NO. 1. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting and Executive Session of December 10, 2018 be approved.

NO. 2. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be approved:

A. CRAIG NEWMARK GRADUATE SCHOOL OF JOURNALISM AT CUNY - PROGRAM SUPPLEMENT FEE:

WHEREAS, The Craig Newmark Graduate School of Journalism at the City University of New York (School of Journalism) requires a program supplement fee in order to provide optimal support and opportunity to students and to sustain competitive educational programs; and

WHEREAS, The current tuition revenue and fees charged are not enough to cover programmatic costs at the optimal level; and

WHEREAS, The tuition rates charged are among the lowest in the nation; and

WHEREAS, The School of Journalism has developed a global reputation for digital innovation, with three-quarters of its students working in the field within 12 months of graduating; and

WHEREAS, The program supplement fee provides all students the use of state-of-the-art multimedia packs, equipment, and other program materials, to assist with the development of students’ multimedia skills and the completion of students’ journalism assignments; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York, approves the program supplement fee of $400 charged to full-time students and $200 to part-time students at the Craig Newmark Graduate School of Journalism per semester; and be it further

RESOLVED, That the Craig Newmark Graduate School of Journalism will account for and report on the program supplement fee separately; and be it further

RESOLVED, That the Craig Newmark Graduate School of Journalism will provide to the Board of Trustees Fiscal Committee an accounting of the program supplement fees spent in the prior fiscal year.

EXPLANATION: The Craig Newmark Graduate School of Journalism at CUNY offers Master of Arts degrees in Journalism, Social Journalism, and Entrepreneurial Journalism, as well as an Advanced Certificate in Entrepreneurial Journalism, all of which focus on, among other skills, developing students' multimedia skills. All students are provided with state-of-the-art multimedia packs, equipment and other program materials, which include state-of-the-art audio recorders, video and broadcasting quality cameras, microphones, headphones, batteries and chargers, SD cards and other accessories, as well as access to drone equipment. All students are trained and must be competent in the use of multimedia packs and equipment used for webcasting, videotaping, editing, photojournalism and other media. Students own their journalism and media portfolio created from using the above multimedia packs, equipment and other program materials, and said portfolios play a vital role in their securing internships and employment.
This fee has been charged to students since the School opened in 2006, and it has never been increased. While the Board approved the opening of the School and the launch of its academic programs, it appears that a specific resolution about this fee was not formally submitted to the Board for its approval.

B. THE CITY COLLEGE OF NEW YORK – SCHOOL OF MEDICINE AUTHORIZATION OF A CONTRACT FOR MEDICAL SCHOOL COURSE DELIVERY WITH ST. BARNABAS HOSPITAL HEALTH SYSTEM:

WHEREAS, The Sophie Davis School of Biomedical Education (SDSBE) was created 43 years ago to recruit under-represented minorities to practice primary care in underserved areas; and

WHEREAS, In 2012, as part of an overall strategic plan for SDSBE, the CUNY Board of Trustees approved the school’s plan and application process for achieving medical school accreditation from the Liaison Committee for Medical Education (LCME); and

WHEREAS, The LCME accreditation process requires that a medical school have a comprehensive, cohesive structure which integrates both the hospital where students can complete their clinical experiences; and clinical faculty who can create, implement and assess students’ clinical competencies; and

WHEREAS, In 2016 CUNY/SDSBE was merged into the CUNY School of Medicine at The City College of New York; and since the School does not own or oversee a hospital, or have physician faculty, a clinical affiliate which could fulfill both requirements is necessary, thereby fulfilling the accreditation requirements; now therefore be it

RESOLVED, That the Board of Trustees of the City University of New York authorize a contract with St. Barnabas Hospital Health System, for the purposes of providing clinical course instruction for the students enrolled at the CUNY School of Medicine by physicians with access to an approved hospital. The term of the contract shall be seven years. The value of the contract shall not exceed $3,227,832.09.

EXPLANATION: Pursuant to LCME accreditation requirements, the CUNY School of Medicine at The City College of New York is required to provide its students with clinical experiences and faculty that can create, implement, and assess students’ clinical competencies. There is also an expectation of continuity in the faculty that teach the courses through the four (4) years of medical school in order to make certain that there is an understanding of what has been previously taught as well as the knowledge and skillset of students when they come to the hospital for clinical experiences.

As part of its affiliation with the CUNY School of Medicine, when St. Barnabas physicians come to the School of Medicine to teach, the physicians will be compensated for their teaching services. Compensation for St. Barnabas teaching physicians is based on a model which establishes a fixed annualized salary across all departments and disciplines. The annualized salary was divided by a base of 1,820 hours (35 hour week x 52 weeks) to determine a fair and reasonable hourly rate.

The academic affiliation between the St. Barnabas Hospital Health System and CUNY Medical School offers significant value to CUNY and both institutions share a similar philosophy and commitment to provide access to primary healthcare, in the broadest sense, to an ethnically diverse, low-income community. The vendor was selected after a thorough review by the School and after discussions with a number of hospitals in the region. Once St. Barnabas was identified and approved by CUNY and the LCME as the hospital affiliate for medical school clinical experiences, it is appropriate to engage the hospital to teach clinical courses.

This contract is being sourced through a single source exemption method, which was approved by the New York State Comptroller on December 4, 2018.
NO. 3. COMMITTEE ON ACADEMIC POLICY, PROGRAMS, AND RESEARCH: RESOLVED, That the following items be approved:

A. YORK COLLEGE – MS IN AVIATION MANAGEMENT:

WHEREAS, The aviation sector plays an important role in the New York State economy, making up 4.6% of its total jobs and generating economic activity of over $50 billion dollars; and

WHEREAS, York College is the home of the CUNY Aviation Institute, which has developed strategic partnerships with area airports and airlines; and

WHEREAS, York College has a growing BS in Aviation Management and therefore has faculty expertise in this area of studies; and

WHEREAS, Graduates from the York College BS program in Aviation Management find jobs and start their professional careers in aviation; and

WHEREAS, Airlines, local governments, and government organizations express strong demand for graduates in aviation management; and

WHEREAS, Graduates of the proposed master’s program will qualify for mid- to upper-level management positions with beginning salaries of $50,000 and higher; now therefore be it

RESOLVED, That York College establish a program in Aviation Management, leading to the Master of Science, effective February 4, 2019 and subject to financial ability.

EXPLANATION: The proposed thirty credit Master of Science in Aviation Management aims to prepare students for mid- and upper-level executive positions in aviation and related organizations. The course work is informed by recommendations from the American Association of Airport Executives and the Aviation Accreditation Board International and covers aviation finance and research; marketing; airport planning, management, and operations; aviation safety; and aviation supply and logistics. The curriculum culminates in both a simulated practicum and a capstone course to ensure that students understand the integration of theory and practice. York College is an ideal location for an MS in Aviation Management because it houses the CUNY Aviation Institute sponsored by the NY/NJ Port Authority and has strong partnerships with the main regional and global airports and the aviation industry. A survey of employment opportunities indicates that salaries in the field range from $50,000 per annum for low experience levels to $160,000 per annum and above for experienced candidates. Job titles for graduates include Airport Operations Manager, Commercial Business Director, Airport Manager, Program Manager, Landside Operations Duty Officer, Global Sales Service Specialist, Manager of Commercial Operations, Foreign Affairs Specialist at the Federal Aviation Administration, and many others. York College has ample full-time faculty to launch the program and, given its existing strategic partnerships and location, will have no difficulty drawing upon working professionals to teach as adjuncts.

B. CUNY SCHOOL OF PROFESSIONAL STUDIES – MA IN MUSEUM STUDIES:

WHEREAS, Museums support more than 726,000 American jobs, and in the New York area employment projections from 2014-2024 show museums, historical sites, and similar institutions with 20.7% growth and the professions of archivist, curator, and museum technician and conservator with 14%-19% growth; and

WHEREAS, The Mayor of New York has called upon its cultural institutions to diversify the ranks of their employees, and it is anticipated that students in the proposed program will reflect a diverse ethnic, gender, and age make-up similar to the general CUNY population; and
WHEREAS, The proposed program is being developed in collaboration with the New York Historical Society, whose intellectual resources and expertise will provide students with a unique experience, including practicums and engagement with museum professionals whose daily jobs consist of implementing museum studies theory into practice; and

WHEREAS, The proposed program is taught primarily on-line, will draw upon CUNY SPS current infrastructure for online delivery, and will be available to individuals beyond the New York metropolitan area; now therefore be it

RESOLVED, That CUNY School of Professional Studies establish a Master of Arts in Museum Studies, effective February 4, 2019 and subject to financial ability.

EXPLANATION: The CUNY School of Professional Studies proposes to offer a thirty-credit Master of Arts degree in Museum Studies that will immerse students in the theory and practice of museums and related institutions. The bulk of the courses will be taught on-line and cover such topics as administration, finance, law, fundraising, and visitor services. Six of the fourteen courses in the program are currently part of the CUNY SPS catalogue. The remainder will be developed by SPS consortial faculty in collaboration with museum professionals at the New York Historical Society. In addition to on-line courses, the program will include courses taken at the Historical Society, which can be done intensively in a summer residency or throughout the academic year, as suits the student’s schedule. The lower cost of CUNY’s graduate tuition than that for comparable programs in the area is expected to attract a wide audience and generate revenue for the school.

C. THE CITY UNIVERSITY OF NEW YORK - SEEKING INDEPENDENT DEGREE-GRANTING AUTHORITY FOR THE CUNY SCHOOL OF PUBLIC HEALTH AND HEALTH POLICY:

WHEREAS, The CUNY School of Public Health (SPH) was first accredited by the Council for Education in Public Health (CEPH) in 2011; and

WHEREAS, In November 2015, the CUNY Board of Trustees approved a structural change for the CUNY School of Public Health, initiating the process of transforming it from a consortial institution to a unified CUNY Graduate School of Public Health and Health Policy, in line with common national practices and recommendations; and

WHEREAS, The CUNY Graduate School of Public Health and Health Policy already functions de facto as an independent institution, with the Dean reporting to the Chancellor and having comparable authority to that of CUNY presidents as described in Section 11.4 of the Bylaws of the Board of Trustees; and

WHEREAS, The CUNY Graduate School of Public Health has now reached institutional maturity and is able to provide all student services and qualify for accreditation independently; now therefore be it

RESOLVED, That CUNY seek NYSED authorization for a Master Plan Amendment allowing independent degree granting authority for the CUNY School of Public Health and Health Policy.

EXPLANATION: The Graduate School of Public Health and Health Policy began as a consortial school in 2007, offering its master’s and doctoral degrees at multiple campuses across the University. In 2011, it received its first professional accreditation from the Council on Education for Public Health. In November 2015, the CUNY Board of Trustees approved a resolution directing the former Chancellor to develop and implement a plan to transition the existing consortial school to a unified graduate school that would administer all professional master’s and doctoral-level public health degree programs in CUNY. Due to its status as a new school, and the requirement of regional accreditation affiliation by its professional accrediting body, it was determined that the CUNY SPH would exist within the CUNY Graduate School and University Center (GSUC), a home for several other CUNY schools in their early stages of development. Since its consolidation and placement within the GSUC, the School of Public Health and Health Policy has
been professionally re-accredited for a full seven-year term and has established a robust infrastructure. This is the logical time in the School’s evolution for it to assume all responsibilities for itself and become a truly independent unit as recognized by NYSED.

D. CITY UNIVERSITY OF NEW YORK – APPROVAL OF THE ACADEMIC BOARD REPORT:

WHEREAS, Existing degree programs at the colleges and schools are periodically modified to maintain currency with both intellectual trends and the professional needs of our students; and

WHEREAS, General education courses are added to CUNY’s robust curriculum to offer students diversity of thought; and

WHEREAS, Campus academic policies evolve to ensure rigor and provide students with pathways to greater success; now therefore be it

RESOLVED, That the Academic Board Report prepared by the Office of Academic Affairs and presented, be approved effective February 4, 2019 subject to financial ability.


EXPLANATION: Routine academic matters, some of which are forwarded to the New York State Education Department for final approval, as well as additions to the University’s general education program and local academic policies are presented here in a concise format for approval by the Committee and the full Board of Trustees.

NO. 4. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following items be approved:

A. LEHMAN COLLEGE - COMMEND EMERGENCY TELEPHONE SYSTEM UPGRADE:

WHEREAS, The existing Commend emergency telephone system at Lehman College, used throughout the campus in every building, walkway and parking area, has reached the end of its useful life, and has components no longer supported by the manufacturer; and

WHEREAS, The City University of New York (the “University”) has received a proposal from Siemens to upgrade the Commend system, utilizing new software and existing and replacement devices to create a state-of-the-art intercom system; now therefore be it

RESOLVED, That the University's Board of Trustees request the City University Construction Fund to execute a Purchase Order for the equipment and services to upgrade the Lehman College campus-wide Commend emergency telephone system under an existing New York State Office of General Services Contract. The Purchase Order shall be subject to approval as to form by the Fund’s General Counsel. The total cost of all such upgrade shall be chargeable to the State Capital Construction Fund under DASNY Project No. 3437809999 for an amount not to exceed $750,000.

EXPLANATION: Lehman College’s existing Commend emergency telephone system is at end-of-life and is no longer supported by the manufacturer. The proposal for the software, equipment and services is based on certified NYS Office of General Services (OGS) prices.
B. HUNTER COLLEGE - SHORT-TERM LEASE FOR DORMITORY SPACE AT 1395 LEXINGTON AVENUE:

WHEREAS, The City University of New York (the “University”) strives to identify and provide affordable quality housing options as part of its mission to provide affordable quality education; and

WHEREAS, The University currently has a three-year contract (9.5 months per year) for 48 beds consisting of 12 singles and 36 doubles at the 92nd Street YMCA’s dormitory facility located at 1395 Lexington Avenue for Hunter College students which is set to expire on May 31, 2019 (the “Current Dorm Contract”); and

WHEREAS, The University wants to amend and restate the Current Dorm Contract to utilize the University’s form of lease, contract for 48 beds for another three years (9.5 months per year), to change the makeup of those beds to consist of 14 singles and 34 doubles and pay $680,004 on Year 1, $689,206 on Year 2 and $712,446 on Year 3 (the “New Dorm Lease”); now therefore be it

RESOLVED, That the University’s Board of Trustees authorizes the General Counsel and Vice Chancellor of Legal Affairs to execute the New Dorm Lease on behalf of Hunter College. The New Dorm Lease shall be subject to approval as to form by the University Office of the General Counsel.

EXPLANATION: The New Dorm Lease will provide Hunter College with 48 beds for Hunter College students. The fees charged to the students for the beds will provide all the funds that the University will pay under the New Dorm Lease. This is a short-term solution while the University develops a long-term strategy for dormitories.

The term of the new lease will commence on August 17, 2019. Pursuant to the New Dorm Lease, the Landlord will be responsible for all utilities, building systems, building structure and all maintenance therein. The Landlord will also provide maid and linen services and will make available a laundry machine and dryer on every other floor of the facility.

C. HUNTER COLLEGE - WEST BUILDING – REPLACEMENT OF ONE AIR HANDLING UNIT:

WHEREAS, The City University Construction Fund (the “Fund”) identified one air-handling unit (AHU-ABC-13) at Hunter College West Building (the “Air Handling Unit”) that was no longer providing adequate heating, cooling, and ventilation to the spaces it served to maintain proper temperature, humidity and air quality; and

WHEREAS, The Fund authorized the execution of a Purchase Order with Trane Building Advantage for the design of the new Air Handling Unit under an existing New York State Office of General Services Contract for an amount not to exceed $70,000 at the Fund’s November 1, 2017 Board of Trustees meeting (Resolution #2259); and

WHEREAS, The University would like to request the Fund to execute a Purchase Order for the replacement of the Air Handling Unit; now therefore be it

RESOLVED, That the University’s Board of Trustees request the Fund to execute a Purchase Order for the replacement of the Air Handling Unit under an existing New York State Office of General Services Contract which shall be chargeable to DASNY Project No. 3025709999, for an amount not to exceed $1,200,000. The Purchase Order shall be subject to approval as to form by the Fund’s General Counsel.

EXPLANATION: The existing air handling unit is in poor condition and cannot provide adequate heating, cooling, and ventilation to the spaces it serves to maintain proper temperature, humidity and air quality. There are 9 air handling units in the building. The one being replaced is on the 6th floor with a 20,000 CFM capacity. The capacity of the remaining 8 air handling units is between 30,000 to 50,000 CFM.
NO. 5. COMMITTEE ON STUDENT AFFAIRS AND SPECIAL PROGRAMS: RESOLVED, That the following item be approved:

A. THE CITY UNIVERSITY OF NEW YORK - CRAIG NEWMARK GRADUATE SCHOOL OF JOURNALISM RE-EARMARKING OF STUDENT ACTIVITY FEE:

WHEREAS, A recent vote by the Graduate Center’s Doctoral Student Council to eliminate funding for a nurse practitioner impacted the accessibility of this service to the Craig Newmark Graduate School of Journalism students; and

WHEREAS, The Craig Newmark School of Journalism students held a referendum to re-earmark $4.00 of the $12.00 earmarking to the Graduate School & University Center to the Student Government at the School of Journalism; and

WHEREAS, The remaining $8.00 fee earmarked to the Graduate School and University Center will continue to provide School of Journalism students with psychological services; now therefore be it

RESOLVED, That the $50.00 student activity fee paid by students at the Craig Newmark Graduate School of Journalism every Fall, Spring and Summer semester be re-earmarked effective Spring 2019 in accordance with the following schedule:

<table>
<thead>
<tr>
<th>EARMARKING</th>
<th>CURRENT FEE</th>
<th>PROPOSED FEE</th>
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<td>Health Care Services</td>
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<td>$08.00</td>
<td>Graduate School &amp; University Center</td>
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<tr>
<td>Student Government</td>
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</tr>
<tr>
<td>University Student Senate</td>
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Total Student Activity Fee: $50.00

EXPLANATION: A special referendum to re-earmark the student activity fee was held November 28-30, 2018, in accordance with University Bylaw Section 16.12, at a time other than in conjunction with student government elections. The vote on the referendum was 43 in favor and 11 opposed, with 24% of the eligible students voting. The Dean supports this action.

Four dollars ($4.00) of the $12.00 Health Care Services Fee allocated by the Graduate School & University Center will be re-earmarked to the Journalism School Student Government because the Nurse Practitioner position was eliminated. The remaining $8.00 Health Care Services fee will continue to be used to provide psychological services by the Graduate School & University Center. The $40.55 fee allocated by Student Government supports a variety of extracurricular activities, programs, student clubs, social events and educational conference attendance for graduate journalism students. The additional $4.00 earmarking will enable coffee and snacks to be available to students.

The earmarkings set forth in this resolution may only be changed by further Board action.