Announcement of Solicitation

Roof Replacement Pedestrian Bridge
Hostos Community College
Project No. HS007-010

Provide all labor, material and equipment required for Roof Replacement at the Pedestrian Bridge over Grand Concourse at Hostos Community College.

There will be one contract awarded for the work: Roofing Contractor estimated at $200,000 and $300,000. Contract Term: 120 CCD.

A mandatory site visit & pre-bid meeting has been scheduled for 10:00 AM, Tuesday, October 2, 2012 at 10:00 a.m. at Hostos Community College, 450 Grand Concourse, Bronx, New York 10451, Room 391 – 3rd Floor. Bidders must attend & subcontractors’ and suppliers’ attendance is recommended. Bidders not attending will be disqualified & subsequent bids will be found non-responsive.

Bidder is to: Submit the bid, executed & sworn; obtain and maintain throughout the term of the Contract, all required licenses, permits, certificates, insurance, performance and payment bonds, and agency sign-offs to perform the Contract; demonstrate that it is an organization doing business for a minimum of three years prior to the Bid Opening Date; provide Bid Security – either a 10 percent Bid Bond or a 3 percent certified check; attend the mandatory site visit and pre-bid meeting; provide a project & reference list demonstrating it has satisfactorily completed at least three different contracts (public or private) for projects for roofing work of similar value, size and scope, within the three years prior to the Bid Opening Date; demonstrate financial viability; submit NYS Procurement Lobbying Act disclosure forms, MWBE Utilization Plan, MWBE & EEO Policy Statement, EEO Staffing Plan, NYS Vendor Responsibility Questionnaire & Attachments and Vendor Disclosure Forms; provide any other information and documents specified in the Bid Documents; submit the Bid Booklet Checklist; provide a $10.00 non-refundable fee for the Bid Documents CD via a company check or money order made payable to CUNY (CD will be shipped upon receipt of payment and shipping account information). MBE GOAL: 12 percent; WBE GOAL: 8 percent.

See the Bid Documents for a complete description of the project scope, bid requirements, schedule and procedures.
The selection of a vendor and submission of additional information, if any, will be made consistent with applicable laws and procedures. This project is governed by the NYS Procurement Lobbying Act set forth in State Finance Law Sections 139-j and 139-k. The designated agency contacts for this project are MaryAnn Bellomo and Michelle Bent, Procurement Services Office.

**Location:** Bid Documents are to be picked up and delivered to the address below. Proper Identification such as a driver’s license or passport will be required at the lobby entrance to 555 West 57th Street.

**Contact:** MaryAnn Bellomo  
City University of New York (CUNY)  
Procurement Services Office  
555 West 57th Street, 11th Floor, Room 1139  
New York, NY 10019  
(646) 758-7882  
(212) 541-0168 Fax  
CUNY.Builds@mail.cuny.edu  
www.cuny.edu/cunybuilds

Bids will be opened at CUNY’s Offices located at 555 West 57th Street, 10th Floor Conference Room, New York, NY 10019 on Thursday, October 25, 2012 at 11:30 AM.