The meeting was called to order by Committee Chair Fernando Ferrer at 7:20 p.m.

The following people were present:

**Committee Members:**
- Hon. Fernando Ferrer, Chair
- Hon. Robert F. Mujica, Jr., Vice Chair
- Hon. Henry T. Berger
- Hon. Kevin D. Kim
- Prof. John Verzani, faculty member
- Ms. Cecilia Salvi, student member
- President José Luis Cruz, COP Liaison

**University Staff:**
- Interim Chancellor Vita C. Rabinowitz
- Senior Vice Chancellor and Chief Financial Officer Matthew Sapienza
- Interim Chief Operating Officer Marc V. Shaw
- Vice Chancellor Judy Bergtraum (joined @ 7:54 p.m.)
- University Executive Budget Director Catherine Abata
- Director of Capital Budget Gwen Perlman (joined @ 7:54 p.m.)
- Director of Finance Compliance John Antonelli (joined @ 7:54 p.m.)

**Trustee Staff:**
- Senior Advisor to the Chancellor and Secretary of the Board Gayle M. Horwitz
- General Counsel and Vice Chancellor Loretta P. Martinez
- Deputy Secretary Anne Fenton
- Ms. Fenella Ramsami

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The agenda items were considered and acted upon in the following order:

I. **ACTION ITEMS:**

A. **APPROVAL OF THE MINUTES OF THE MEETING OF APRIL 16, 2018.** Moved by Committee Chair Ferrer and seconded by Trustee Kevin Kim, the minutes were unanimously approved as submitted.

B. **POLICY CALENDAR**

1. **Approval of Tuition and Fee Waivers and Stipends Students Enrolled in Service Corps - Puerto Rico Project.** Committee Chair Ferrer asked for the Committee’s approval to authorize a 3-Credit tuition and fee waiver and a $500 stipend for all participating students enrolled in courses affiliated with the Service Corps – Puerto Rico Program. As part of Governor Cuomo’s “New York Stands with Puerto Rico Recovery and Rebuilding Initiative”, 250 CUNY students will rebuild in Puerto Rico starting this summer. The Governor has requested participating students be afforded the opportunity to earn credits for their service in Puerto Rico and receive a $500 stipend. Lehman College has established a 3-credit Experimental Course called “Global Citizenship, Community Engagement, and Service in Latin America and the Caribbean”, specifically for students participating in the Service Corps – Puerto Rico Program. Additional CUNY colleges are identifying local 3-credit courses for students participating in the Service Corps – Puerto Rico Program as well.

Assistant Vice Chancellor Rachel Stephenson provided further background on the program design and implementation process of the Puerto Rico Project.

Board members praised the establishment of this program.
Moved by Trustee Henry Berger and seconded by Trustee Kim, and following discussion, the item was unanimously approved for submission to the Board.

2. Queens College - International Student Success Program Authorization of Contract with Navitas New York LLC. Committee Chair Ferrer asked for the Committee’s approval to authorize a contract with Navitas New York LLC, for the purpose of developing an International Student Success Program (ISSP) to identify prospective international students and assist these students to successfully matriculate and succeed at Queens College, at both the undergraduate and graduate levels. The value of the contract is dependent upon student enrollment in the program, and the revenue generated and retained by Navitas shall not exceed an estimated $6,000,000 annually for the initial five-year term.

Provost Dr. Elizabeth Hendrey provided additional information about the ISSP program.

A discussion about the program followed, including academic content and infrastructure, fee structure for cost-effectiveness, termination option, cohort size, procurement process, and tuition revenue.

Prof. John Verzani expressed interest in similar initiatives throughout the CUNY campuses.

Moved by Committee Chair Ferrer and seconded by Trustee Berger, and following discussion, the item was approved for submission to the Board. Trustee Kim and Ms. Cecilia Salvi abstained.

3. Borough of Manhattan Community Colleges - Engineering Services Authorization of Contract with Core Facility Services LLC. Committee Chair Ferrer asked for the Committee’s approval to authorize a contract on behalf of Borough of Manhattan Community College (BMCC) with Core Facility Services, LLC to provide preventive maintenance and operating services for the college’s leased space at 70 Murray Street. Such purchase shall not exceed a total estimated cost of $3,900,000 for five years. Core Facility Services will be using Gilbert International, Inc. as its MWBE subcontractor with a thirty percent goal for a total estimated value of $1,175,000 for five years.

Moved by Trustee Berger and seconded by Trustee Kim, and following discussion, the item was unanimously approved for submission to the Board.

4. Graduate School and University Center - Engineering, Maintenance and Janitorial Services Authorization of Contract with GCA Services Group. Committee Chair Ferrer asked for the Committee’s approval to authorize a contract on behalf of the Graduate School and University Center to purchase building operating, engineering, maintenance and janitorial services. The estimated contract price is $33,102,801 for the five-year period ending in 2023. This contract will include MWBE sub-contractor participation of approximately thirty-six percent of the total value of the contract, adding up to approximately $11,917,008 for the five-year period.

Moved by Ms. Cecilia Salvi and seconded by Trustee Kim, and following discussion, the item was unanimously approved for submission to the Board.

Committee Chair Ferrer recognized the efforts of BMCC and The Graduate Center for incorporating significant MWBE participation on these two contracts. In working with Senior Vice Chancellor and Chief Financial Officer (SVC&CFO) Matthew Sapienza’s office, these two colleges successfully changed their
procurement approach to incorporate MWBE on these agreements for the first time. These contracts will generate $13M dollars in opportunities for MWBEs, which aligns with this Committee’s pledge to supplier diversity.

5. Queensborough Community College - Replacement of Parking Lot Authorization of Contract with New York Asphalt Company. Committee Chair Ferrer asked for the Committee’s approval to authorize a contract on behalf of Queensborough Community College for the purchase of services to replace and upgrade their main parking field. The contract shall be awarded to the lowest responsive and responsible vendor pursuant to all University regulations, including submission of a MWBE and SDVOB utilization plan. After a public advertisement and sealed bidding process conducted by the College, the New York Asphalt Company was selected with a bid of $1,099,400.

Vice President William Faulkner provided further information about the contractual agreement.

Moved by Trustee Berger and seconded by Trustee Kim, and following discussion, the item was unanimously approved for submission to the Board.

6. Central Office - Administrative Excellence Initiative Authorization of Contract with Gartner Consulting. Committee Chair Ferrer asked for the Committee's approval to authorize a contract with Gartner Consulting to work with the CUNY Institute on State and Local Governance on the Administrative Excellence Initiative, which will achieve over $75 million in savings over a four-year period for reinvestment in academic priorities. This engagement will prioritize initiatives that foster the efficient and effective delivery of systems, services, and technologies that are integral to the University’s function. The cost of this engagement will not exceed $1,524,000 for Fiscal Year 2018 through Fiscal Year 2020.

Interim Vice Chancellor Margaret Egan provided further information about the contractual agreement.

Committee Chair Ferrer inquired about the Information Technology (IT) framework and implementation processes relating to the Administrative Excellence Initiative.

Moved by Trustee Berger and seconded by Committee Vice Chair Robert Mujica, Jr., and following discussion, the item was unanimously approved for submission to the Board.

Ms. Salvi made a motion for the Committee to draft a resolution to extend the in-state tuition for students from Puerto Rico and the U.S. Virgin Islands for academic year 2018-2019 that were impacted by hurricanes Maria and Irma, to be voted on by the full Board at its June meeting. Committee Chair Ferrer seconded, and following discussion, the motion was approved.

7. Adoption of Fiscal Year 2019 University Budget. Committee Chair Ferrer asked for the Committee’s approval to adopt the appropriated Operating Budget allocations by campus and program, for the 2018-2019 University Fiscal Year beginning July 1, 2018, in a total amount of $3.6 billion, and to adopt the Capital Budget allocations, for projects authorized by The City University Construction Fund to address critical maintenance, infrastructure, and programmatic initiatives in support of the University’s mission.

SVC&CFO Sapienza presented the FY2019 Initial Operating Budget Allocations, highlighting the FY2019 State Enacted and City Executive Operating Budgets.
A discussion about the appropriated Operating Budget allocations followed, including funding sources, strategic investments, and Administrative Excellence efficiencies.

Vice Chancellor Judy Bergtraum then presented the FY2018-19 Capital Budget, highlighting the priorities of the University, including funding received and distributed.

A discussion about the Capital Budget followed, including critical maintenance, appropriation process, unallocated funds, progress of existing facilities, and campus infrastructure.

Committee Chair Ferrer congratulated SVC&CFO Sapienza and VC Bergtraum for providing clear and understandable documents of the budgets to the Committee for the purpose of transparency.

Moved by Trustee Berger and seconded by Trustee Kim, and following discussion, the item was approved for submission to the Board. Ms. Cecilia Salvi opposed.

Committee Chair Ferrer moved to adjourn the meeting. The motion was seconded by Trustee Berger and the meeting was adjourned at 8:50 p.m.