Announcement of Solicitation
The City University of New York
Elevator Replacement
Medgar Evers College
Project No. ME026-010

Provide all labor, material and equipment required to for the removal and replacement of three (3) passenger hydraulic elevators in the Bedford Building at Medgar Evers College. Work to include modernization of the existing elevator cabs; new HVAC work associated with the elevator machine room air conditioning and elevator hoistway ventilation, pit sump pumps and fire protection; associated electrical work and modification of the existing fire alarm system. Technical specifications are contained in Volume II, Part XI. The estimated cost of construction is between $850,000. and $1,500,000. The contract term is 360 CCD.

A mandatory site visit & pre-bid meeting has been scheduled for 10:00 AM, Wednesday, November 14, 2012 at Medgar Evers College, 1650 Bedford Avenue, Room B2024 – Nadeene Lawe Lounge, Brooklyn, NY 11225. Bidders not attending will be disqualified & subsequent bids will be found non-responsive. Bidders’ subcontractors & suppliers are encouraged to attend as are other interested subcontractors & suppliers.

All Bidder questions must be submitted in writing by 5:00PM on Monday, November 19, 2012 to MaryAnn Bellomo either by email, fax or postal mail to the address below.

The Bidder is to: submit the Bid, executed & sworn; obtain and maintain throughout the term of the Contract, all required licenses, permits, certificates, insurances, performance and payment bonds, and agency sign-offs to perform the Contract; provide Bid Security – either a 10 percent Bid Bond or a 3 percent certified check; attend the mandatory site visit and pre-bid meeting; provide a project & reference list demonstrating it has satisfactorily completed at least three different contracts (public or private) for projects for elevator work of similar value, size and scope, within the three years prior to the Bid Opening Date.

The Bidder is also to: demonstrate its financial viability; submit the requisite NYS Procurement Lobbying Act Disclosure Form, MWBE & EEO forms; on request submit the NYS Vendor Responsibility Questionnaire & Attachments and Vendor Disclosure Forms; provide any other information and documents specified in the Bid Documents; provide a $10.00 non-refundable fee for the Bid Documents CD via a company check or money order made payable to CUNY (CD will be provided or shipped upon receipt of payment and shipping account information). See the Bid Documents for a complete description of the project scope, bid requirements, schedule and procedures.
MBE GOAL: 12%; WBE GOAL: 8%.

The selection of a successful Bidder and submission of additional information, if any, will be made consistent with applicable laws and procedures. This project is governed by the NYS Procurement Lobbying Act set forth in State Finance Law Sections 139-j and 139-k. The designated agency contacts for this project are MaryAnn Bellomo and Michelle Bent, Procurement Services Office.

Bid documents will be available starting at 12:00 Noon on Thursday, October 25, 2012, at the address below.

Bids are due by Tuesday, December 4, 2012 at 11:00 AM at CUNY, Procurement Services Office, 555 West 57th Street, 11th Floor, Room 1139, New York, NY 10019. Late bids will not be opened.

Bids will be opened at CUNY’s Offices located at 555 West 57th Street, 10th Floor Conference Room, New York, NY 10019 on Tuesday, December 4, 2012 at 11:30 AM.

Location: Bid Documents are to be picked up and delivered to the address below. Proper identification such as a driver’s license or passport will be required at the lobby entrance to 555 West 57th Street.

Contact: MaryAnn Bellomo
CUNY Procurement Services Office
555 West 57th Street, 11th Floor, Room 1139
New York, NY 10019
Phone: (646) 758-7882; Fax: (212) 541-0168
Email: CUNY.Builds@mail.cuny.edu
Website: www.cuny.edu/cunybuilds