Contract, all required licenses, permits, certificates, insurances, and agency sign-offs to perform the Contract; provide Bid Security – either a 10 percent Bid Bond or a 3 percent certified check; demonstrate that it is an organization doing business for a minimum of three (3) years prior to the Bid Opening Date; attend the mandatory site visit and pre-bid meeting; provide a project & reference list demonstrating it has satisfactorily completed at least three (3) different contracts (public or private) for projects for general contracting work of similar size, scope and nature within the three (3) years prior to the Bid Opening Date; demonstrate financial viability; submit NYS Procurement Lobbying Act disclosure forms, MWBE Utilization Plan, MWBE & EEO Policy Statement, EEO Staffing Plan, NYS Vendor Responsibility Questionnaire & Attachments and Vendor Disclosure Forms; provide any other information and documents specified in the Bid Documents; submit the Bid Booklet Checklist; provide a \$10.00 non-refundable fee for the Bid Documents CD via a company check or money order made payable to CUNY (CD will be shipped upon receipt of payment and shipping account information).

See the Bid Documents for a complete description of the project scope, bid requirements, schedule and procedures

MBE GOAL: 12%; WBE GOAL: 8%.

The selection of a successful Bidder and submission of additional information, if any, will be made consistent with applicable laws and procedures. This project is governed by the NYS Procurement Lobbying Act set forth in State Finance Law Sections 139-j and 139-k. The designated agency contacts for this project are Ines Eden and Michelle Bent, Procurement Services Office.

Bid documents will be available starting at 12:00 Noon on Monday, September 24th, 2012, at the address below.

Bids are due by Thursday, November 8th, 2012 at 11:00 AM at CUNY, Procurement Services Office, 555 West 57th Street, 11th Floor, Room 1142, New York, NY 10019. Late bids will not be opened.

Bids will be opened at CUNY's Offices located at 555 West 57th Street, 10th Floor Conference Room, New York, NY 10019 on Thursday, November 8th, 2012 at 11:30 AM.

Location: Bid Documents are to be picked up and delivered to the address below. Proper identification such as a driver's license or passport will be required at the lobby entrance to 555 West 57th Street.

Contact: Ines Eden
CUNY Procurement Services Office
555 West 57th Street, 11th Floor, Room 1142
New York, NY 10019
Phone: (646) 758-7882 ; Fax: (212) 541-0168
Email: CUNY.Builds@mail.cuny.edu
Website: www.cuny.edu/cunybuilds