View Service Indicators
The Manage Service Indicators page shows all of the service indicators assigned to an individual. Advisors may see an advisee’s service indicators in a similar view to that of students using Self Service.

When assigned to a student, the negative or positive service indicator icons display on every page in CUNYfirst that displays that student’s data.

*Note:* Service Indicators are institution based. A hold at one CUNY college does not prevent a student from enrolling (registering) at another CUNY institution. Enrollment may be stopped when the service indicator is from the same school at which the student is trying to enroll.

Note: Parts of images may be obscured for security reasons.

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<th>Step</th>
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| 1. | Enter [https://home.cunyfirst.cuny.edu](https://home.cunyfirst.cuny.edu) in your browser’s address bar:  
- Enter your Username and Password and click the Go icon.  
- From the Enterprise Menu, select the HR/Campus Solutions link. |
| 2. | Navigate to: Self Service > Advisor Center > Advisee General Info. |
| 3. | On the Personal Information page, enter search criteria into any of the following fields: ID (CUNY ID), Last Name, and First Name.  
- Click the Search button. |

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In the **Search Results** list, click any link on the correct advisee’s row.

In the **Details** column, select the link of a listed Service Indicator to display the **Edit Service Indicator** page.
7. Select the **Cancel** button to return to the previous page.

**End of Procedure.**