Date: November 3, 2017
To: Emergency Preparedness Committee
From: Michael Agnew, Committee Chairperson
Subject: Emergency Preparedness Committee Meeting Minutes
205 East 42nd Street, Room 1179, November 2, 2017

Opening
The May Emergency Preparedness Committee meeting was held at 205 East 42nd Street, Room 1179 on September 7, 2017 from 2:00 PM to 3:30 PM. Michael Agnew, Risk and Business Continuity Manager, greeted the Committee. Michael Agnew of the Office of Environmental, Health, Safety and Risk Management (EHSRM) recorded the minutes. The minutes of the previous meeting were approved by acclamation.

Presentation

Updates and Reports

CUNY Partner's in Preparedness
The Central Office recently completed its Partner’s in Preparedness activities. The Central Office trained approximately 190 individuals through the Lunch and Learn presentations so far.

Coastal Storm Planning
The Atlantic Hurricane season runs from June through November. Record storm activity in U.S. and Caribbean with three Category 4 hurricanes making landfall. Campuses that serve as hurricane shelters (Baruch, Bronx, City College, Medgar Evers, Queensborough) or SMNS (John Jay, Lehman, Queens, York).

Relief for Puerto Rico Website
The CUNY Board of Trustees voted unanimously on Monday that students from hurricane-ravaged Puerto Rico and the U.S. Virgin Islands will pay in-state tuition for the 2017-18 academic year. A new website was also launched to identify new opportunities and resources available at CUNY. The website can be found by going to http://cuny.edu/preparedness and clicking on “Relief for Puerto Rico”.

Emergency Protocols Meeting
Vice Chancellor Bergtraum called a meeting regarding emergency protocols at CUNY. An outcome of the meeting was to create three new emergency management list serves for Vice Presidents of Administration, Facilities Chiefs and Public Safety Chiefs. For questions regarding these lists, please contact Kurt.Klein@cuny.edu.

Flu Season
The southern hemisphere had high levels of flu activity during their winter, indicating flu season here may be more severe than usual. Visit http://vaccinefinder.org for other options.
GETS Card Update
An annual review and update of CUNY’s Government Emergency Telecommunications Service (GETS) cards is underway. GETS cards are used in an emergency or crisis situation when the landline network is congested and the ability to complete a normal call is hindered. Now is also a good time to submit requests for new card service members. There is a request form to submit and email it to the Enterprise Technology Resiliency Program (ETR) Team ITBCDR@cuny.edu or to Angel.Henriquez@cuny.edu.

Rich Ritter Retirement
Rich Ritter, Disaster Recovery Manager, recently retired. Please direct any disaster recovery/ IT business continuity questions to Diana.Tucker@cuny.edu.

National Incident Management System Update
FEMA recently released the refreshed National Incident Management System (NIMS) to ensure that this important guidance continues to reflect the collective expertise of the whole community. NIMS applies to all incidents, regardless of cause, size, location, or complexity. For more information, visit http://fema.gov/nims

New Notify NYC Mobile Application
Notify NYC’s new mobile application is available for Apple and Android devices. In addition to receiving alerts for your pre-registered locations, the new app allows you to receive notifications about emergency activity around you as you move about the city. Download the mobile app by visiting http://NYC.gov/notifynycapp.

Upcoming Meeting
The next Emergency Preparedness Committee meeting is scheduled for Thursday, January 11, 2018 from 2:00 PM to 3:30 PM at the 205 East 42nd Street, Room 1179, New York, New York, 10017.

Adjournment
The Committee meeting was adjourned at 3:30 PM.