THE CITY UNIVERSITY OF NEW YORK
Classified Civil Service Position Description

Title  Maintenance Worker
Title Code  90698
FLSA Status  Non-Exempt
Date Issued  July 6, 2005

General Duties and Responsibilities

Under direct supervision, assists in the routine maintenance, operation and repair of public buildings and structures, and the equipment they contain; performs related work.

General Work Tasks

- Maintains, adjusts and makes repairs of buildings hardware, furniture, shelving and equipment.
- Replaces broken window and door glass.
- Repairs windows and sash.
- Makes minor repairs to masonry, woodwork, flooring and walls.
- Makes minor repairs to building electrical, plumbing and heating systems.
- Assists in relocating building equipment as directed.
- Keeps records.

Qualification Requirements

1. Three years of full-time satisfactory experience as a mechanic, journeyperson or helper in the electrical trades, the mechanical trades, or the construction or maintenance of buildings; or
2. Not less than two years of such experience plus sufficient training of a relevant nature acquired in an approved trade or vocational high school to make up the equivalent of three years of acceptable experience. Six months of acceptable experience will be credited for each year of approved trade or vocational school; or
3. Education and/or experience which is equivalent "1" or "2" above. However, all candidates must have at least two years of experience as specified in "1" above.

NOTE:

Direct Lines of Promotion
FROM: None  TO: Supervisor (91310)