THE CITY UNIVERSITY OF NEW YORK
Classified Civil Service Position Description

Title LABORER

Title Code 500237

FLSA Status Non-Exempt

Date Issued August 14, 1991

Date Revised April 20, 2017

General Duties and Responsibilities

Under direct supervision, performs common unskilled laboring work requiring physical strength but little skill or training. Moves, lifts and carries items of various weights and sizes. May be required to operate motor vehicles and equipment in connection with the performance of duties. Performs related work.

General Work Tasks

– Move, lifts and carries heavy objects and materials. May make use of hand or power driven equipment in the performance of these duties. Mows, prunes, cultivates and maintains lawns, shrubs and trees. Assists in the grading, seeding, planting, sodding, cultivation and fertilizing. Operates manual and/or power-driven equipment in the performance of the above tasks.

– Assists in the development and exhibition of botanical collection and in the provision of appropriate care for planting lawns.

– Regulates the use of campus areas and facilities in accordance with campus rules and regulations.

– Makes periodic inspections and performs required maintenance on outdoor equipment, fences, walks, campus grounds, beaches, etc.

– Engages in general maintenance and clean-up activities in outdoor areas of the campus and surrounding areas.

– Clears debris, snow and ice from walkways, stairs and other byways for safe access.

– Rakes and clears leaves from grounds and surrounding areas.
– Operates equipment including mowers, leaf blowers, snow blowers, trimmers, tractors, trucks, chain saws, fork-lifts and related equipment required in the performance of these duties.

– Assists skilled craftsmen.

– Engages in waste management operations.

– Loads and unloads heavy equipment and materials at loading/unloading platforms as well as moving or delivery vans or trucks.

**Qualification Requirements**

1. There are no formal education or experience requirement for this position.

2. There are certain medical and physical requirements for this position

**License Requirements**

Possession of a Motor Vehicle Driver License valid in the State of New York/. For appointment to certain positions, possession of a Class B Commercial Driver License valid in the State of New York may be required. There may be certain age requirements to obtain this license.

**Direct Lines of Promotion**

From: None  
To: None