The meeting was called to order by Committee Chair Jill O’Donnell-Tormey at 6:55 p.m.

The following people were present:

**Committee Members:**
- Hon. Jill O’Donnell-Tormey, Chair
- Hon. Charles A. Shorter, Vice Chair
- Hon. Henry T. Berger
- Hon. Mayra Linares-Garcia

**Observer:**
- Prof. Philip Pecorino

**Trustee Staff:**
- Deputy Secretary Anne Fenton
- Assistant Secretary Towanda Lewis
- Ms. Teisha Mitchell

**Faculty Member:**
- Prof. Martin Burke, faculty representative

**Student Member:**
- Mr. Farbod Moghadam, student representative

**Trustee Observer:**
- Hon. Haris Khan

**University Staff:**
- Interim Chancellor Vita C. Rabinowitz
- Interim Executive Vice Chancellor and University Provost Jane Bowers
- Deputy General Counsel Jane Sovern

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The agenda items were considered and acted upon in the following order:

**I. ACTION ITEMS:**

**A. APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 19, 2018.** Moved by Trustee Henry Berger and seconded by Prof. Martin Burke, the minutes were unanimously approved as submitted.

**B. POLICY CALENDAR**

1. **York College – MS in Aviation Management.** Interim Executive Vice Chancellor and University Provost (IEVC&UP) Jane Bowers stated that York College proposes to establish a thirty credit Master of Science in Aviation Management, which aims to prepare students for mid- and upper-level executive positions in aviation and related organizations. The course work is informed by recommendations from the American Association of Airport Executives and the Aviation Accreditation Board International and covers aviation finance and research; marketing; airport planning, management, and operations; aviation safety; and aviation supply and logistics. The curriculum culminates in both a simulated practicum and a capstone course to ensure that students understand the integration of theory and practice. York College is an ideal location for an MS in Aviation Management because it houses the CUNY Aviation Institute sponsored by the NY/NJ Port Authority and has strong partnerships with the main regional and global airports and the aviation industry. York College has ample full-time faculty to launch the program and, given its existing strategic partnerships and location, will have no difficulty drawing upon working professionals to teach as adjuncts.

A discussion about the proposed program followed, including the financial relationship with the NY/NJ Port Authority, cost of the program, and anticipated excellence fees.
2. CUNY School of Professional Studies – MA in Museum Studies. IEVC&UP Bowers stated that the CUNY School of Professional Studies proposes to offer a thirty-credit Master of Arts degree in Museum Studies that will immerse students in the theory and practice of running museums and related institutions. The bulk of the courses will be taught on-line and cover such topics as administration, finance, law, fundraising, and visitor services. Six of the fourteen courses in the program are currently part of the CUNY SPS catalogue. The remainder will be developed by SPS consortial faculty in collaboration with museum professionals at the New York Historical Society. In addition to on-line courses, the program will include practicum courses taken at the Historical Society, which can be done intensively in a summer residency or throughout the academic year, as suits the student’s schedule, and offer singular opportunities for professional interaction and engagement. The lower cost of CUNY’s graduate tuition, the flexibility of distance learning, and the required practicums are expected to attract a wide audience and generate revenue for the school.

A discussion about the proposed program followed, including its association to the CUNY Arts program, and faculty employment projections.

Moved by Trustee Berger and seconded by Trustee Mayra Linares-Garcia, and following discussion, the item was unanimously approved for submission to the Board.

3. The City University of New York - Seeking Independent Degree-Granting Authority for the CUNY School of Public Health and Health Policy. IEVC&UP Bowers stated that the School seeks the Board’s authorization for initiating the NYSED process required to establish the CUNY Graduate School of Public Health and Health Policy as an independent degree-granting institution within CUNY, with a status similar of that of individual colleges. Although the School had been consolidated into a University-wide school by a decision of the Board in 2015, it remains technically a part of the Graduate School and University Center and derives its degree-granting authority from it. On the ground, the School already functions as an independent School, with the Dean reporting directly to the Chancellor and having comparable authority to that of CUNY presidents as per Section 11.4 of the Bylaws of the Board of Trustees. The School has an independent governance structure and curriculum approval processes and maintains its own professional accreditation by the national accrediting authority, the Council of Education for Public Health. Gaining an independent status would streamline the accreditation process, simplify a number of administrative procedures and create new opportunities for external fundraising. This has no impact on faculty appointments or existing program offerings. The School will continue to use its existing facility in Harlem. The existing infrastructure now allows the School to provide all required student services on its own.

Moved by Trustee Berger and seconded by Committee Vice Chair Shorter, and following discussion, the item was unanimously approved for submission to the Board.

4. The City University of New York – Approval of the Academic Board Report. IEVC&UP Bowers stated that with the elimination of the Board’s approval of routine academic matters via the document previously known as the Chancellor’s University Report, the Office of Academic Affairs (OAA) will now bring certain types of actions formerly belonging in that report to this Committee for approval in a new format known as the
Academic Board report, after which it will be forwarded, together with the other action items on the Committee on Academic Policy, Programs and Research (CAPPR) agenda, to the full Board for approval. Items in this report consist primarily of additions to the University’s general education program, local academic policies, and actions that require review and approval by the New York State Education Department.

A discussion about the report followed, including the protocol of receiving access to view the information in advance of the meeting.

Moved by Trustee Berger and seconded by Trustee Linares-Garcia, and following discussion, the item was unanimously approved for submission to the Board.

Mr. Farbod Moghadam moved to adjourned the meeting. The motion was seconded by Trustee Linares-Garcia and the meeting was adjourned at 7:13 p.m.