Title: Roofer  
Title Code: 90735  
FLSA Status: Non-Exempt  
Date Issued: R 8/26/98  

General Duties and Responsibilities

Under supervision, repairs and maintains roofs composed of tar, gravel, slate, rubberoid, tin, copper, and galvanized metal; performs related work.

- Spreads tar or asphalt over roof surfaces, and applies roofing felt and mineral surfaced roll roofing. Repairs built up roofing.
- Cuts roofing paper, asphalt shingles and other roofing materials to fit roof corners, pipes and other objects.
- Replaces asphalt and slate shingles.
- Repairs skylights, ventilators, gutters, valleys, flashings and ridges.
- Keeps work records.

Qualification Requirements

1. Five years of full-time satisfactory experience as a roofer acquired within the last 15 years; or

2. Not less than three years of full-time satisfactory experience as a roofer acquired within the last ten years plus sufficient roofer’s helper or apprentice experience or relevant education acquired in an approved trade or vocational high school to make up the equivalent of five years of acceptable experience. Six months of acceptable experience will be credited for each year of helper or apprenticeship experience or relevant education.

NOTE:

Direct Lines of Promotion

FROM: None  
TO: