I. ACTION ITEMS
   
   A. APPROVAL OF THE MINUTES OF OCTOBER 2, 2017
   
   B. POLICY CALENDAR
      1. Building Operating, Engineering, Maintenance and Janitorial Services for the Graduate Center

II. INFORMATION ITEMS
   1. Procurement Plan for Fiscal Year 2018
   2. Fiscal Year 2018 First Quarter Financial Report
The meeting was called to order by Committee Chair Fernando Ferrer at 6:05 p.m.

The following people were present:

**Committee Members:**
- Hon. Fernando Ferrer, Chair
- Hon. Robert F. Mujica, Vice Chair
- Hon. Henry T. Berger
- Hon. Una S. T-Clarke
- Hon. Kevin D. Kim
- Prof. John Verzani, faculty member
- Prof. Kay Conway, faculty alternate
- Ms. Cecilia Salvi, student member
- Mr. Fernando Araujo, student alternate
- President Felix V. Matos Rodriguez, COP Liaison

**University Staff:**
- Chancellor James B. Milliken (left @ 7:04 p.m.)
- Executive Vice Chancellor and University Provost Vita Rabinowitz (left @ 7:04 p.m.)
- Senior Vice Chancellor and Chief Financial Officer Matthew Sapienza
- Interim Chief Operating Officer Marc V. Shaw
- University Executive Budget Director Catherine Abata
- Associate Vice Chancellor Amy McIntosh (left @ 7:04 p.m.)

**Ex-officio:**
- Hon. Barry F. Schwartz (left @ 6:40 p.m.)

**Trustee Observer:**
- Hon. Chika Onyejiukwa

**Trustee Staff:**
- Senior Advisor to the Chancellor and Secretary of the Board Gayle M. Horwitz
- General Counsel and Vice Chancellor Loretta P. Martinez
- Deputy Secretary Anne Fenton
- Ms. Fenella Ramsami

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The agenda items were considered and acted upon in the following order:

I. **ACTION ITEMS:**

A. **APPROVAL OF THE MINUTES OF THE MEETING OF JUNE 5, 2017.** Moved by Committee Chair Ferrer and seconded by Trustee Una Clarke, the minutes were approved as submitted. Trustee Kevin Kim abstained.

B. **POLICY CALENDAR**

1. **Fiscal Year 2019 University Budget Request.** Committee Chair Ferrer asked for the Committee’s approval of the Fiscal Year 2019 Operating Budget Request.

See attached presentation on the Operating Budget Request - Fiscal Year 2019 by Senior Vice Chancellor and Chief Financial Officer (SVC&CFO) Matthew Sapienza, Executive Vice Chancellor and University Provost Vita Rabinowitz, and Associate Vice Chancellor Amy McIntosh.

Committee Chair Ferrer asked for an overview of the modifications to the adopted Fiscal Year 2017-2018 Operating Budget within the five percent threshold since the Board’s approval in June 2017.
University Faculty Senate (UFS) Chair and Trustee Kay Conway and Committee Chair Ferrer followed up by suggesting the Allocation Book include a summarized version of the budget line across all college campuses, in addition to the line-by-line account of the distribution.

Discussions included approaches by the college campuses to drive the Access and Completion campaign, the faculty recruitment and academic and research programs investment initiative, and the inclusion of philanthropy development as a component of the strategic framework investments and mandatory needs financing plan.

Trustee Henry Berger then asked about forewarnings from the City to provide the University with additional funding for senior colleges than they have in past years.

There was further discussion about the impact of the Excelsior Program on the University in regards to TAP awards and tuition and the need for a contingency plan for City and State funding uncertainty.

Committee Vice Chair Robert Mujica also inquired about administrative efficiencies, specifically the goal of the estimated $75 million in savings.

UFS Chair and Trustee Conway requested data comparisons between the 1,000 new faculty lines created and student FTEs, and Ms. Salvi thanked OBF for considering the tuition freeze at the community colleges.

Chancellor James Milliken then gave a brief statement about the basis of the Predictable Tuition Policy, noting the rational of the tuition freeze at the community colleges and the tuition increase at the senior colleges.

UFS Chair and Trustee Conway also requested information on the proportion of CUNY’s funding that comes from international students who are ineligible for TAP and Pell grant, while Ms. Salvi requested data on financial savings of hiring graduate students as adjuncts or by hiring adjuncts instead of full-time faculty.

Trustee Berger also expressed concern about the next steps of future collective bargaining costs.

Ms. Salvi further requested an Academic Excellence Fees report for the last three years that specifically shows how the money is spent and how students are benefitting from the fees. She also shared a few thoughts about the Access and Completion campaign, highlighting the discounted Metrocards program.

Committee Chair Ferrer also requested an updated quarterly report on how funds are allocated to programs.

Chancellor Milliken concluded by giving a brief report about the overall budget request, noting the Fiscal Year 2019 University Budget Request is a good statement of priorities for the institution.

Moved by Trustee Clarke and seconded by Trustee Kevin Kim, and following discussion, this item was approved for submission to the Board. Ms. Cecilia Salvi abstained.
2. Hunter College – Increase Rates at Brookdale Residence Hall. Committee Chair Ferrer asked for the Committee’s approval to authorize Hunter College to implement an increase in dormitory fees beginning with Spring 2018 semester. Dormitory fees will increase between 30 and 33 percent for new residents in Spring 2018. The rate for returning residents will increase by 10 percent in Fall 2018. The current dormitory fees range from $500 to $729 per month for the nine-month school year and will be increased to $666 to $947 per month for the nine-month school year, depending on the type of resident room. The Hunter College Dormitory has been and continues to be a highly desirable feature and recruitment tool of the College.

President Jennifer Raab gave a brief overview of the proposed rate increase, noting the needed fee is to maintain the condition of the dormitory and fund staff.

UFS Chair and Trustee Conway inquired about utilization of the residence rooms in the off months.

Trustee Berger then inquired about a more phased-in approach for future rate increases.

Trustee Kim also inquired about the demographic of the students who use Brookdale Residence Hall.

SVC&CFO Sapienza gave a brief statement, highlighting the commitment of the college to keeping the increase lower for existing residents.

Prof. Verzani then inquired about the governance structure of the rate increase.

Moved by Trustee Henry Berger and seconded by Trustee Kim, and following discussion, this item was approved for submission to the Board. Ms. Cecilia Salvi abstained.

II. INFORMATION ITEM:

A. FY2017 Year End Financial Report


Committee Chair Ferrer, Trustee Clarke, UFS Chair and Trustee Conway, and Prof. Verzani requested further information of the report for clarification purposes.

President Matos Rodriguez shared a few thoughts about enrollment and graduation rates at community colleges.

UFS Chair and Trustee Conway then inquired about the impact of transfer students and the Pathways Program at senior colleges, as well as tuition revenue per FTE from college to college.

Committee Chair Ferrer moved to adjourn the meeting. The motion was seconded by Trustee Kim and the meeting was adjourned at 7:36 p.m.
RESOLVED: That the Board of Trustees of The City University of New York authorize a contract on behalf of the Graduate School and University Center to purchase building operating, engineering, maintenance and janitorial services. The contract shall have a five-year term with the right for the University to terminate the contract on each anniversary date of the contract with thirty days’ written notice to contractor. The contract will be awarded to GCA Services Group (GCA). GCA’s bid for the first year of the contract is $5,653,533; when including estimated annual prevailing wage escalations, the total contract award for the five-year term is estimated to be approximately $30,000,000.

The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The College issued a public invitation for bids solicitation and evaluated bid submissions; GCA was determined to be the responsive and responsible bidder offering the lowest bid price.

The Graduate School and University Center will use the services of GCA to provide building operating, engineering, maintenance and janitorial services for the campus. Annual escalations are included in the estimated maximum cost for this contract and shall be payable based on actual annual increases in the New York State Prevailing Wage Rate and Benefit Schedule or union contracts, as applicable. 30% of the overall contract cost will be subcontracted to an approved MWBE vendor.