Oracle’s PeopleSoft 9.0 Student Records
Changes and Updates for CS Bundle #1

February 2007
Changes and Updates for CS Bundle #1

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PeopleSoft Student Records Documentation
Updates for CS Bundle #1

Note. This document is an update to the PeopleSoft Enterprise Student Records 9.0 PeopleBook and to the PeopleSoft Enterprise Campus Solutions 9.0 Application Fundamentals PeopleBook. It describes the Product Update ID #682663 that was posted to Customer Connection in February 2007. Use this document in conjunction with your PeopleBooks to maintain a complete set of documentation.

This document discusses changes related to updates and fixes delivered with CS Bundle #1. Specifically, it discusses:

- Changes to class search.
- (AUS) Load determination values.
- Updates to class permissions documentation.

Changes to Class Search

This section provides an overview of class search and discusses how to:

- Search for classes.
- Select a class search subject option.

Understanding Class Search

The Class Search (SSR_CLSRCH_MAIN) page no longer exists. To search for classes, go directly to the Search for Classes (SSR_CLSRCH_ENTRY) page, where you can specify institution, term and other class search criteria.

The Term field on the Search for Classes page now changes from a drop-down list box to a search prompt if the selected institution has more than 300 terms.

The Course Subject field on the Search for Classes page now changes from a drop-down list box to a select subject button if the selected institution has more than 300 course subjects or if the Class Search Subject Option field on the Student Records Installation page is set to Prompt Search.

Users at multi-institution organizations can select the drop-down list box option on the Student Records Installation page. However the Course Subject field on the Search for Classes page will dynamically change to a select subject button for institutions with more than 300 course subjects.
Pages Used to Search for Classes

<table>
<thead>
<tr>
<th>Page Name</th>
<th>Object Name</th>
<th>Navigation</th>
<th>Usage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Search for Classes</td>
<td>SSR_CLSRCH_ENTRY</td>
<td>Curriculum Management, Schedule of Classes, Class Search</td>
<td>Search for classes.</td>
</tr>
<tr>
<td>Student Records</td>
<td>SSR_INSTALLATION</td>
<td>Set Up SACR, Install, Student Records Installation</td>
<td>Review or define Student Records default installation settings for general options and class searches.</td>
</tr>
</tbody>
</table>

Searching for Classes

This section provides examples of the search options available on the Search for Classes page.

Examples of the Search for Classes page

Access the Search for Classes page.

Search for Classes

Enter Search Criteria

<table>
<thead>
<tr>
<th>Institution</th>
<th>PeopleSoft University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term</td>
<td>2007 Spring</td>
</tr>
</tbody>
</table>

Select at least 2 search criteria. Click Search to view your search results.

Class Search Criteria

- **Course Subject**: English Literature
- **Course Number**: is exactly
- **Course Career**: Undergraduate

**Show Open Classes Only**: Check box

**Show Open Entry/Exit Classes Only**: Blank box

Use Additional Search Criteria to narrow your search results.

Search for Classes example page (1 of 2)

In this example, the selected institution has 300 terms or less that are valid as defined on the Term Values Table, Display in Class Search date range (TERM_VALUES_TBL2). In this example, the selected institution also has 300 or less course subjects. Enter a **Course Subject** value from the drop-down list box.
Search for Classes

Enter Search Criteria

<table>
<thead>
<tr>
<th>Institution</th>
<th>PeopleSoft University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term</td>
<td>0530 2004 Fall</td>
</tr>
</tbody>
</table>

Select at least 2 search criteria. Click Search to view your search results.

### Class Search Criteria

<table>
<thead>
<tr>
<th>Course Subject</th>
<th>select subject</th>
<th>MATH Mathematics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Number</td>
<td>is exactly</td>
<td></td>
</tr>
<tr>
<td>Course Career</td>
<td>Graduate</td>
<td></td>
</tr>
<tr>
<td>Show Open Classes Only</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Show Open Entry/Exit Classes Only</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Use Additional Search Criteria to narrow your search results.

[Additional Search Criteria]

### Search for Classes example page (2 of 2)

In this example, the selected institution has more than 300 terms. Use the search prompt to search for a **Term** value. In this example, the selected institution either has more than 300 course subjects or the **Class Search Subject Option** field on the Student Records Installation page (SSR_INSTALLATION) is set to **Prompt Search**. Use the **select subject** button to search for a **Course Subject** value.

**Note.** The **Term** field dynamically changes to a search prompt if the selected institution has more than 300 valid terms as defined on the Term Values Table, Display in Class Search date range (TERM_VALUES_TBL2). The **Course Subject** field dynamically changes to a **select subject** button if the selected institution has more than 300 course subjects.

### Selecting a Class Search Subject Option

Access the Student Records Installation page.
Student Records Installation

Class Search Subject Option

Select to indicate whether the Course Subject field on the Search for Classes page appears as a drop-down list box or as a select subject button.

Note. Regardless of the option setting, the Course Subject field dynamically changes to a select subject button if the selected institution has more than 300 course subjects.

See Also

PeopleSoft Enterprise Student Records 9.0 PeopleBook, “Managing the Schedule of Classes”, Searching for Classes

PeopleSoft Enterprise Campus Self Service 9.0 PeopleBook, “Using Self-Service Course Catalog and Schedule”

(AUS) Load Determination Values

This section discusses (AUS) Load Determination values for HECS calculation.

Pages Used to Define Academic Level and Load Rules
<table>
<thead>
<tr>
<th>Page Name</th>
<th>Object Name</th>
<th>Navigation</th>
<th>Usage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level/Load Rules Table</td>
<td>LVL_ST_RULE_TBL</td>
<td>Set Up SACR, Foundation Tables, Academic Structure</td>
<td>For each academic level rule, specify how the system processes must determine a student’s academic level and academic load, and define how the Consolidate Academic Statistics process must map academic levels to Integrated Postsecondary Education Data System (IPEDS) academic levels.</td>
</tr>
<tr>
<td>Level Dependent Load Rules</td>
<td>SSR_LVL_LOAD_AUS</td>
<td>Set Up SACR, Foundation Tables, Academic Structure, Level/Load Rules Table</td>
<td>Define values used for Australian EFTSL (equivalent full-time student load) and HECS (Higher Education Contribution Scheme) calculations. Page functionality is similar to the Academic Load Table page.</td>
</tr>
<tr>
<td>Academic Load Table</td>
<td>ACAD_LOAD_TBL</td>
<td>Set Up SACR, Foundation Tables, Academic Structure, Level/Load Rules Table</td>
<td>Define academic load rules, financial aid load rules, and NSC academic load rules.</td>
</tr>
</tbody>
</table>

**(AUS) Load Determination Values for HECS Calculation**

Access the Level/Load Rules Table page.
Level/Load Rules Table page

HECS calculation now allows for a **Load Determination** of **Base On Units** or **Units By Level**.

**Base On Units:** Select to have the system assign an academic load based on the student’s cumulative units (those designated as earned credit). The system includes articulated transfer units in this count.

If you select this value, the Academic Load Table page becomes active and you can indicate which terms should be included in the annual load calculation.

(AUS) You can select this value for HECS calculations.

(AUS) **Units By Level:** This value is assigned for academic level rules that use the HECS feature. Select this value to enable the Level Dependent Load Rules page, which you can use instead of the Academic Load Table page to calculate a student’s HECS Load factor.

**See Also**

*PeopleSoft Enterprise Campus Solutions 9.0 Application Fundamentals PeopleBook*, “Designing Your Academic Structure”, Defining Academic Level and Load Determination Values

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### Updates to Class Permissions Documentation

This section discusses documentation updates for the following functionality:

- Add permissions.
- Drop permissions.

**Note.** These are documentation updates only. No code changes were delivered in this bundle for this topic.
# Pages Used for Managing Class Permissions

<table>
<thead>
<tr>
<th>Page Name</th>
<th>Object Name</th>
<th>Navigation</th>
<th>Usage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permission to Add</td>
<td>CLASS_PERMISSION</td>
<td>Records and Enrollment, Term Processing, Class Permissions, Class Permissions, Permission to Add</td>
<td>Create student-specific or general class permission numbers for adding classes.</td>
</tr>
<tr>
<td>Permission to Drop</td>
<td>CLASS_PERMISSION2</td>
<td>Records and Enrollment, Term Processing, Class Permissions, Class Permissions, Permission to Drop</td>
<td>Create student-specific permission numbers for dropping classes.</td>
</tr>
<tr>
<td>Enrollment Functions</td>
<td>ENRMT_OVRD_TBL</td>
<td>Set Up SACR, Security, Secure Student Administration, Setup, Enrollment Security Table, Enrollment Functions</td>
<td>Define access for enrollment functions by creating enrollment access IDs and assigning time periods to various enrollment functions. The time periods define when the enrollment access IDs can access each function. You attach these enrollment access IDs to user IDs, permission lists, and enrollment access groups.</td>
</tr>
</tbody>
</table>

## Add Permissions

This section discusses updates to the documentation for the **Permission Valid For** checkboxes on the Permission to Add page.

### Updates to the Documentation for the Permission Valid For Checkboxes on the Permission to Add Page

Accessory the Permission to Add page.
Permission to Add page

The updated documentation is:

The **Permission Valid For** checkboxes are used to specify the conditions that a class permission overrides.
Closed Class
Select to allow students to enroll in a class that is full. This type of permission also allows students to enroll in a closed combined section, or in a class where all available seats are subject to reserve capacity requirements that they might not meet.

Requisites Not Met
Select to allow students to enroll in a class for which they do not meet the prerequisites.

Consent Required
Select to allow students to enroll in a class that requires instructor or department consent to add, as indicated by the Add Consent field on the Enrollment Cntrl page.

Career Restriction
Select to allow students to enroll in a class that is outside their career.

Permission Time Period
Select to allow students to enroll in a class during the Enroll with Permission time period. This time period is determined by a user's enrollment security access ID and by the time period end dates that are defined in the Session Time Period table.

Drop Permissions
This section discusses:

- Updates to the documentation for the Permission Valid For checkboxes on the Permission to Drop page.
- Updates to the documentation for the Permission tab on the Permission to Drop page.
- An update to the documentation for the Drop With Permission enrollment function.

Updates to the Documentation for the Permission Valid For Checkboxes on the Permission to Drop Page
Access the Permission to Drop page.
Permission to Drop page

The updated documentation is:

The Permission Valid For checkboxes are used to specify the conditions that a class permission overrides.
Requisites Not Met
Select to allow students to drop a class even if it is being used as a corequisite for another class. For example, a student is enrolled in Class A and Class B. Class B requires concurrent enrollment in Class A. If the Requisites Not Met check box is selected, the student can drop Class A without also dropping Class B.

Consent Required
Select to allow students to drop a class where instructor or department consent is required to drop, as indicated by the Drop Consent field on the Enrollment Cntrl page.

Permission Time Period
Select to allow students to drop a class during the Drop with Permission session time period. This time period is determined by a user's enrollment security access ID and by the time period end dates that are defined in the Session Time Period table.

Note. The drop permission has no impact on the consequence of the drop, for example, drop without penalty. This is still determined by the academic calendar dates.

Updates to the Documentation for the Permission Tab
Select the Permission tab.

Permission to Drop page: Permission tab
The additional documentation is:

The permission conditions, such as Requisites Not Met, default to the values selected in the Defaults group box. You can select different values for each permission row. When the permission is used, the check boxes become unavailable.

See Also
PeopleSoft Enterprise Student Records 9.0 PeopleBook," Managing the Schedule of Classes", Defining Class Permissions

An Update to the Documentation for the Drop With Permission Enrollment Function
Access the Enrollment Functions page.
Drop W/Permission (drop with permission) Enter a time period code for dropping a student from a class after the regular drop period is over. A student needs permission to drop a class during this period.

See Also

*PeopleSoft Enterprise Campus Solutions 9.0 Application Fundamentals PeopleBook*, "Securing Student Records", Defining Access for Enrollment Functions