Announcement of Solicitation

Roof Replacement – Remsen Hall
Queens College
Project No. QC-DA12202

Provide all labor, material and equipment required for the Lower Level and Partial Main Roof Replacement at Remsen Hall – Queens College. Work to consist of removing roofing systems on the southwest section of the main roof and lower roof and providing an Inverted Roofing Membrane Assembly; removal of roofing system on stair tower #3 and provide a modified bitumen roofing system; removal and replacement of brick and masonry at various locations on roof. The estimated cost of construction is between $1,350,000 and $1,450,000.

A mandatory pre-bid meeting and site visit has been scheduled for 10:00 A.M., Wednesday, October 29, 2014 at Queen College – DASNY Trailer on the Queens College Parking Lot at Reeves Avenue 153rd Street, Flushing, NY. Bidders, subcontractors and suppliers are strongly encouraged to attend the site visit.

All questions (RFIs) or requests for clarification must be in writing and must be received at cunybuilds@cuny.edu no later than 4:00pm on Monday, November 3, 2014. Any questions or requests for clarification received after this time and date will be accepted only at the discretion of CUCF/CUNY.

Bidder is to submit the Bid, executed & sworn; obtain and maintain throughout the term of the Contract, all required licenses, certificates and insurance, performance and payment bonds and agency sign-offs to perform the Contract; demonstrate that it is an organization doing business for a minimum of three (3) years prior to the Bid Opening Date; Bid Security - 10 percent Bid Bond or a 3 percent Certified check; provide a project reference list demonstrating it has satisfactorily completed at least three (3) different roofing contracts similar in size and scope within the past three (3) years prior to the bid opening date; demonstrate its financial viability; submit NYS Procurement Lobbying Act disclosure form, MWBE Utilization Plan, MWBE & EEO Policy Statement, EEO Staffing Plan, NYS Vendor Responsibility Questionnaire & Attachments and Vendor Disclosure Forms; provide any other information and documents specified in the Bid Documents; MBE GOAL: 12 percent; WBE GOAL: 8 percent or such other percentages as may from time to time be set by the State at the time a Contract is awarded.
See the Bid Documents for a complete description of the project scope, bid requirements, schedule and procedures.

The selection of a vendor and submission of additional information, if any, will be made consistent with applicable laws and procedures. This project is governed by the NYS Procurement Lobbying Act (PLA) set forth in State Finance Law Sections 139-j and 139-k. The designated agency contact for this project is Ivy Coughman or Michelle Bent, Contracts Dept.

**Bids Due** by Wednesday, November 12, 2014 at 11:00 AM at CUNY, Procurement Services Office, 555 West 57th Street, 16th Floor, Reception Desk, New York, NY 10019. Late bids will not be opened; faxed or emailed bids will not be accepted.

**Bid Documents** are available after 12:00 noon on October 16, 2014 online at [www.cuny.edu/cunybuilds](http://www.cuny.edu/cunybuilds) for download or a CD version may be picked up during business hours at the address below. Proper identification such as a driver’s license or passport will be required at the lobby entrance to 555 West 57th Street.

**Contact:** Ivy Coughman/Michelle Bent  
City University of New York (CUNY)  
Procurement Services Office  
555 West 57th Street, 16th Floor,  
New York, NY 10019  
(646) 664-2700  
[CUNY.Builds@cuny.edu](mailto:CUNY.Builds@cuny.edu)  
[www.cuny.edu/cunybuilds](http://www.cuny.edu/cunybuilds)

Bids will be opened at CUNY’s Offices located at 555 West 57th Street,  
16th Floor Conference Room, New York, NY 10019 on Wednesday, November 12, 2014 at 11:30 AM.