
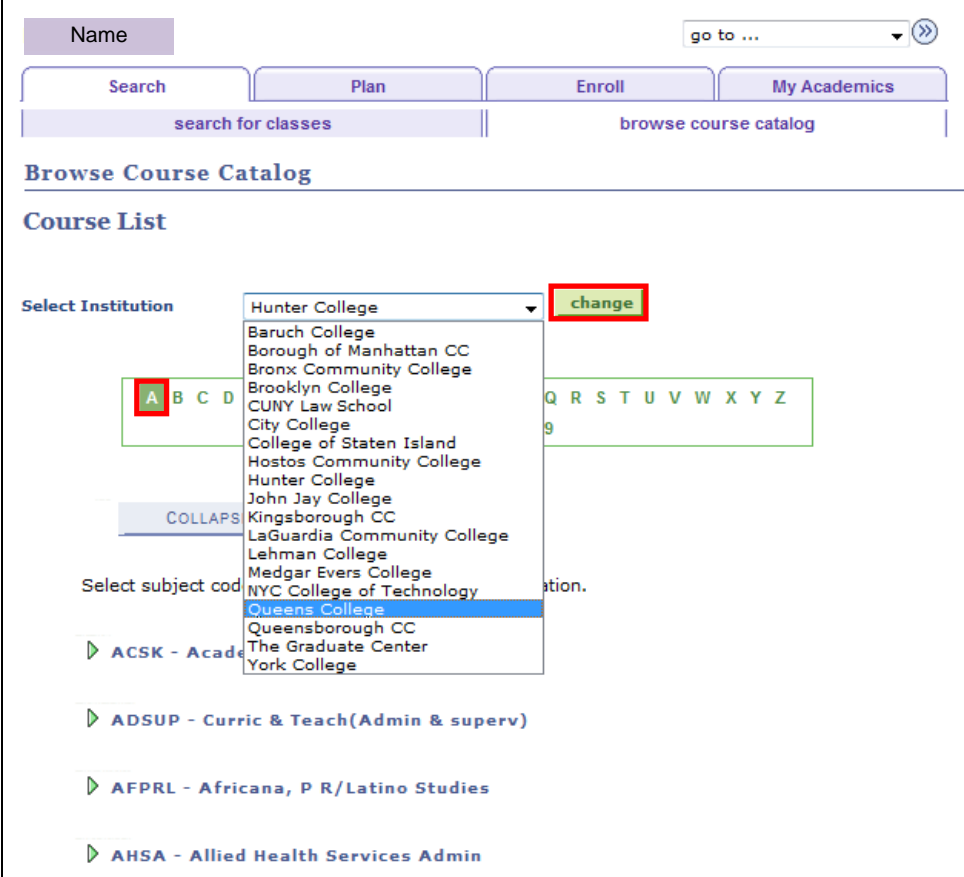



View Course Catalog

Students are able to use self-service to browse the entire course catalog and add courses to their planner to take sometime in the future to complete their degree requirements.

Note: Parts of images may be obscured for security reasons.

Step	Action
1.	Enter https://home.cunyfirst.cuny.edu in your browser's address bar: <ul style="list-style-type: none"> • Enter your Username and Password and click the  Go icon. • From the Enterprise Menu, select the HR/Campus Solutions link.
2.	Navigate to: <u>Self Service > Class Search/Browse Catalog > Browse Course Catalog.</u>
3.	 <p>On the Select Institution  dropdown menu, select the name of the correct college or school.</p>
4.	Click the change button.
5.	On the Browse Course Catalog page, click the first letter in a subject's name.

6.	<p>Select subject code to display or hide course information.</p> <ul style="list-style-type: none"> ▶ ACCT - Accounting ▶ ACE - Adult Collegiate Education ▶ ACSKL - Academic Skills <li style="border: 2px solid red; padding: 2px;">▶ AFST - Africana Studies <table border="1" data-bbox="454 630 1299 1197"> <thead> <tr> <th>Course Nbr</th> <th>Course Title</th> <th>Typically Offered</th> </tr> </thead> <tbody> <tr><td>4</td><td>INTRO BLK CULT</td><td></td></tr> <tr><td>5</td><td>BLK POLSOC THGT</td><td></td></tr> <tr><td>31</td><td>HIST SUR BLK CIV</td><td></td></tr> <tr style="border: 2px solid red;"><td>101</td><td>Survey of African Civilization I</td><td></td></tr> <tr><td>102</td><td>Survey of African Civilization II</td><td></td></tr> <tr><td>201</td><td>Introduction to Black Cultures</td><td></td></tr> <tr><td>201W</td><td>Introduction to Black Cultures</td><td></td></tr> <tr><td>202</td><td>The Black Urban Experience</td><td></td></tr> <tr><td>203</td><td>The Black Church in America</td><td></td></tr> <tr><td>232</td><td>Caribbean Literature</td><td></td></tr> <tr><td>232W</td><td>Caribbean Literature</td><td></td></tr> <tr><td>234</td><td>Black Women Writers</td><td></td></tr> <tr><td>234W</td><td>Black Women Writers</td><td></td></tr> <tr><td>290</td><td>BLK ED IN AMERICA</td><td></td></tr> <tr><td>300</td><td>Seminar in Africana Studies</td><td></td></tr> </tbody> </table> <p>Click the correct subject code link to display courses for that subject.</p>	Course Nbr	Course Title	Typically Offered	4	INTRO BLK CULT		5	BLK POLSOC THGT		31	HIST SUR BLK CIV		101	Survey of African Civilization I		102	Survey of African Civilization II		201	Introduction to Black Cultures		201W	Introduction to Black Cultures		202	The Black Urban Experience		203	The Black Church in America		232	Caribbean Literature		232W	Caribbean Literature		234	Black Women Writers		234W	Black Women Writers		290	BLK ED IN AMERICA		300	Seminar in Africana Studies	
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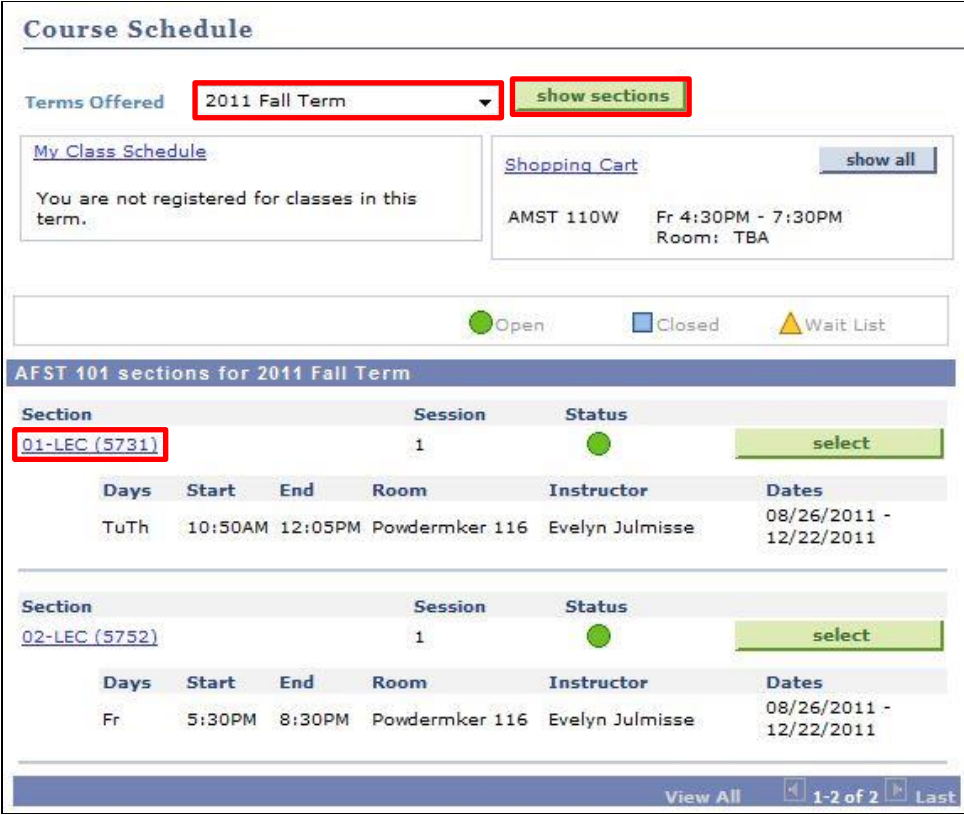
8.

The screenshot displays the CUNYfirst interface for course details. At the top, there are navigation tabs: Search, Plan, Enroll, and My Academics. Below these are search and browse buttons. The main heading is 'Browse Course Catalog' followed by 'Course Detail'. A link 'Return to Course List' is present. The course title is 'AFST 101 - Survey of African Civilization I'. A table lists course details:

Course Detail	
Career	Undergraduate
Units	3.00
Grading Basis	Graded
Course Components	Lecture Required
Campus	Queens College
Academic Group	Provost Office
Academic Organization	Africana Studies

Buttons for 'view class sections' (highlighted with a red box) and 'add to planner' are visible. A description box at the bottom reads: 'An interdisciplinary survey of African civilization from the earliest times to the sixteenth century. The course will focus on the origins and development of civilization in Africa (Egyptian, Sudanic, Ethiopic, Malian, Ghanaian, Songhai, Zimbabwean, etc.).'

If the class is scheduled, then click the **view class sections** button.

<p>9.</p>	 <p>Course Schedule</p> <p>Terms Offered: 2011 Fall Term show sections</p> <p>My Class Schedule: You are not registered for classes in this term.</p> <p>Shopping Cart: show all</p> <p>AMST 110W Fr 4:30PM - 7:30PM Room: TBA</p> <p>Open Closed Wait List</p> <p>AFST 101 sections for 2011 Fall Term</p> <table border="1"> <thead> <tr> <th>Section</th> <th>Session</th> <th>Status</th> <th></th> </tr> </thead> <tbody> <tr> <td>01-LEC (5731)</td> <td>1</td> <td></td> <td>select</td> </tr> <tr> <td>Days</td> <td>Start</td> <td>End</td> <td>Room</td> </tr> <tr> <td>TuTh</td> <td>10:50AM</td> <td>12:05PM</td> <td>Powdermker 116</td> </tr> <tr> <td>Instructor</td> <td colspan="3">Dates</td> </tr> <tr> <td>Evelyn Julmisse</td> <td colspan="3">08/26/2011 - 12/22/2011</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Section</th> <th>Session</th> <th>Status</th> <th></th> </tr> </thead> <tbody> <tr> <td>02-LEC (5752)</td> <td>1</td> <td></td> <td>select</td> </tr> <tr> <td>Days</td> <td>Start</td> <td>End</td> <td>Room</td> </tr> <tr> <td>Fr</td> <td>5:30PM</td> <td>8:30PM</td> <td>Powdermker 116</td> </tr> <tr> <td>Instructor</td> <td colspan="3">Dates</td> </tr> <tr> <td>Evelyn Julmisse</td> <td colspan="3">08/26/2011 - 12/22/2011</td> </tr> </tbody> </table> <p>View All 1-2 of 2 Last</p> <p>Beneath the Course Detail, the Course Schedule displays. Click the Terms Offered dropdown arrow; and then select the correct term.</p>	Section	Session	Status		01-LEC (5731)	1		select	Days	Start	End	Room	TuTh	10:50AM	12:05PM	Powdermker 116	Instructor	Dates			Evelyn Julmisse	08/26/2011 - 12/22/2011			Section	Session	Status		02-LEC (5752)	1		select	Days	Start	End	Room	Fr	5:30PM	8:30PM	Powdermker 116	Instructor	Dates			Evelyn Julmisse	08/26/2011 - 12/22/2011		
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12.	<div style="border: 1px solid black; padding: 5px;"> <p>Browse Course Catalog</p> <hr/> <p>Class Details</p> <p>AFST 101 - 01 Survey of African Civilization I Queens College 2011 Fall Term Lecture</p> <p>Return to Browse Course Catalog</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="background-color: #4F81BD; color: white;">Class Details</th> </tr> </thead> <tbody> <tr> <td style="width: 25%;">Status</td> <td style="width: 25%;">● Open</td> <td style="width: 25%;">Career</td> <td style="width: 25%;">Undergraduate</td> </tr> <tr> <td>Class Number</td> <td>5731</td> <td>Dates</td> <td>8/26/2011 - 12/22/2011</td> </tr> <tr> <td>Session</td> <td>Regular Academic Session</td> <td>Grading</td> <td>Undergraduate Letter Grades</td> </tr> <tr> <td>Units</td> <td>3 units</td> <td>Location</td> <td>Main - Queens College</td> </tr> <tr> <td>Instruction Mode</td> <td>In Person</td> <td>Campus</td> <td>Queens College</td> </tr> <tr> <td>Class Components</td> <td>Lecture</td> <td>Required</td> <td></td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th colspan="4" style="background-color: #4F81BD; color: white;">Meeting Information</th> </tr> <tr> <th style="width: 30%;">Days & Times</th> <th style="width: 20%;">Room</th> <th style="width: 20%;">Instructor</th> <th style="width: 30%;">Meeting Dates</th> </tr> </thead> <tbody> <tr> <td>TuTh 10:50AM - 12:05PM</td> <td>Powdermker 116</td> <td>Evelyn Julmisse</td> <td>08/26/2011 - 12/22/2011</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th colspan="4" style="background-color: #4F81BD; color: white;">Class Availability</th> </tr> </thead> <tbody> <tr> <td style="width: 30%;">Class Capacity</td> <td style="width: 20%;">35</td> <td style="width: 30%;">Wait List Capacity</td> <td style="width: 20%;">0</td> </tr> <tr> <td>Enrollment Total</td> <td>21</td> <td>Wait List Total</td> <td>0</td> </tr> <tr> <td>Available Seats</td> <td>14</td> <td></td> <td></td> </tr> </tbody> </table> <p>Description</p> <p>An interdisciplinary survey of African civilization from the earliest times to the sixteenth century. The course will focus on the origins and development of civilization in Africa (Egyptian, Sudanic, Ethiopic, Malian, Ghanaian, Songhai, Zimbabwean, etc.).</p> <p>Textbook/Other Materials</p> <p>Textbooks to be determined.</p> </div> <p>The Class Details page displays including Class Details, Meeting Information, Enrollment Information, Class Availability, Description and Textbook/Other Materials.</p> <p>Note: In the Class Details section the Instructor Mode is shown.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Instructor Mode</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>In-Person</td> <td>No course content or assignments are delivered online.</td> </tr> <tr> <td>Web-enhanced</td> <td>Class meetings are as scheduled. Some course content, assignments, and required or optional activities are online.</td> </tr> <tr> <td>Partially online</td> <td>Some class work is online.</td> </tr> <tr> <td>Hybrid (Blended)</td> <td>20-80% of class meeting time is either online activity or virtual meetings.</td> </tr> <tr> <td>Online</td> <td>Greater than 80% of class meeting time is either online activity or virtual meetings.</td> </tr> <tr> <td>Fully online</td> <td>All class work is online.</td> </tr> </tbody> </table>	Class Details				Status	● Open	Career	Undergraduate	Class Number	5731	Dates	8/26/2011 - 12/22/2011	Session	Regular Academic Session	Grading	Undergraduate Letter Grades	Units	3 units	Location	Main - Queens College	Instruction Mode	In Person	Campus	Queens College	Class Components	Lecture	Required		Meeting Information				Days & Times	Room	Instructor	Meeting Dates	TuTh 10:50AM - 12:05PM	Powdermker 116	Evelyn Julmisse	08/26/2011 - 12/22/2011	Class Availability				Class Capacity	35	Wait List Capacity	0	Enrollment Total	21	Wait List Total	0	Available Seats	14			Instructor Mode	Description	In-Person	No course content or assignments are delivered online.	Web-enhanced	Class meetings are as scheduled. Some course content, assignments, and required or optional activities are online.	Partially online	Some class work is online.	Hybrid (Blended)	20-80% of class meeting time is either online activity or virtual meetings.	Online	Greater than 80% of class meeting time is either online activity or virtual meetings.	Fully online	All class work is online.
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