CUNY Faculty Affairs Advisory Board

Meeting Minutes
February 8, 2016
205 East 42nd Street, Rooms 818/819 (8th floor)
2:00 – 4:00 pm

In Attendance: Philip Alcabes, Hunter; Julissa Alvarez-Diaz, CCNY; Kathleen Barker, Medgar Evers; Margaret Barrow, BMCC; James Berg, MBCC; Zulema Blair, Medgar Evers; Avrom Caplan, OAA/Research; Angela Crossman, John Jay; Donna Chirico, York; Kay Conway, UFS/BMCC; Madeline Ford, Hostos; Michael Guy, OAA; Pa Her, CityTech; Hildegard Hoeller, CSI; Karen Hubbard, CCNY; Julia Jordan, CityTech; Erec Koch, Baruch; Terrance Martell, UFS/Baruch; Richard Maxwell, Queens; Luis Montenegro, BCC; Annemarie Nicsls-Grinenko, OAA; Sandra Palmer, QCC; Vita C. Rabinowitz, OAA; Gary Reichard, CSI; Albert Robinson, BCC; Ruthann Robson, Law; Teresa Scala, CCNY; Cheryl Smith, Baruch; Patricia Sokolski, LaGCC; Jim Stimpson, Public Health; Alexandra Tarasko, QCC; Alyssa Vine, OAA; Vincent Walker, BCC; Michael Wolfe, Queens;

1) Welcome and (re)introductions

2) Approval of the minutes of the December 9, 2015 meeting
   - Approved
   - The advisory board also approved the posting of all approved minutes on the Faculty Affairs website

3) Announcements
   - Moving from Associate to Full Professor: A Workshop Series and Funding Opportunity for CUNY Associate Professors
     - This pilot program was designed in response to COACHE results indicating that CUNY Associate Professors are one of the least satisfied groups at CUNY and they are interested in more support for promotion.
     - The program announcement was disseminated via this advisory board, college CAOs and an email sent to all full-time CUNY faculty.
     - A rubric (motivation for participation; how realistic and specific the plan and proposed timeline for promotion are) will be used by a central office committee to evaluate proposals and select participants.
Faculty Affairs Advisory Board – February 8, 2016 Meeting Minutes

- At the suggestion of this advisory board, in the future, the rubric will be spelled out in the application materials.
  - If participants agree, model applications will be shared with future applicants.

- Chancellor’s Research Fellowships
  - This program, which provides two course releases for research-active community college faculty, is being funded again for the 2016-17
  - The advisory board engaged in a discussion about the review of applications for this program. The discussion addressed
    - whether program reviewers should include community college faculty who have previously been awarded fellowships via this program
    - how to solicit reviewers
    - the criteria for evaluating proposals and the importance of ensuring that potential applicants know the criteria before applying
    - whether or not prior winners should be able to apply for additional funding
    - evaluating the program
  - At the suggestion of this advisory board, this year’s awardees will be asked if they would be willing to share their applications with future applicants.

- Integrating Authentic Research into the Undergraduate Curriculum: A CUNY workshop
  - Avrom Caplan announced and distributed information about the workshop on March 11, 2016 at John Jay

4) Academic Works
- Megan Wacha, Scholarly Communications Librarian and Marsha Clark, Acting University Director of Library Services gave a brief overview of this resource, highlighting several points, including
  - Open access textbooks, which can be made available via Academic Works, can help cut costs for students and improve student success
  - Copyright issues can pose barriers to posting information, but increasingly, publishers are responding to author demands for the ability to post their work on open access platforms and some public funding agencies are now requiring work resulting from such funding to be publicly available
  - CUNY’s librarians can provide guidance on copyright issues, mandates from funding agencies to make work publicly available and other issues related to Academic Works

5) Presentations: Faculty Development at CUNY
- Prof 101 at York College
Faculty Affairs Advisory Board – February 8, 2016 Meeting Minutes

- Donna Chirico, Dean of Arts and Sciences, gave a presentation on York College’s Prof 101 seminars for new faculty and Prof 201 seminars for Associate Professors
  - This presentation will be posted on the Faculty Affairs website

- Faculty Development at Bronx Community College
  - Luis Montenegro, Dean of Academic Affairs, Albert Robinson, Assistant Director of the Center for Teaching Learning and Technology, and Vincent Walker, Associate Professor, Department of Counseling, presented an overview of BCC’s faculty development programs, including their new faculty seminar, first year seminar, programs on eportfolio, online course development and podcast to flipped classroom and their new faculty publication mentorship program
  - This presentation will also be posted on the Faculty Affairs website