REQUEST FOR INFORMATION  
for  
VIOLATION COMPLIANCE MONITORING SYSTEM  

Questions & Answers

Q1. Whether companies from Outside USA can apply for this? (like, from India or Canada)

A1. The purpose of the Request for Information (RFI) is to gain knowledge regarding the full range of commercially available options in the marketplace including attendant system capabilities and functionality for violation compliance monitoring systems/platforms. Vendors that offer available systems/platforms that meet some or all of the characteristics and functionality identified in the RFI are encouraged to respond.

Q2. Whether we need to come over there for meetings?

A2. As indicated in the RFI, CUNY may request to meet with RFI respondents, to ask additional questions, and seek a limited, short-term (e.g., 2 week) pilot/demonstration of the system/platform.

CUNY anticipated in-person meetings with RFI respondents; however, for the purposes of the RFI, it would be open to other options (e.g., video conferencing).

Q3. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

A3. Respondents are reminded that the RFI is not a procurement. The RFI is intended to gather information in anticipation of a potential future procurement. Respondents are requested to provide the information identified under 7. Contents of RFI Submission (pages 8-10 of the RFI) so that CUNY may assess the availability of options in the marketplace.
Q4. Can we submit the proposals via email?

A4. Refer to page 7 of the RFI, item 6. RFI Submission, for submission instructions.

Q5. Is this a standalone system or will it be integrated with Archibus?

A5. At this time, there is no plan to integrate the violation compliance monitoring system with Archibus. CUNY is currently engaged in a University-wide upgrade of the Archibus system. However, in the future CUNY may wish to explore system integration.

Q6. What is CUNY's current process for tracking violations (if any)?

A6. Please refer to the information in the RFI under section 1. Introduction and Overview, and section 5. Project Context, 5.1 Current Status. Additionally, CUNY works with the FDNY to obtain information on open violations (FDNY emails a summary excel spreadsheet three (3) or more times a year). DOB has an on-line dashboard that is available to CUNY via log-in.

Q7. How will CUNY receive violations from agencies that do not have databases (as mentioned on page 4)?

A7. Page 5 of the RFI provides information on how CUNY currently obtains notice(s) of violation(s). The purpose of the RFI is to gain knowledge regarding the full range of commercially available options in the marketplace including attendant system capabilities and functionality for violation compliance monitoring systems/platforms. We wish to learn about what the marketplace has to offer in this arena.

Q8. Will the system allow for manual entry?

A8. RFI respondents are to inform CUNY as to their system/platform characteristics and product functionality.

Q9. How does CUNY currently access the required agency databases (FDNY, DOB, DOH, ECB, DEP)?

A9. The only database available to CUNY is from DOB (which requires a log-in). CUNY works with the FDNY, which periodically emails a summary of open violations on an excel spreadsheet (typically, 3 times/year). OATH also emails violations. All other agencies send violations through the US Post Office mail.