Date: May 7, 2018
To: Emergency Preparedness Committee
From: Michael Agnew, Committee Chairperson
Subject: Emergency Preparedness Committee Meeting Minutes

205 East 42nd Street, Room 1179, May 3, 2018

Opening
The Emergency Preparedness Committee meeting was held at 205 East 42nd Street, Room 1179 on May 3, 2018 from 2:00 PM to 3:30 PM. Michael Agnew, Risk and Business Continuity Manager, greeted the Committee. Michael Agnew of the Office of Environmental, Health, Safety and Risk Management (EHSRM) recorded the minutes. The minutes of the previous meeting were approved by acclamation.

Presentation
Brian P. Bittner, University Director of Emergency Management at Penn State University gave a presentation about the university’s emergency management program.

Updates and Reports
New Committee Members
The Emergency Preparedness Committee welcomed new members, Marc Longo who is the Director of Environmental Health and Safety at the College of Staten Island and Madhu Mammen who is the IT Business Continuity and Disaster Recovery Manager in the Central Office of Computing and Information Services.

Continuity Guidance Circular
FEMA has released the Continuity Guidance Circular (CGC). The CGC describes federal and non-federal continuity efforts. Organizations can draw upon the CGC as a reference when creating or revising continuity plans, programs, and processes. To read the Continuity Guidance Circular and obtain additional information, visit www.fema.gov/continuity-guidance-circular. The Continuity Resource Toolkit, found at www.fema.gov/continuity-resource-toolkit, contains these additional tools, templates, and resources.

New Campus Resilience Program Resource Library
The Department of Homeland Security's (DHS') Office of Academic Engagement (OAE) launched the Campus Resilience Program Resource Library. This free, online repository offers resources to empower practitioners and campus leaders to better prepare for, respond to, and recover from various threats and hazards relevant to the academic community. The main sections of the resource library focus on:

- Cyber Incidents
- DHS Campaigns
- DHS Grants
- Epidemic/Pandemic
- Explosives Attack
- Hazardous Materials Release
- Natural Disasters
- Other Federal Programs and Resources
- Power Failure
- Radiological Attack
- School and Workplace Violence
- Additional Resources

Learn more about OAE and their outreach and engagement efforts by visiting the Academic Engagement web page.
Release of National Preparedness System Independent Study Program Courses

FEMA’s Emergency Management Institute has released revised Independent Study courses for the National Preparedness Goal and National Planning Framework. These courses introduce participants to the concept and principles of the Goal and Frameworks. The National Preparedness Goal defines what it means for the whole community to be prepared for all types of disasters and emergencies. The National Planning Frameworks, which are part of the National Preparedness System, set the strategy and doctrine for building, sustaining, and delivering the core capabilities identified in the National Preparedness Goal. The course web links are listed below.


U.S. Secret Service Releases Report on Mass Attacks in Public Spaces

The U.S. Secret Service National Threat Assessment Center has released a comprehensive study on mass attacks entitled Mass Attacks in Public Spaces - 2017. This report provides an overview of 28 acts of intentional violence that occurred in public or semi-public spaces in 2017 during which significant harm was caused to three or more persons. The report provides an analysis of the attackers, motives and targeting, and key investigative themes, including:

- Nearly half were motivated by a personal grievance related to a workplace, domestic, or other issue.
- Over half had histories of criminal charges, mental health symptoms, and/or illicit substance use or abuse.
- All had at least one significant stressor within the last five years, and over half had indications of financial instability in that timeframe.
- Over three-quarters made concerning communications and/or elicited concern from others prior to carrying out their attacks. On average, those who did elicit concern caused more harm than those who did not.

Through collaboration with the Department of Education known as the Safe School Initiative, the U.S. Secret Service have focused on developing accurate and useful information and resources including:

- Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates
- The Final Report and Findings of the Safe School Initiative: Implications for the Prevention of School Attacks in the United States
- Prior Knowledge of Potential School-Based Violence: Information Students Learn May Prevent a Targeted Attack
- Campus Attacks: Targeted Violence Affecting Institutions of Higher Education

Upcoming Meeting

The next Emergency Preparedness Committee meeting is scheduled for Thursday, July 12, 2018 from 2:00 PM to 3:30 PM at the 205 East 42nd Street, Room 1179, New York, New York, 10017.

Adjournment

The Committee meeting was adjourned at 3:30 PM.