Unpaid leaves of absence from a classified position for the purpose of taking a different position in the same college or a different college in the classified service or in the instructional staff shall not be denied when the employee has permanent status in the previous position.

When a permanently classified employee is accepting a position within the instructional staff at a different college, the employee shall be placed on a leave of absence from his/her prior permanent position by the sending college for a minimum of three months which is not to exceed 1 year. At the end of the designated leave period, the employee's leave line shall be transferred with all rights to the receiving college.

When a permanently classified employee is accepting a provisional promotion at a different college, the sending college shall transfer the employee with all rights to the receiving college where the employee shall be placed on a leave of absence from his/her permanent title.

When a permanently classified employee has been promoted to a higher title as a result of his/her selection from a civil service list by a different college, the employee shall be given a one year leave of absence from the sending college which shall be transferred along with the employee following the successful completion of the probationary period.