No. 1 ESTABLISHING THE CUNY CIVIL SERVICE COMMISSION:

RESOLVED, That there is hereby established a municipal civil service commission, which shall be known as The City University of New York Civil Service Commission, which shall consist of three persons, not more than two of whom shall at any time adhere to the same political party, said Commission to be vested with the authority to perform all of the functions set forth herein and such other functions as may be specifically mandated by law;

AND BE IT FURTHER RESOLVED, That the members of the Commission shall be appointed by the Chancellor of The City University of New York, with the advice and consent of this Board, such that of the members first appointed, the term of one shall expire on May 31st of the first even numbered year following the date of appointment; the term of the second shall expire on May 31st of the second even number year following the date of appointment; and the term of the third shall expire on May 31st of the third even numbered year following the date of appointment; upon expiration of each such terms, the term of office of each commissioner thereafter appointed shall be six years from the first day of June in the year which the term of his or her predecessor expired;

AND BE IT FURTHER RESOLVED, That the Chancellor shall designate one member of said Commission to serve at the pleasure of the Chancellor as its Chair. Decisions of the Commission shall be by majority vote. The Chair shall appoint a secretary and such other staff as may be necessary for the performance of its duties and responsibilities;
AND BE IT FURTHER RESOLVED, That the duties of the Chair of the Commission shall include, but not be limited to, scheduling and convening regular and special sessions of the Commission; chairing sessions; providing the agenda for such sessions; issuing and signing all formal announcements; and coordinating the on-going work of the Commission with the Secretary to the Commission;

AND BE IT FURTHER RESOLVED, That the Commissioners and the Chair of the Commission shall receive not compensation for those duties except for the reimbursement of normal and reasonable expenses incurred by the said persons in carrying out their duties, such as reimbursements to be governed by the guidelines issued by the Chancellor;

AND BE IT FURTHER RESOLVED, That the Commission shall sit as a body in a regular session no less than once in every three months and shall keep true and accurate minutes of its meetings and proceedings, which shall be open to public inspection;

AND BE IT FURTHER RESOLVED, That the Commission shall be vested with the power to adopt and promulgate such Rules and Regulations as necessary. Such Rules shall be subject to the approval of the State Civil Service Commission and effective when filed with the Secretary of State. The Commission shall have all powers enumerated in Title B of Article II of the Civil Service Law.
AND BE IT FURTHER RESOLVED, That the Commission shall hear and determine (a) complaints alleging violations of Laws or regulations including but not limited to Civil Service Law, (b) the Rules and Regulations of the CUNY Civil Service Commission, (c) grievances brought by employees who are not subject to collective bargained agreements, and the Regulations of the Vice Chancellor for Faculty and Staff Relations, provided, however, that no such appeal shall be allowed (a) if the action or determination involved relates solely to matters of internal management of the Office of the Vice Chancellor, or (b) if the action or determination involved was considered and approved in advance by the Commission. Appeals to the Commission may be made subject to the Rules of the Commission and Subject to administrative procedures found in the Regulations for matters of:

(1) position classification and reclassification
(2) the establishment and certification of eligible lists
(3) disqualification of candidates and appointees
(4) disciplinary actions pursuant to §75 of the Civil Service Law
(5) appointment to positions, promotions, transfers, resignations and reinstatements.

EXPLANATION: Section §6207 of the Education Law provides that The City University, for the purposes of administering the New York State Civil Service Law, shall be a municipal employer. The Board has determined that establishing a municipal civil service commission vested with certain powers would provide the most effective means of administering Civil Service Law with respect to employees of The City University of New York in the Classified Service.