APPENDIX A:

Citations to the Civil Service Law for the Civil Service Rules and the Vice Chancellor’s Regulations

I. Civil Service Rules

1. Section I – IV
   The responsibilities of the Commission are outline in §17 and amplified in various sections of the laws, including §20 (examinations), §23 (civil service appointments), §21 (investigations), §76 (disciplinary appeals), §100 (certification of payrolls), and §80 (suspensions and demotions).

   The establishment, and subsequent procedures, of the Commission are governed by §15 (terms of appointment), §17 (responsibility), §20 (rules), §23 (State assistance), §24 (removal), §26 (reports), §27 (political affiliations), among others.

2. Section V
   Jurisdictional classification by the Commission is provided in §17 and §20 and amplified in §41 (exempt), §42 (non-competitive), §43 (labor), §35 (unclassified service), and elsewhere.

3. Section VII
   Transfers are permitted where the Commission provides for them by Rule. See §70.

4. Section VIII
   Probationary terms are required, as provided in §63.
II. Vice Chancellor’s Regulations

A. Regulation I

The definitions of original appointment and of continuous service are most fully provided in §80.

B. Regulation II

Jurisdictional classification is generally governed by §2, §6, and §20, as well as the specific provisions of each class.

Position classification is generally provided for in §44. While a number of scatter references to classification and pay may exist, these are areas generally subject to management regulations or, when provided for, labor-management negotiation.

C. Regulation III

In general, examinations (or determinations of eligibility) and fees are provided for in §50 and §23.

Special provisions for persons with handicapping conditions are provided in §55 and for veterans in §85.

Investigations are permitted as part of the examination process in §21 and §50. Fee are provided for in §9.

Other sections that apply include: §51 (open competitive), §52 (promotion), §26 (public announcements), §61 (breaking ties), §64 (exceptional cases), §70 (personnel changes).

D. Regulation IV

In general, lists are governed by §57 and §60.

Specific provisions include: §57 (continuous lists), §56 (extension of lists), §81 (preferred lists), §23 (use of State lists), §70 (transferring functions).
E. Regulation V

Section 3: Oath of Office: §62
Section 4: Probation §63
Section 5: Promotion §52
Section 6: Temporary Appointments: §63, §64, §80

F. Regulation VI

Attendance is generally governed by management policy but §82 speaks to leaves of absence.

G. Regulation VII

Section 1: Transfers: §70
Section 2: Reinstatements: §80, §71, §82
Section 3: Demotions: §75
Section 4: Layoffs: §80, §82

H. Regulation VIII

For most employees, appeals in the area of disciplinary and grievance matters are controlled by negotiated agreement. When employee are not covered by such agreement, §76 is controlling.

A number of other appeals, however, are provided or necessitated by law, and include: §50 (examinations), §56 (lists), §21 (investigations), §61 (out-of-title).

I. Regulation X

While performance appraisal is subject to management policy, an annual rating may be required by the State Civil Service Commission under §6.