The meeting was called to order by Committee Chair Jill O’Donnell-Tormey at 4:01 p.m.

The following people were present:

**Committee Members:**
Hon. Jill O’Donnell-Tormey, Chair  
Hon. Charles A. Shorter, Vice Chair  
Hon. Henry T. Berger  
Hon. Mayra Linares-Garcia (joined @ 4:07 p.m.)

**Faculty Member:**  
Prof. Martin Burke, faculty representative

**COP Liaison:**  
President William J. Fritz

**Trustee Staff:**
Deputy Secretary Anne Fenton  
Assistant Secretary Towanda Lewis  
Ms. Adalina Quinones

**University Staff:**
Interim Chancellor Vita C. Rabinowitz (joined @ 4:49 p.m.)  
Interim Executive Vice Chancellor Jane Bowers  
Deputy General Counsel Jane Sovern (joined @ 4:18 p.m.)

**Trustee Observer:**  
Hon. John Aderounmu (left @ 4:42 p.m.)

The agenda items were considered and acted upon in the following order:

I. **ACTION ITEMS:**

A. **APPROVAL OF THE MINUTES OF THE MEETING OF JUNE 4, 2018.** Moved by Trustee Henry Berger and seconded by Prof. Martin Burke, the minutes were unanimously approved as submitted.

B. **POLICY CALENDAR**

1. **CUNY Graduate School and University Center - MA in Biography and Memoir.** Interim Executive Vice Chancellor and University Provost (IEVC&UP) Jane Bowers stated that The CUNY Graduate Center is requesting approval to establish a MA in Biography and Memoir. In addition to four required core courses in biographical research and writing, the program will allow students to take electives in a wide range of disciplines to provide the literary, historical, and psychological context for understanding the lives and times of their subjects. The Graduate Center is the home of the Leon Levy Center for Biography, established in 2007 and grown through a generous gift of over $7 million by the Leon Levy Foundation. No additional faculty will be hired to staff this program.

Provost and Senior Vice President Joy Connolly provided further background on the proposal, highlighting that the program is designed to give students employable skills in archives, research, evidence organization, historical analysis, and professional writing that will serve them well in a variety of careers.

Executive Director Kai Bird then provided program details about the Leon Levy Biography Center, noting that The Graduate Center expects the program to attract a fair number of retirees and senior citizens.

A discussion about the proposed program followed, including employability and market demand, academic excellence fees and funding, and the labor force.
Committee Vice Chair Charles Shorter praised the program, noting that it could be invaluable to a much broader community than writers of biography.

IEVC&UP Bowers and President William Fritz gave their perspective about the proposed program, noting that the MA in Biography and Memoir will be a good preparation for upward job mobility for students.

Moved by Trustee Berger and seconded by Prof. Burke, and following discussion, the item was approved for submission to the Board. Prof. Burke abstained.

2. Baruch College - MS in Business Analytics. IEVC&UP Bowers stated that Baruch College is requesting approval to establish a MS in Business Analytics. Coursework in web programming as well as data mining and visualization will complement business electives and a capstone project to provide students with an excellent preparation for this rapidly growing profession.

Dean Fenwick Huss gave a brief outline of the proposed program, noting that the proposal has great demand in the business community.

A discussion about the proposed program followed, including academic excellence fees and the financial impact.

Moved by Prof. Burke and seconded by Committee Vice Chair Shorter, and following discussion, the item was unanimously approved for submission to the Board.

3. New York City College of Technology - B Arch in Architecture. IEVC&UP Bowers stated that New York City College of Technology (NYCCT) is requesting approval to establish a Bachelor of Architecture degree accredited by the National Architectural Accrediting Board, and leading to NYS professional licensure for architects. All students will be required to complete the AAS before being permitted to transfer into the B Arch. We anticipate that this program, offered at City Tech will help diversify the pool of professionally licensed architects in the region.

President Russell Hotzler provided further background on the proposal, including highlighting the historical perspectives of the degree program.

A discussion about the proposed program followed, including new faculty hire, the justification for building out the program at NYCCT when there is an existing program at City College, and anticipated articulation agreements.

Trustee Mayra Linares-Garcia made a few comments, stating that adding another architectural program in CUNY will be exciting for students who are interested in pursuing this profession but were limited in terms of the opportunities available at the University.

Moved by Committee Vice Chair Shorter and seconded by Trustee Linares-Garcia, and following discussion, the item was unanimously approved for submission to the Board.

4. Medgar Evers College - Establishing a New Start-up New York Initiatives. Nanotronics produces optical inspection tools for scientists and engineers at an affordable price. This company will provide Medgar Evers College with student mentors and internship opportunities, support the faculty with curriculum development and applied research opportunities as well as provide the College with potential full-time employment opportunities for graduates.
Senior Vice President Jerald Posman provided additional details about the program.

A discussion about the initiative followed, including the University’s financial obligations, benefits of start-up initiatives, projected internships, accountability, criteria of the program, research collaboration, aggressiveness of the initiative for greater impact, pipeline for additional opportunities, and CUNY’s curriculum alignment with industry needs.

Trustee Berger requested that the Committee receive an annual report on the progression of the start-up programs across the CUNY system.

Moved by Trustee Berger and seconded by Trustee Linares-Garcia, and following discussion, the item was unanimously approved for submission to the Board.

II. INFORMATION ITEM:

A. Report on the CUNY Research Foundation’s Pre-Award Efforts

Director John Tsapogas reported on the roles and responsibilities of the Office of Award Pre-Proposal Support at the CUNY Research Foundation that assists CUNY students and faculty to obtain external funding to support their research, education, curriculum development, and other related activities. Additionally, Mr. Tsapogas highlighted grant successes of the University as well as provided future recommendations for greater coordination and governing.

A discussion about the University research efforts followed, including the affiliation of the CUNY Research Foundation to the CUNY institutions, the data results of the RF CUNY’s customer satisfaction survey, the progress of the initiative regarding transparency, and the procurement process.

Interim Chancellor Vita Rabinowitz shared a few thoughts, noting that there needs to be a formal structure of governance.

President Fritz concluded by giving his perspective on approaches the CUNY Research Foundation improved on by way of conversations between the campus RF and the Central Office.

Committee Chair O'Donnell-Tormey moved to adjourned the meeting. The motion was seconded by Trustee Berger and the meeting was adjourned at 5:31 p.m.