Announcement of Solicitation

Roof Replacement – Savoy Manor Building
Hostos Community College
Project No. HS047-013

Provide all labor, material and equipment required for the removal and replacement of existing roofing system, drain replacement, green roof installation, flashing replacement, railing extensions, bulkhead wall metal panel installation, steel painting and coping stone repairs at the Savoy Manor Building at Hostos Community College. The estimated cost of construction is between $1,000,000 and $1,200,000.

A Pre-bid meeting and Site Visit has been scheduled for 10:00 A.M., Thursday, February 18, 2016 at Hostos Community College College – Administration Building (“G” Building) 471 Walton Avenue, Bronx, NY. Bidders, subcontractors and suppliers are strongly encouraged to attend the site visit.

All questions (RFIs) or requests for clarification must be in writing and must be received at cunybuilds@cuny.edu no later than 4:00pm on Monday, February 22, 2016. Any questions or requests for clarification received after this time and date will be accepted only at the discretion of CUCF/CUNY.

Bidder is to submit the Bid, executed & sworn; obtain and maintain throughout the term of the Contract, all required licenses, certificates and insurance, performance and payment bonds and agency sign-offs to perform the Contract; demonstrate that it is an organization doing business for a minimum of five (5) years prior to the Bid Opening Date; Bid Security - 10 percent Bid Bond or a 3 percent Certified check; provide a project reference list demonstrating it has satisfactorily completed at least three (3) different roofing contracts similar in size and scope within the past five (5) years prior to the bid opening date; demonstrate its financial viability; submit NYS Procurement Lobbying Act disclosure form, MWBE Utilization Plan, MWBE & EEO Policy Statement, EEO Staffing Plan, NYS Vendor Responsibility Questionnaire & Attachments and Vendor Disclosure Forms; provide any other information and documents specified in the Bid Documents;. MBE GOAL: 18 percent; WBE GOAL: 12 percent.
See the Bid Documents for a complete description of the project scope, bid requirements, schedule and procedures.

The selection of a vendor and submission of additional information, if any, will be made consistent with applicable laws and procedures. This project is governed by the NYS Procurement Lobbying Act set forth in State Finance Law Sections 139-j and 139-k. The designated agency contact for this project is Michelle Bent, Contracts Dept.

**Bids Due** by Wednesday, March 2, 2016 at 11:00 AM at CUNY, Procurement Services Office, 555 West 57th Street, 16th Floor, Reception Desk, New York, NY 10019. Late bids will not be opened; faxed or emailed bids will not be accepted.

**Bid Documents** are available after 12:00 noon on Monday, February 1, 2016 online at [www.cuny.edu/cunybuilds](http://www.cuny.edu/cunybuilds) for download or a CD version may be picked up during business hours at the address below. Proper Identification such as a driver’s license or passport will be required at the lobby entrance to 555 West 57th Street.

**Contact:**  
Michelle Bent  
City University of New York (CUNY)  
Procurement Services Office  
555 West 57th Street, 16th Floor,  
New York, NY 10019  
(646) 664-2700  
[CUNY.Builds@cuny.edu](mailto:CUNY.Builds@cuny.edu)  
[www.cuny.edu/cunybuilds](http://www.cuny.edu/cunybuilds)

**Bids will be opened** at CUNY’s Offices located at 555 West 57th Street, 16th Floor Conference Room, New York, NY 10019 on Wednesday, March 2, 2016 at 11:30 AM.