Minutes of the Meeting of the Board of Trustees  
Friday, March 16, 2018, at 9:30 a.m.  
205 East 42nd Street, Room 770  
New York, New York 10017

Trustees Present:  
Hon. Philip Berry, Acting Chairman  
Hon. Brian Obergfell  
Hon. Victor Pichardo  
Jeffrey Beal, Team Leader, Division of Budget Higher Education Unit*  
Edward Moore, Acting Section Head, Division of Budget Higher Education Unit*

In Attendance:  
Judith Bergtraum, Executive Director, CUCF  
Jane Sovern, Office of General Counsel, CUNY, Interim General Counsel, CUCF  
Robert Lemieux, Executive Director, Department of Design, Construction & Management, CUNY  
John Antonelli, Deputy Executive Director, CUCF  
Gustavo Ordóñez, Chief of Staff, FPCM, CUNY  
Daniel Rothbaum, Controller, CUCF  
Gwen Perlman, Director, Capital Budget, CUNY  
Loretta Martinez, General Counsel, CUNY, Vice Chancellor, Legal Affairs  
Meghan Moore-Wilk, Director, Space Planning, CUNY  
Michael Stabulas, Managing Director, Managing Director, Downstate Operations, DASNY  
Nancy Nichols, Special Assistant to the Fund

Guests:  
Dr. Russell Hotzler, President, New York City College of Technology  
Brian Cohen, Vice Chancellor, University CIO, CUNY  
Hugo Fernandez, University Faculty Senate  

* Designee for Robert F. Mujica, Jr., Executive Director of NYS Division of the Budget in Albany, attending via videoconference.

At 9:35 a.m., Acting Chairman Berry called the meeting to order, noting there was a quorum and thanking the attendees for their participation. He welcomed the new Trustee to the Construction Fund Board, Assembly Member Victor M. Pichardo, appointed in January by the Speaker of the New York State Assembly. He is the Democratic member of the NY State Assembly, representing the 86th New York State Assembly District. Previously, he served as Director of Community Affairs for State Senator Gustavo Rivera in the Bronx.

Action Items

1. Approval of the Minutes of the November 1, 2017 Meeting of the Fund (No. 2261).
Acting Chairman Berry asked if there were any discussion or amendments to the minutes. There being none, Mr. Berry entertained a motion that this item be approved. On motion duly made and seconded, the minutes were approved.

2. Resolution of City University Construction Fund to Authorize the Executive Director to Amend the Resolution for Execution of a Consultant Contract with Davis Brody Bond for Design and Construction Related Services for the Field Building at Baruch College (No. 2262).

Acting Chairman Berry called upon Executive Director Judith Bergtraum for an explanation of the item. Ms. Bergtraum stated that the Field Building at 17 Lexington Avenue at Baruch was the original site of City College. The building dates to the 1920s and is in need of upgrades. It contains 40 classrooms, laboratories, and is a major classroom building for Baruch. Construction is challenging, owing to its location at East 23rd Street and Lexington Avenue, and the need to keep the classrooms in use. The project is about $110 million, and it is believed about $300 million will be needed to renovate the entire building. This will take around 6-7 years.

The first phase involves demolition and renovation of the basement. Ms. Bergtraum showed pictures of the progress of the demolition of the old swimming pool (for City College). A contract for design was put out with Davis Brody Bond, who designed the building when the project was begun in 2008. In the intervening nine years the design has needed to be modified as the project progresses. A resolution in 2016 was brought to increase the original amount from $13.5 million to $14 million. The current resolution increases the amount from $14 million to $14.7 million. This current increase is for the design portion of the $110 million of Phase 1 and Phase 2 renovation of the building -- the below-ground renovation, the elevators and infrastructure going up. Mr. Bergtraum predicts that when the project gets to Phase 3 or 4, a resolution will be needed for an increase in the architectural services.

Mr. Lemieux stated that increasing a request is to be expected, and that his team always works closely with the architects to keep the costs within reasonable boundaries. The present work is “dirty” demolition that involves the lowering of the first floor by about 3 feet to allow ADA access from Lexington Avenue. Additional electrical service is being brought into the building, and additional infrastructure work is being performed. The old pool space will become a utility shaft to carry chilled and hot water to all the floors, providing central air conditioning instead of the many window units currently in place. Elevators will also be added, as vertical transportation is not good. As part of Phase 1, the six existing elevators are being upgraded.

Ms. Bergtraum reminded the board that projects take a long time because all the swing space arrangement that need to be made so that classes can continue through construction. Four years ago the State added $50 million to the project, which was used to fund an expanded Phase I of the project.

Mr. Berry asked if there were any further comments or questions. There being none, Mr. Berry called for a motion to approve. On motion duly made and seconded, the resolution was approved.
3. Resolution of City University Construction Fund to Approve Lease for Cold Spring Harbor Laboratory DNA Learning Center at New York City College of Technology (No. 2263).

Acting Chairman Berry called upon Ms. Bergtraum for her explanation. Ms. Bergtraum said this opportunity is one of the most exciting things the CUCF is involved in, as it involves the renowned Cold Spring Harbor Laboratory. She asked her Chief of Staff, Gustavo Ordóñez, to explain the item, as he is handling the lease. Mr. Ordóñez stated he would explain the background and then call upon President Russell Hotzler to explain the most important parts of the project. Most of CUNY’s facilities are owned by DASNY because they have to issue bonds, both to acquire them or improve them, which requires fee ownership. CUNY operates those facilities through what is called a master lease between DASNY, the owner, and CUCF, with CUNY operating and having full control of the facilities, as if it were the owner. Technically, the tenant of the master lease is CUCF.

This transaction has been approved by the CUNY Board of Trustees, but now CUCF being the tenant of the master lease needs to approve it as sub-landlord. Ms. Bergtraum stated that this process wasn’t begun by CUNY Central. It was initiated and developed by President Hotzler.

President Hotzler thanked Mr. Ordóñez for the technical discussion, and proceeded to provide some context. Cold Spring Harbor Labs are the pre-eminent research institution for genetics and molecular biology today. For the better part of 20 years they have run a DNA Learning Center out in Long Island. That DNA learning center is targeted toward teaching long island students in high school, middle school, and the teachers in the school districts about genetics. Thousands of students come through the center every year. Many of their supporters live in Manhattan and so have pushed Cold Spring Harbor Labs to establish such a DNA learning center within New York City. It was suggested that they have a discussion with NYCCT, since the college is erecting a new building. That building didn’t have the space, but the college has a building that had dental labs that were being moved out to the new building; this created the opportunity to create a facility for them.

President Hotzler showed some slides of the project, including pictures of the Pearl Street Building. Cold Spring Harbor Labs is expected to be investing about $12 million to create the DNA learning lab in a full floor at the Pearl Street Building, which will contain 6 DNA learning labs and other support facilities. The purpose of the DNA learning lab will be three-fold: 1) to provide training and programs for schools in New York City, both public and private; 2) to engage CUNY and City Tech students in undergraduate research opportunities; and 3) provide a DNA and genetics learning center for the public, establishing the place for someone to attend to learn about genetics and DNA. The project holds phenomenal opportunity for students in the system. We hear about advances in genetics and medicine. This unfolds at a rapid rate, outdating the textbooks in use. Genetic treatment of cancer using programming of T cells, for example, was only imagined two or three years ago, for instance. Genetic programming is the new in-demand field, and it is being pursued by venture capitalists.

This is an opportunity for us to connect with Cold Spring Harbor Labs and institution like Rockefeller University and a few others in this area. The college will surrender space, but in a very worthy pursuit and public benefit. City Tech is ideally suited for access via subway and bus
for students to travel to us. The discussions began 3 years ago with them, and hopefully by June
the building will be underway.

President Hotzler thanked Mr. Ordóñez for his hard work on the lease agreements. He asked if
there were any questions.

Acting Chairman Berry asked what was presently on the second floor. President Hotzler replied
that the second floor currently housed the dental hygiene program. They will move to a new
building designed to better serve their program. It is expected to take 8-12 months to build the
DNA learning center. Acting Chairman Berry said that downtown Brooklyn is thriving with its
development – apartment complexes and hotels. He asked Mr. Lemieux for comment. Mr.
Lemieux stated that about 8-9 years ago the area was re-zoned by City Planning and as a result a
lot of high rise buildings are going up. And City Tech is right there, between the Manhattan
Bridge and the Brooklyn Bridge, where Jay Street comes up and Tillary goes across. It was the
original community college for the City University system, back to World War II. It has become
the real technology center for the CUNY system.

President Hotzler reported that Cold Spring Harbor Labs will build 6 genetics labs, 2 of which
will be used exclusively by CUNY; programs will be available to CUNY students from other
campuses. The intent is to serve a number of purposes, not only for school children and their
parents but also for summer camps for students and programs on the weekend for the public.
Their model on Long Island has worked very well. Going forward this opens the door for
connection on many levels. The first research is underway, focusing on educational research:
how do you teach people about the new science and technology. A number of learning programs
have been developed with models for young people to help them understand genetic code.

Trustee Pichardo asked about the start date of June 2018, once the dental hygiene units are
moved out; he wanted to know if the completion date would be June/July of 2019. Mr. Lemieux
replied it would be either that summer or early 2020. President Hotzler reported that the Cold
Spring Harbor Labs have architects who have built a number of research labs for them on Long
Island. Preliminary design for this is completed, and the consultants have begun to investigate
the structure. The building is 100 years old, and has just had its first floor redone, in a project
similar to that of the Baruch project that was just voted on. Cold Spring Harbor Labs’
investment is important – part of it is establishing an endowment to help run the facility,
reducing the cost of operating the facility for the public. Mr. Ordóñez reported that Cold Spring
Harbor Labs is paying for items that would ordinarily be covered by a landlord, like façade and
windows on the floor.

Mr. Berry asked if there were any further comments or questions. There being none, Mr. Berry
called for a motion to approve. On motion duly made and seconded, the resolution was
approved.

Chairman Berry stated that the Facilities staff would gladly arrange a walk through of a facility,
either by showing pictures of a particular college’s construction project, or arranging a physical
tour. He stated that he has noted that construction at the colleges spurs economic development in
the area, injecting confidence in a neighborhood. In 2008, one out of every five NYC
construction projects were for CUNY and the Construction Fund. Currently the Fund is focusing
on resolutions to address critical maintenance issues. You will see these resolutions come to the Board.

4. **Resolution of City University Construction Fund to Authorize a Contract for Design Services for Replacement of Fire Alarm System for Medical Arts Building at Queensborough Community College (No. 2264).**

Acting Chairman Berry explained that the contract is chargeable to City and State, and that is because the arrangement the Fund has for community colleges funds come from both City and State.

Executive Director Bergtraum explained that this resolution is for a relatively small amount, at $70,000. This is part of a bigger process of renovating the fire alarm systems in 60 buildings, working with the fire department and their order of priority. The first 20 have been completed. This is a small piece of a much larger program.

Mr. Lemieux stated that we have completed a major fire alarm upgrade at Queensborough, and this is the last building in that project. Johnson Controls has done all the other buildings as well – we try to keep the same vendor involved at each campus. Executive Director Bergtraum showed them a picture of the current system in need of repair.

Mr. Lemieux stated that a second contract for the construction of this project will come to the board, as this is for the design.

*Trustee Obergfell left the room*

Mr. Berry asked Ms. Bergtraum to explain why these are being done. Ms. Bergtraum stated that CUNY has fire alarm systems that have been in buildings that are 20-30 years old. Technology changes so we’re updating our systems.

Mr. Berry asked if there were any further comments or questions. There being none, Mr. Berry called for a motion to approve. On motion duly made and seconded, the resolution was approved.

5. **Resolution of the City University Construction Fund in Appreciation of Marcella Maxwell, Trustee (No. 2265).**

*Trustee Obergfell returned to the meeting.*

Acting Chairman Berry stated that Dr. Maxwell served on the Board of the Construction Fund from January 29, 2010 until June 28, 2017. She gave the Fund great service, and is now retiring. A certificate of appreciation, signed by Acting Chairman Berry and Executive Director Bergtraum will be sent to her. Ms. Bergtraum stated that in addition to her many community service efforts, her background included serving as the Dean of Medgar Evers College, and that she was the head of the Commission of Human Rights, and the Chairperson of the Commission on the Status of Women. Mr. Berry stated that he was glad she was able to serve on the Board of the Fund.
Mr. Berry called for a motion to approve the Resolution of Appreciation. On motion duly made and seconded, the resolution was approved.

**REPORTS**

**Acting Chairman’s Report**

Acting Chairman Berry let the attendees know of future meeting dates:
April 25, 2018 at 9:30 a.m.
May 16, 2018 at 9:30 a.m.
June 27, 2018 at 9:30 a.m.

Mr. Berry reported that there was a recent M/WBE CUCF conference, held at John Jay College, for Minority-Owned Veteran and Disabled contractors. These MWBE conferences have been continuing for the past 9 years. He called upon Ms. Bergtraum to explain the conference to the Trustees.

Executive Director Bergtraum stated that this year’s conference was very successful – it was attended by 900 businesses. The focus was for goods and services, and construction. Its purpose was to give vendors information on how to do business with CUNY. In the effort to meet the governor’s 30% inclusion goal, CUCF is between 27-28%. The significance of this attainment is that the CUCF has contracts that extend back 5-7 years, when the goal was 12%. Reaching 27-28% shows how hard CUNY is working to address this important issue. Mr. Berry corroborated this, saying that of all the City agencies, CUNY is one of the top, in regards to meeting these goals, and that the governor increased his goals because of CUNY’s success.

**Executive Director’s Report**

Mr. Berry called upon Executive Director Judy Bergtraum for her report.

Ms. Bergtraum stated that, following her short presentation on the Fiscal Year 2017-18 $121M Critical Maintenance Lump Sum Proposed Allocations and the Active Projects at both the Senior Colleges and Community Colleges, she would call on Vice Chancellor and University CIO Brian Cohen to give a report on the university’s CUNYfirst system.

She provided handouts for the Board’s review that detailed the individual projects and the anticipated costs. She stated she would go into more detail about the individual projects at the next Board meeting.

Following her presentation, Ms. Bergtraum said that she had invited Vice Chancellor and University CIO Brian Cohen to give a presentation on the University’s CUNYfirst system, as the capital monies pay for such infrastructure as his operations.

She called upon Vice Chancellor Brian Cohen to present his information.
Mr. Cohen thanked the Board for allowing him to make his presentation on CUNYfirst, which he called one of the most important computer assets at the University, from a systems perspective.

Mr. Cohen explained CUNYfirst replaces the old Legacy program, a fragmented and outdated ERP system with a single integrated platform that combines all data – financial, personnel and student – into one database, to serve 250,000 students and 50,000 employees daily. The Legacy system was actually 25 different systems with 17 different databases, each supporting a different college or central office function. There were systems that supported students, HR, finance management, or student financial aid, and they did not “talk” to each other.

It was necessary to create a system that reflected the country’s best practices in higher education and help support the university, while integrating data. Previously, a student moving from La Guardia to City Tech could not transfer an academic record, and employees could not have their records follow them from one campus job to another. Also, it was needed to reduce the risk of an aging system that still used social security numbers. It was necessary so usage roles could be assigned based on what kind of access was needed. Previously a clerk in a bursar’s office could see everyone’s employment data. Today they only see information needed to do their job.

Finally, a streamlined support system was needed to replace the old system of having multiple technicians doing programming changes – modifying tuition schedules, for example can now be done centrally.

CUNYfirst is the largest ERP system in the history of higher education. In 2010 CUNY had over 1.5 million student applications in the system. Over 41 million log-ins have occurred since 2016. It provides hosting and disaster recovery by a third party. Just in the fall of 2016, there were a million log-ins the week prior to the beginning of classes, and another million the week after, with 167,000 transactions during the first few weeks – adds, drops and “swaps”. Spring numbers tend to be lower, because students have a chance to consult with their advisors.

Some functions CUNY depends upon CUNYfirst for include general ledger and budgeting functions – accounts payable and fixed assets. It is used for procurement, for when requisitions are issued and it encumbers the money against the state or city budgets and tracks the payment of invoices going forward. For student administration, it handles CUNY’s student records, for financial aid and grading. It’s the bursar and registrar functionality. And it’s the transcripts.

For CUNY’s HR system, it keeps the records of employees, attendance, timesheets, payroll for communicating with the state and city automatically. It will be used for benefits administration when that is put into place.

It supports university policies – class search for courses not available at a particular college, allowing a student to register through a permit process. It supports the Pathways initiative – the ability to have a core curriculum that counts toward a degree, regardless of which CUNY college it was received from. It is the bookstore, delivering better service to students and faculty.
Ms. Bergtraum suggested he tell the Board about E-Permits. VC Cohen stated that E Permits give a student the ability to choose a class at another college, by completing a permit through CUNYFirst, which then through a workflow process approves the credit to the student’s home institution.

Vice Chancellor Cohen reported that several solutions were considered whether to buy a system rather than building something to upgrade their Legacy system. At the time of procurement in 2005, there were only 4 higher education solutions for CUNY – PeopleSoft, SAP, Banner, and the Oracle E-Business Suite. PeopleSoft had the largest install base – over 600 institutions. SAP was well known in Europe but had only one user in the U.S., and didn’t have a financial aid solution. Banner couldn’t give CUNY a single database across the university system. Oracle E-Business, in the middle of procurement, bought PeopleSoft, and recommended PeopleSoft for our purposes. The contract was awarded to Oracle in 2007 and began work on the system in May of 2007.

To date: the general ledger went live in 2008; the HR component went live in July 2009; Queens College and Queensborough CC went live on the student information system in November 2010. Additional school models rolled out over time. Today all 24 colleges are live, the Graduate School joins in April, as it required more customization to move from the old systems.

Trustee Pichardo asked whether this required special tools for conversion. VC Cohen replied that his staff wrote custom code to provide this conversion, meanwhile validating the accuracy of the data. The conversion tools, after several modifications, did a very successful job.

Contract highlights include the following: it was a fixed-price contract; the original project estimate was $300 million. It came in at nearly $294 million. Hosting services was 10-year term which has now expired. In May of 2017 a new hosting vendor was acquired for 3 years. Oracle implementation services also expired in July 2016.

All work being done on PeopleSoft today is done internally with CUNYFirst staff, as well as additional consultants. The original scope of the contract is nearly complete – in addition to the original scope we also needed to accommodate the new School of Medicine, the new School of Public Health, and add in the Guttman Community College; the School of Labor and Urban Studies will go live this summer. The HR and Finance are now officially the student system of record for the University, as is the campus solutions from a student transcript perspective. The payroll interface is being rolled out for the remainder of the University, but it is already live at Brooklyn, York and the seven community colleges, as well as the Central Office. The remainder will go live this year – hopefully before summer, but data conversion issues have to be worked out.

The new undergraduate admissions system is planned to go live in April 2018 – actually is already live for what is called direct admits. Now with the new system, the individual colleges will use the university’s process, beginning with fall 2019 incoming class. The schedule is planned a year in advance for these changes, taking into account both the academic and fiscal year calendars.
CUNYFirst also includes an identity management system to manage a person’s roles, dictating what system information the person can see. A person can have multiple roles, as employee, faculty member and/or student, across several institutions. A technology refresh to the 7-10 year old hardware has been done in February, resulting in a 50% faster performance.

CUNYFirst has helped business analytics move forward in a platform called CUNYSmart that helps a campus use data to make smarter decisions. This has begun in HR, and work is going on in the area of Enrollment Management. By fall it will be live for all the colleges. Regular updates have to be performed as new releases come out. The Version 9.2 upgrade will be needed, for which the procurement stage is underway. This is a capital project, so at some point it will be coming back to this Board for approval.

VC Cohen then showed the Board some of the log-in screens for the core areas for faculty, staff and students.

From a system prospective, refresh of the hardware has been worked out, the upgrade of the 9.2. In areas of human capital management and finance, Mr. Cohen said, we are moving forward with advancing university initiatives, administrative excellence initiatives, e-time and parallel interfacing. On the finance side, there is an initiative to enable the non-tax-levy entities in this university in CUNYFirst. They are joining with SVC Matt Sapienza to do this.

Lastly, in the context of the campuses and students, the new admissions system is being deployed; enabling the graduate school, the schools in the university centers like the School of Journalism, and Macaulay Honors College. There are almost 85 enhancements that are already approved within the CUNYFirst system.

Acting Chairman Berry thanked Vice Chancellor Cohen for his excellent work and the explanation. He asked if there were any questions about the presentation.

Executive Director Bergtraum stated that some of his operations are funded by capital, and some through the operating budget. A key piece is that building is just about finished on the data center for VC Cohen’s department at his location at Hudson Street. This is a $30 million construction project.

VC Cohen said the data center is one of the most exciting investments you can make in technology in this university. The existing center is over 40 years old, has no generator – if there is a power failure the UPS systems in the center are insufficient to power down the equipment peacefully, running the risk of equipment loss. The most sensitive and important equipment was prioritized, in case of that happening, and the CUNYFirst system has been moved out of the data center so that it would never be impacted. The same is true of the Blackboard system. Now the new data center has a generator capacity, redundancy built into the center, and it is an exciting investment.

Acting Chairman Berry called upon Michael Stabulas of the Dormitory Authority for his report.
Report of the Dormitory Authority

Mr. Stabulas said he usually picks a campus to describe. Out of hundreds of projects going on – currently there are approximately 400.

At Lehman College, for instance, there are 24, in excess of $20 million. Ms. Bergtraum referred to the map. A couple of projects are being finished – about $42 million central plant modernization project. Lehman College has a central boiler/chiller plant for the entire campus that had old equipment, especially the boiler. All the boilers have been changed out, chiller equipment and auxiliary systems have been completed, and commissioning should be finished within a month or two.

Another project, in construction, is the Concert Hall. The project will open up the front, to make it more welcoming. It’s not a big project – just $15 million. Mr. Lemieux stated that it deals with the ADA issues the building had. Opening up the front creates an ADA access to the different levels.

The Bookstore renovation project will create a new space in the old gymnasium building for the bookstore. It is in early construction, so that the existing bookstore can be demolished. A couple of things are occurring on campus that are precursors to other projects – the Science Building, which was opened about 5 years ago has another phase. To its left are the T3 and P2. P2 is the second phase of the Science building, the extension of Gillet Hall (GI) all the way to Bedford Park Blvd. Also, there is the construction of the Nursing Education Research and Practice Center, which will be located to the left of the current bookstore space. The Nursing Education project is a $60 million one, and is in early design phase.

Also in design is the Music Building, one of the older buildings on campus. It has a large chimney, well made, with stonework and terra cotta. It is in rough shape. There will be a restoration of the chimney. It will be bid in a couple of months.

Mr. Lemieux said that Lehman College was originally Hunter College in the Bronx; built as a WPA project around 1930, it was on a site that was a part of the land of the Jerome Reservoir. When the city decided to build Jerome Reservoir it was about half the originally planned size and during construction they filled the adjacent site with all kinds of debris. Today every time a building is planned at Lehman the construction of the foundation is very expensive because you never know what is going to be encountered when anyone digs in the area.

Acting Chairman Berry thanked Mr. Stabulas for his report, and thanked everyone for attending the meeting.

On motion duly made and seconded, the meeting of the Board of Trustees was adjourned at 10:50 a.m.
RESOLUTION OF THE CITY UNIVERSITY CONSTRUCTION FUND AUTHORIZING A PURCHASE ORDER FOR SERVICES AND EQUIPMENT FOR THE DESIGN AND INSTALLATION OF SECURITY CAMERAS AT QUEENS COLLEGE

RESOLVED. That, pending a request of the Board of Trustees of The City University of New York, the Board of Trustees of the City University Construction Fund (the “Fund”) authorize the Executive Director to issue a purchase order for the design and installation of security cameras and related work, adopted at the Fund's Board of Trustees Meeting of November 1, 2017, Item 8, Resolution No 2258, from a not-to-exceed amount of $400,000 to a not-to-exceed amount of $800,000. The cost of the purchase order shall be chargeable to the State Capital Construction Fund, DASNY Project # 3418509999. The purchase order shall be subject to approval as to form by the Fund’s General Counsel.

EXPLANATION: The Fund, on behalf of the City University of New York, has selected the firm of Johnson Controls to install new security camera equipment with cabling, while incorporating existing camera equipment, into a new centralized video management system at Queens College. The new cameras will be positioned to monitor activities in the college parking lots, the Campus quad and large public spaces on the campus.

The original estimate did not reflect the actual number of cameras needed, all the required power supply wiring/conduits, equipment, and the video surveillance system that are required for this project.

The undersigned hereby certifies that (i) the foregoing is a true and correct copy of the resolution adopted at the regular meeting of the Trustees of the City University Construction Fund held on April 25, 2018; (ii) at such meeting, a quorum of Trustees was present; (iii) the resolution was adopted by the affirmative vote of not less than four Trustees present at such meeting; and (iv) the resolution has not been amended or rescinded since the date of adoption.

Date: April 25, 2018

______________________________
Judith Bergtraum, Executive Director
ATTACHMENT FOR THE COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT

RESOLUTION FOR SECURITY SYSTEM UPGRADE AT QUEENS COLLEGE

Exhibit A - Project Summary
Exhibit B - Site Plan
Exhibit C – Resolution of November 1, 2017
1. **Nature of Action**
   Request to amend the previously approved resolution to upgrade the security camera system at Queens College.

2. **Related Trustee Actions**
   CUCF resolution of November 1, 2017, Item 8, No 2258, to upgrade the security camera system at Queens College for an amount not-to-exceed $400,000.

3. **Project History**
   The existing security systems do not provide adequate coverage for all buildings, and are nonexistent in some buildings. The new installation will provide an expanded state-of-the-art fully integrated system.

4. **Project Scope**
   The work includes design, purchase, and installation of security camera equipment with new centralized video management system. The new cameras will be installed in the college parking lots, the Campus quad and large public spaces on the campus.

5. **Net-to-Gross Efficiency**
   Not Applicable

6. **Schedule**
   Design and Construction: June 2018 – Jan 2019

7. **Project Funding**
   **Source:** DASNY
   **Amount:** Design, Const, Equip $800,000

8. **Cost**
   Design, Construction, Construction Administration, Equipment, Installation Proposal by JCI under OGS Contract with construction contingency included in Resolution amount.

9. **Cost per Square Foot**
   Not Applicable
RESOLUTION OF THE CITY UNIVERSITY CONSTRUCTION FUND AUTHORIZING A CONTRACT TO PURCHASE SERVICES AND EQUIPMENT FOR THE DESIGN AND INSTALLATION OF SECURITY CAMERAS AT QUEENS COLLEGE

RESOLVED: That the Board of Trustees of The City University Construction Fund (“the Fund”) authorizes the Executive Director to execute a purchase order under a New York State Office of General Services Contract to design and install security cameras at Queens College. The contract cost shall be chargeable to the State Capital Fund for an amount not to exceed $400,000. The contract shall be subject to approval as to form by the Fund’s General Counsel.

EXPLANATION: This project will provide and install security camera equipment with new cabling, while incorporating existing camera equipment into a new centralized Video Management System at Queens College. The new cameras will be positioned to monitor activities in the College’s parking lots, the Campus quad and large public spaces on the campus.

The undersigned hereby certifies that (i) the foregoing is a true and correct copy of the resolution adopted at the regular meeting of the Trustees of the City University Construction Fund held on November 1, 2017; (ii) at such meeting, a quorum of Trustees was present; (iii) the resolution was adopted by the affirmative vote of not less than four Trustees present at such meeting; and (iv) the resolution has not been amended or rescinded since the date of adoption.

Date: November 1, 2017

Judith Bergtraum, Executive Director