I. ACTION ITEMS

A. APPROVAL OF THE MINUTES OF January 14, 2019

B. POLICY CALENDAR

1. Authorization of a Contract with Summit Security Services
   Borough of Manhattan Community College

2. Approval of Academic Excellence Fees
   Baruch College
   Hunter College
   John Jay College
   Lehman College
   Queens College

3. Approval of Executive Program Supplement Fees
   Baruch College
   John Jay College

II. INFORMATION ITEMS

1. Fiscal Matters Information Report
The meeting was called to order by Committee Chair Fernando Ferrer at 4:40 p.m.

The following people were present:

**Committee Members:**
- Hon. Fernando Ferrer, Chair
- Hon. Henry T. Berger
- Hon. Ken Sunshine

**Faculty Member:**
- Prof. John Verzani, faculty representative

**Student Member:**
- Ms. Razieh Arabi, student representative

**COP Liaison:**
- President José Luis Cruz

**Ex-officio:**
- Hon. William C. Thompson, Jr.
- Hon. Barry F. Schwartz

**Trustee Observer:**
- Hon. Haris Khan

**Observers:**
- Prof. Ned Benton
- Mr. John Mondal

**Trustee Staff:**
- Senior Advisor to the Chancellor and Secretary of the Board Gayle M. Horwitz
- Interim General Counsel and Senior Vice Chancellor Pamela S. Silverblatt
- Deputy Secretary Anne Fenton
- Ms. Teisha Mitchell
- Ms. Fenella Ramsami

**University Staff:**
- Interim Chancellor Vita C. Rabinowitz
- Interim Chief Operating Officer Marc V. Shaw
- Senior Vice Chancellor and Chief Financial Officer Matthew Sapienza
- Deputy Chief Financial Officer Christina Chiappa
- University Executive Budget Director Catherine Abata
- Interim Chief Procurement Officer Caron Christian
- Director of MWBE Outreach William Choi
- Associate Vice Chancellor Amy McIntosh

The agenda items were considered and acted upon in the following order:

**I. ACTION ITEMS:**

A. **APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 19, 2018.** Moved by Trustee Ken Sunshine and seconded by Prof. John Verzani, the minutes were unanimously approved as submitted.

B. **POLICY CALENDAR**

1. **Craig Newmark School of Journalism – Program Supplement Fee.** Senior Vice Chancellor and Chief Financial Officer (SVC&CFO) Matthew Sapienza requested the Committee’s approval of the program supplement fee. The fee has been charged to students since the School opened in 2006, and it has never increased. While the Board approved the opening of the School and the launch of its academic programs, it appears that a specific resolution about this fee was not formally submitted to the Board for its approval.

Dean Sarah Bartlett provided further background about the fee, noting that the supplemental income is needed to support the heavy investment that the School makes in technology.
A discussion about the fee followed, including guidance that explains the structural process, revenues and expenditures specific to food/catering, travel, and building maintenance, and the accounting for and reporting on the program supplement fee separately.

Committee Chair Ferrer noted that he requested SVC&CFO Sapienza to begin putting together guidelines for the University for transparency and uniformity purposes.

Moved by Committee Chair Ferrer and seconded by Trustee Sunshine, and following discussion, the item was approved for submission to the Board. Ms. Razieh Arabi abstained.

2. The City College of New York – School of Medicine Contract for Course Delivery with St. Barnabas Hospital Health System. Committee Chair Ferrer requested the Committee’s approval to authorize a contract with St. Barnabas Hospital Health System, for the purposes of providing clinical course instruction for the students enrolled at the CUNY School of Medicine.

CUNY School of Medicine Deputy Dean Erica Friedman provided additional information about the proposal.

Moved by Trustee Henry Berger and seconded by Trustee Sunshine, and following discussion, the item was unanimously approved for submission to the Board.

3. The City University of New York – Fiscal Year 2019-2020 Budget Request. Committee Chair Ferrer requested the Committee’s approval Fiscal Year 2020 Operating Budget Request. Subject to the availability of resources, the University seeks additional funds for FY2020 of $137.7 million from the State and $108.2 million from the City to cover mandatory cost increases and strategic investments and that the University self-fund $20.0 million of the strategic investment plan through its Administrative Efficiencies Action Plan, and the Predictable Tuition Policy be continued, with an annual increase of $200 at the senior colleges.

SVC&CFO Sapienza presented the City University of New York Operating Budget Request for Fiscal Year 2020.

A discussion about the budget request followed, including mandatory needs specific to building rentals, energy, contractual salary increments, and fringe benefits proposed for senior and community colleges, strategic investments relating to ASAP and ACE expansion, Tap gap parity, higher education price index relating to state funding, supporting the needs of students, and the University's financing plan.

Trustee Berger expressed concern about the source of funds.

Prof. Verzani inquired about the differences between the FY2019 Budget Request and the FY2020 Budget Request in response to the recent leadership change in Albany legislature.

University Student Senate Chair and Trustee Haris Khan reiterated Prof. Verzani question by further inquiring about why the University is still relying on city support rather than state support.
Committee Chair Ferrer reassured the Committee that this is not the budget, it is a budget request.

Chairperson William Thompson, Jr. then echoed Committee Chair Ferrer’s comments, noting that this is the beginning of the budget process and a number of other things will wind up going into the budget, both in the state and city level.

USS Chair and Trustee Khan concluded by requesting the University to ask for $31 million from the state and city, a multifaceted solution to the tuition freeze.

Moved by Prof. Verzani and seconded by Trustee Sunshine, and following discussion, the item was approved for submission to the Board. Trustee Berger and Ms. Arabi voted NO.

II. INFORMATION ITEMS:

A. Fiscal Matters Information Report

SVC&CFO Sapienza reported on the CFA Financial Matters Information items for January 2019, noting that the report will provide a list of items—grants, non-monetary gifts, and blanket tuition waivers—that used to go through the Chancellor’s University Report, which will now be provided to the Committee as an information item.

B. MWBE Update

Director of MWBE Outreach William Choi provided an update on Minority and Women-owned Business Enterprise (MWBE) initiatives at the University.

C. Fiscal Year 2019 Mid-Year Financial Report

SVC&CFO Sapienza gave an overview of the FY2019 Mid-Year Financial Report for the CUNY, noting that revenues are growing more than expenditures.

Committee Chair Ferrer recommended management intervention for Medgar Evers College, College of Staten Island, and York College to develop action plans to get them back into balance as the University is projecting that they will end the year in deficit.

Prof. Verzani concluded by pointing out that the FY2019-2020 Budget Request to the city for senior college support is related to the financial positions of the comprehensive colleges—CSI and Medgar Evers College are two of the three senior campuses with projected deficits and NYCCT with a very small projected surplus—as the history of these funds from the city was to provide for the community college population within the comprehensive campuses.

Committee Chair Ferrer moved to adjourn the meeting. The motion was seconded by Chairperson William C. Thompson, Jr. and the meeting was adjourned at 5:59 p.m.
BOROUGH OF MANHATTAN COMMUNITY COLLEGE (BMCC)
AUTHORIZATION OF CONTRACT WITH SUMMITY SECURITY SERVICES

WHEREAS, The Borough of Manhattan Community College requires security guard services for 199 Chambers Street, 70 Murray Street, 163 West 125th Street and 25 Broadway facilities, and

WHEREAS, The Borough of Manhattan Community College would like to continue using tax-levy funds to award purchase orders for security guard services to be provided on BMCC campuses, be it

RESOLVED: That the Board of Trustees of the City University of New York authorize Borough of Manhattan Community College to issue purchase orders for Security Guard Services from Summit Security Services, under existing New York State Office of General Services Contract No. PS65725, pursuant to law and University regulations. Such purchase shall not exceed $995,000 for the fiscal year ending June 30, 2019.

EXPLANATION: Borough of Manhattan Community College will use this contract to provide supplemental security services for its facilities at 199 Chambers Street, 70 Murray, 163 West 125th Street and 25 Broadway. There has been an increasing need for contractual security officers over the last fiscal year due to a number of factors including an increase of coverage needed on weekends and a decrease in the available pool of peace officers and campus security assistants. BMCC is also expanding space at 70 Murray Street. This additional space includes 30 new classrooms which will further increase the need for contractual guard services in Fiscal Year 2019.

In consultation with CUNY’s Supplier Diversity Office, and pursuant to the terms and conditions of the New York State OGS contract, Summit Security intends to subcontract the security guard services needs at BMCC to a New York State-certified MWBE firm – Alante Security Group Inc.
AUTHORIZATION OF ACADEMIC EXCELLENCE FEES

WHEREAS, Academic excellence fees generate additional revenue that is used to support and enhance the programs through investment in areas such as faculty, advisors, career services, and support of professional preparation and certification, and

WHEREAS, The University established a standard process for college fee requests that includes a justification for the fee based on program quality, costs, and student outcomes and opportunities, and a description of planned use of revenue generated by the fee, and

WHEREAS, Colleges were required to consult with student and faculty elected leaders and program participants, and

WHEREAS, The fee requests were reviewed by a committee comprised of personnel from the University Offices of Academic Affairs, Student Services, and Budget and Finance to determine that they met the required criteria, and

WHEREAS, A unique accounting structure has been created to identify fee revenue and expenses, and

WHEREAS, A report on the fee revenue and uses will be provided to the Board of Trustees on a regular basis, be it

RESOLVED, That the Board of Trustees approve the requests for academic excellence fees for the following programs at the amounts and effective dates in the table on page 2:

- Baruch College, Master of International Affairs
- Hunter College, Master of Science in Integrated Program in Nutrition and Dietetics
- John Jay College, Master of Arts in Criminal Justice
- Lehman College, Master of Science in Accounting and Master of Science in Business
- Queens College, Post Baccalaureate Pre-Health Certificate Program;

and, be it further

RESOLVED, That the use of the funds generated by the academic excellence fees shall be used to support the direct costs of the programs for which the funds were generated.

EXPLANATION: Students in these programs pay the prevailing tuition rates. The academic excellence fees generate additional revenue to provide enhanced services and enrichment within these programs and further improve students’ professional preparation and prospects upon graduation. Total student costs for these programs are still financially affordable relative to other comparable programs in New York.
<table>
<thead>
<tr>
<th>College</th>
<th>Name of Degree/Program</th>
<th>Effective date</th>
<th>Per Semester Tuition*</th>
<th>Academic Excellence Fee</th>
<th>Per Semester Total Cost*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baruch</td>
<td>Master of International Affairs (MIA) W. Marxe School of Public and International Affairs</td>
<td>Fall 2019</td>
<td>$6,190</td>
<td>$500/semester (Fall and Spring only)</td>
<td>$6,690</td>
</tr>
<tr>
<td>Hunter</td>
<td>Master of Science in Integrated Program in Nutrition and Dietetics</td>
<td>Fall 2019</td>
<td>$5,385</td>
<td>$150 per credit</td>
<td>$7,185</td>
</tr>
<tr>
<td>John Jay</td>
<td>Master of Arts in Criminal Justice</td>
<td>Summer 2019</td>
<td>$5,385</td>
<td>$42 per credit up to $500 for 12 credits or more in one semester</td>
<td>$5,889</td>
</tr>
<tr>
<td>Lehman</td>
<td>Master of Science in Accounting Master of Science in Business</td>
<td>Fall 2019</td>
<td>$5,385</td>
<td>$65 per credit up to a maximum of $325 per semester</td>
<td>$5,710</td>
</tr>
<tr>
<td>Queens</td>
<td>Post Baccalaureate Pre-Health Certificate Program</td>
<td>Fall 2019</td>
<td>$295</td>
<td>$50 per credit</td>
<td>$345</td>
</tr>
</tbody>
</table>

*Resident full-time rate; rate for Post Baccalaureate is per credit.
AUTHORIZATION OF EXECUTIVE PROGRAM SUPPLEMENT FEES

WHEREAS, Executive and global degree programs are structured to meet the needs of working professionals and business leaders, and

WHEREAS, Executive program supplement fees generate additional revenue that is used to support and enhance the programs through investment in areas such as faculty, advisors, career services, support of professional preparation and certification, and for other operational support at the college, and

WHEREAS, The University established a standard process for college fee requests that includes a justification for the fee based on program quality, costs, and student outcomes and opportunities, and a description of planned use of revenue generated by the fee, and

WHEREAS, Colleges were required to consult with student and faculty elected leaders and program participants, and

WHEREAS, The fee requests were reviewed by a committee comprised of personnel from the University Offices of Academic Affairs, Student Services, and Budget and Finance to determine that they met the required criteria, and

WHEREAS, A unique accounting structure will be created to identify fee revenue and expenses, and

WHEREAS, A report on the fee revenue and uses will be provided to the Board of Trustees on a regular basis, be it

RESOLVED, that the Board of Trustees approve the requests for Executive Program Supplement fees for the following programs at the amounts and effective dates in the table on page 2:

Baruch College
- Executive Masters of Science in Entrepreneurship, Dual Degree Program with Brazilian International Business School
- Executive Masters of Science in Finance, Dual Degree Program with Brazilian International Business School
- Executive Masters of Science in Finance
- Executive Masters of Science in Information Systems with Concentration in Data Analytics
- Executive Masters of Science in Industrial and Organizational Psychology

John Jay, Executive Master of Arts in Criminal Justice

and be it further
RESOLVED, That the use of the funds generated by the academic excellence fees shall be used to support the direct costs of the programs for which the funds were generated as well as other college operational needs.

EXPLANATION: Students in these programs pay the prevailing tuition rates. The use of a single rate for an entire program is the standard pricing approach in comparable executive and global degree programs offered by competing institutions, and is essential to the colleges’ ability to market these programs.

<table>
<thead>
<tr>
<th>College</th>
<th>Name of Degree/Program</th>
<th>Effective date</th>
<th>Program Supplement Maximum</th>
<th>Tuition</th>
<th>Total Pgm Cost*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baruch College</td>
<td>Executive Masters of Science in Entrepreneurship: dual degree program with the Brazilian International Business School (BRAIN). Location: Sao Paulo, Brazil</td>
<td>Fall 2019</td>
<td>$6,435</td>
<td>$5,564</td>
<td>$12,000</td>
</tr>
<tr>
<td></td>
<td>Executive Masters of Science in Finance: dual degree program with the Brazilian International Business School (BRAIN). Location: Sao Paulo, Brazil</td>
<td>Fall 2019</td>
<td>$6,435</td>
<td>$5,564</td>
<td>$12,000</td>
</tr>
<tr>
<td></td>
<td>Executive Masters of Science in Finance (EMSF)</td>
<td>Fall 2019</td>
<td>$35,370</td>
<td>$11,129</td>
<td>$46,500</td>
</tr>
<tr>
<td></td>
<td>Executive Masters of Science in Information Systems with Concentration in Data Analytics (EMSIS)</td>
<td>Fall 2019</td>
<td>$37,370</td>
<td>$11,129</td>
<td>$48,500</td>
</tr>
<tr>
<td></td>
<td>Executive Master of Science in Industrial and Organizational Psychology</td>
<td>Fall 2019</td>
<td>$23,870</td>
<td>$11,129</td>
<td>$35,000</td>
</tr>
<tr>
<td>John Jay College</td>
<td>Executive Master of Arts in Criminal Justice</td>
<td>Fall 2019</td>
<td>$16,558</td>
<td>$8,342</td>
<td>$24,900</td>
</tr>
</tbody>
</table>

*The John Jay program cost is annual; the program is a two year program.
<table>
<thead>
<tr>
<th>College Name</th>
<th>Type</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bronx Community College</td>
<td>Tuition and Fee Waivers*</td>
<td>Funding for the waivers, provided through the BCC Career Path program, is coming from a Perkins grant in the amount of $115,302 for the calendar year 2019. The waiver of 3 credits of tuition and fees will be given to an estimated 35 students for Spring 2019.</td>
</tr>
<tr>
<td>Central Office (Office of Research)</td>
<td>Grant for period Fall 2018 - Spring 2022</td>
<td>US Department of Education grant for $895,500</td>
</tr>
<tr>
<td>City College</td>
<td>Grants for the period 12/17/18 to 2/4/19</td>
<td>31 Grants for a total of $3,550,053. Largest grantor NY State Dept of Transportation for $775,800</td>
</tr>
<tr>
<td>College of Staten Island</td>
<td>Grants for the period 12/19/18 to 1/29/19</td>
<td>4 Grants for a total of $283,979. Largest grantor Hospital League 1199 for $144,979.</td>
</tr>
<tr>
<td>Graduate Center</td>
<td>Grants for the period 11/1/18 to 1/31/19</td>
<td>7 Grants for a total of $739,953. Largest grantor JP Morgan Chase for $500,000</td>
</tr>
<tr>
<td>ASRC</td>
<td>Grants for the period 12/19/2018 to 1/28/2019</td>
<td>6 Grants for a total of $252,967. Largest grantor Army Research Office for $60,000</td>
</tr>
<tr>
<td>Hunter College</td>
<td>Grants for the period 1/1/18 to 1/28/18</td>
<td>14 Grants for a total of $4,197,478. Largest grantor NYC Department of Probation for $1,700,000</td>
</tr>
<tr>
<td></td>
<td>Materials Fees * and Transportation Charges</td>
<td>Fees of $7 to $100 for purchasing in bulk which significantly reduces the materials cost to students for supplies that are not regularly supplied as part of the course. Transportation charges for study abroad range from $400 to $3,300</td>
</tr>
<tr>
<td>John Jay College</td>
<td>Grants for the period 6/1/18 to 1/31/19</td>
<td>3 Grants for a total of $743,912. Largest grantor NY County District Attorney's Office (DANY) for $633,912. Fees of $25 to $80. Students will be provided with materials that cannot otherwise be obtained commercially. Bulk purchase of supplies will be lower in cost to the student and will improve student preparedness as the college will assume the responsibility for purchasing</td>
</tr>
<tr>
<td>Kingsborough Community College</td>
<td>Grants for the period 12/1/18 to 1/31/19</td>
<td>4 Grants for a total of $174,979. Largest grantor NY State Education for $99,979</td>
</tr>
<tr>
<td>LaGuardia Community College</td>
<td>Grants for the period 1/1/19 to 2/28/19</td>
<td>5 Grants for a total of $808,534. Largest grantor NYC Department of Probation for $163,848</td>
</tr>
<tr>
<td>Lehman College</td>
<td>Grants for the period 10/01/18 to 1/31/19</td>
<td>2 Grants for a total of $954,642, largest grantor US Dept of Education for $542,604</td>
</tr>
<tr>
<td></td>
<td>Tuition and fee waivers</td>
<td>Sponsor US Dept. of Education for TRIO Student Support Services-Pathways to Success Program. Total amount waived $3,972</td>
</tr>
<tr>
<td>New York City College of Technology</td>
<td>Grants for the period 12/5/18 through 1/29/19</td>
<td>6 Grants for $2,181,339, largest grantor National Science Foundation (NSF) for $1,499,767</td>
</tr>
<tr>
<td>Queens College</td>
<td>Grants for the period 12/1/18 through 1/11/19</td>
<td>Total Grants for a total of $1,515,716. Largest donor Department of Energy Office of Science for $1,415,000</td>
</tr>
</tbody>
</table>
* Per the University's Tuition and Fee manual.