City University of New York
Information Technology
Policies, Standards & Guidelines

Establishment of
College Independent Security Officers

Approved by the Information Technology Steering Committee on:

September 30, 2003

Policy Number:
2003-002
The Security Subcommittee of the Information Technology Steering Committee has proposed that each college identify a person in their existing IT organization as an Internet Security Officer. A preliminary set of duties for a person with this responsibility is as follows:

This person is responsible for implementation of information security policies and procedures, and monitoring to ensure compliance; monitoring threat advisory reports from internet security agencies and services, and providing early warning of potential threats to networks and/or systems; developing information security incident response procedures and coordinating incident investigations with appropriate agencies.

This policy was approved by the IT Steering Committee on September 30, 2003.