Announcement of Solicitation

MASTER PLANNING AND RELATED SERVICES
REQUIREMENTS CONTRACTS
Project Number: CITYW-CUCF-01-12

The City University Construction Fund (CUCF), on behalf of the City University of New York (CUNY), is seeking firms to provide master planning and related services on an “as needed” basis at CUNY’s various sites and facilities.

Master Plans present a strategic outline that addresses an institution’s needs for a ten-year period. They are based on an institution’s Ten Year Enrollment Projections, approved by the University. These projections consider, in combination, demographic trends and academic goals of an institution. Master Plans serve as the spatial strategy companion to achieving academic initiatives. In general, the Scope of Work for these assignments shall consist of and conform to the following:

1. Existing Space Utilization/ Review of Existing Conditions
2. Current and Projected 10-Year Space Needs Analysis
3. Program Development – Goals and Objectives
4. Opportunities and Constraints for Campus Design
5. Master Planning Options
6. Recommended Master Plan Scheme
7. Final Presentation and Executive Summary

A copy of the solicitation that more fully describes the project, process, submission requirements, criteria, timeline and contact information is available for downloading at www.cuny.edu/cunybuilds on August 8, 2012 by 12 Noon. Submissions are due Thursday, September 5, 2012 at 12:00 Noon.

The selection of firms and submission of additional information, if any, will be made consistent with applicable laws and procedures. The Minority-owned Business Enterprise sub-contracting goal is 12 percent. The Women-owned Business Enterprise sub-contracting goal is 8 percent.