Announcement of Solicitation

TV Production Studio Renovation – System Integration
Queens College
Project No. QC040-011SI

Provide all labor, material and equipment required for the complete renovation of the existing Television Production Studio Equipment, comprised of the control rooms and technical areas for the Media Studies Department at King Hall, Queens College. The new studio will provide state of the art digital equipment and facilities for TV Production classes and the community. Work to include providing a state of the art high definition production studio environment that meets the current production needs of the college and a platform for the future studio enhancements and upgrades; provide a digital file based record/playback/archive platforms for the new facility to support the department’s move to file-based acquisition and reduce overall consumable media costs; provide a network based interconnectivity between the existing post-production systems and the new production environment; provide portable multi-camera production capability to support high level media production classes and curriculum; provide audio production facility offering the latest technology in audio recording; provide studio lighting. Technical specifications are contained in Volume II, Part XI. The estimated cost of construction is between $650,000 and $750,000.

A pre-bid meeting and site visit has been scheduled for 11:00 A.M., Tuesday, September 29, 2015 at Queens College, King Hall – Room 102, 65-30 Kissena Boulevard, Flushing, NY. Bidders, subcontractors and suppliers are strongly encouraged to attend the site visit.

All questions (RFIs) or requests for clarification must be in writing and must be received at cunybuilds@cuny.edu no later than 4:00pm on Friday, October 2, 2015. Any questions or requests for clarification received after this time and date will be accepted only at the discretion of CUNY.

Bidder is to submit the Bid, executed & sworn; obtain and maintain throughout the term of the Contract, all required licenses, certificates and insurance, performance and payment bonds and agency sign-offs to perform the Contract; demonstrate that the Bidder is an organization with a
minimum of seven years of experienced in the fabrication, assembly and installation of systems of similar complexity as specified in the specifications – Qualification of Bidders Section, prior to the bid opening date. Bid Security - 10 percent Bid Bond or a 3 percent Certified check; provide with the bid, information required in the Specifications – Qualification of Bidders section, including a project reference list demonstrating the completion of at least five installations of the type (public or private) and complexity specified. Bidder shall indicate the type of each referenced system and certify that each system has satisfactorily performed for the owner intended for a period of not less than 12 consecutive months; demonstrate its financial viability; submit NYS Procurement Lobbying Act disclosure form, MWBE Utilization Plan, MWBE & EEO Policy Statement, EEO Staffing Plan, NYS Vendor Responsibility Questionnaire & Attachments and Vendor Disclosure Forms; provide any other information and documents specified in the Bid Documents; MBE GOAL: 18 percent; WBE GOAL: 12 percent.

See the Bid Documents for a complete description of the project scope, bid requirements, schedule and procedures.

The selection of a vendor and submission of additional information, if any, will be made consistent with applicable laws and procedures. This project is governed by the NYS Procurement Lobbying Act set forth in State Finance Law Sections 139-j and 139-k. The designated agency contacts for this project are MaryAnn Bellomo and Michelle Bent, Contracts Dept.

Bids Due by Wednesday, October 14, 2015 at 11:00 AM at CUNY, Procurement Services Office, 555 West 57th Street, 16th Floor, New York, NY 10019. Late bids will not be opened; faxed or emailed bids will not be accepted.

Bid Documents are available after 12:00 noon on September 11, 2015 online at www.cuny.edu/cunybuilds for download or a CD version may be picked up during business hours at the address below. Proper Identification such as a driver’s license or passport will be required at the lobby entrance to 555 West 57th Street.

Contact: MaryAnn Bellomo/Michelle Bent
City University of New York (CUNY)
Procurement Services Office
555 West 57th Street, 16th Floor,
New York, NY 10019
(646) 664-2700
CUNY.Builds@cuny.edu
www.cuny.edu/cunybuilds

Bids will be opened at CUNY’s Offices located at 555 West 57th Street, 16th Floor Conference Room, New York, NY 10019 on Wednesday, October 14, 2015 at 11:30 AM.