NO. 1. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting and Executive Session of December 10, 2018 and February 4, 2019, the Special Board meeting and Executive Session of January 14, 2019, and the Special Board meeting of February 13, 2019 be approved.

NO. 2. COMMITTEE ON AUDIT: RESOLVED, That the following item be approved;

A. THE CITY UNIVERSITY OF NEW YORK - APPROVAL OF THE FISCAL YEAR 2018 UNIFORM GUIDANCE REPORT:

RESOLVED, That the Board of Trustees of the City University of New York approves the Fiscal Year 2018 Uniform Guidance Report as presented by the University’s external auditor, KPMG.

EXPLANATION: The Audit Committee, as part of its responsibilities, must review the Uniform Guidance Report as presented by the external auditors. The Uniform Guidance report is an annual audit report on compliance for major federal programs; on internal controls over compliance; and on the supplementary schedule of expenditures of federal awards. This year’s report is primarily related to federal financial aid. The Uniform Guidance is required to be filed with the federal government by March 31st annually. The University’s auditors, KPMG, are issuing an Unmodified (i.e. “Clean”) Opinion with no findings.

B. [ADDED ITEM] THE CITY UNIVERSITY OF NEW YORK - EXTERNAL AUDIT, TAX AND ADVISORY SERVICES:

WHEREAS, The University requires a certified public accounting firm to provide audit, tax and advisory services for the Consolidated Financial Statements of the University and the Senior College Financial Statements, and an audit of the University’s Federal programs required by the Federal Office of Management and Budget (OMB) Uniform Guidance; and

WHEREAS, CUNY conducted a competitive solicitation for a vendor to provide these services; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a contract on behalf of the University with Grant Thornton, LLP to provide audit, tax and advisory services. The contract is being awarded on the basis of best value to a responsible and responsive offeror after public advertisement and timely submission of sealed proposals pursuant to law and University Regulations. The contract term shall be for three years, with two one-year renewal options and shall not exceed $1,956,505 for the initial term. The contract shall be subject to approval as to form by the Office of General Counsel.

EXPLANATION: Grant Thornton will perform audits of the University’s consolidated financial statements, the senior college financial statements, and the University’s federal programs (Uniform Guidance audit), as required by Federal OMB. Grant Thornton will also assist with the preparation of the University’s tax filings and perform certain other related services.
NO. 3. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be approved:

A. BOROUGH OF MANHATTAN COMMUNITY COLLEGE (BMCC) - AUTHORIZATION OF CONTRACT WITH SUMMIT SECURITY SERVICES:

WHEREAS, Borough of Manhattan Community College requires security guard services for 199 Chambers Street, 70 Murray Street, 163 West 125th Street and 25 Broadway facilities; and

WHEREAS, Borough of Manhattan Community College would like to continue using tax-levy funds to award purchase orders for security guard services to be provided on BMCC campuses; now therefore be it

RESOLVED, That the Board of Trustees of the City University of New York authorize Borough of Manhattan Community College to issue purchase orders for Security Guard Services from Summit Security Services, under existing New York State Office of General Services Contract No. PS65725, pursuant to law and University regulations. Such purchase shall not exceed $995,000 for the fiscal year ending June 30, 2019.

EXPLANATION: Borough of Manhattan Community College will use this contract to provide supplemental security services for its facilities at 199 Chambers Street, 70 Murray, 163 West 125th Street and 25 Broadway. There has been an increasing need for contractual security officers over the last fiscal year due to a number of factors including an increase of coverage needed on weekends and a decrease in the available pool of peace officers and campus security assistants. BMCC is also expanding space at 70 Murray Street. This additional space includes 30 new classrooms which will further increase the need for contractual guard services in Fiscal Year 2019.

In consultation with CUNY’s Supplier Diversity Office, and pursuant to the terms and conditions of the New York State OGS contract, Summit Security intends to subcontract the security guard services needs at BMCC to a New York State-certified MWBE firm – Alante Security Group Inc.

B. THE CITY UNIVERSITY OF NEW YORK - AUTHORIZATION OF ACADEMIC EXCELLENCE FEES:

WHEREAS, Academic excellence fees generate additional revenue that is used to support and enhance the programs through investment in areas such as faculty, advisors, career services, and support of professional preparation and certification; and

WHEREAS, The University established a standard process for college fee requests that includes a justification for the fee based on program quality, costs, and student outcomes and opportunities, and a description of planned use of revenue generated by the fee; and

WHEREAS, Colleges were required to consult with student and faculty leaders and program participants; and

WHEREAS, The fee requests were reviewed by a committee comprised of personnel from the University Offices of Academic Affairs, Student Services, and Budget and Finance to determine that they met the required criteria; and

WHEREAS, A unique accounting structure has been created to identify fee revenue and expenses; and

WHEREAS, A report on the fee revenue and uses will be provided to the Board of Trustees on a regular basis; now therefore be it

RESOLVED, That the Board of Trustees approve the requests for academic excellence fees for the following programs at the amounts and effective dates in the table:
Baruch College, Master of International Affairs  
Hunter College, Master of Science in Integrated Program in Nutrition and Dietetics  
John Jay College, Master of Arts in Criminal Justice  
Lehman College, Master of Science in Accounting and Master of Science in Business  
Queens College, Post Baccalaureate Pre-Health Certificate Program;

and be it further

RESOLVED, That the use of the funds generated by the academic excellence fees shall be used to support the direct costs of the programs for which the funds were generated.

EXPLANATION: Students in these programs pay the prevailing tuition rates. The academic excellence fees generate additional revenue to provide enhanced services and enrichment within these programs and further improve students’ professional preparation and prospects upon graduation. Total student costs for these programs are still financially affordable relative to other comparable programs in New York.

<table>
<thead>
<tr>
<th>College</th>
<th>Name of Degree/Program</th>
<th>Effective date</th>
<th>Per Semester Tuition*</th>
<th>Academic Excellence Fee</th>
<th>Per Semester Total Cost*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baruch</td>
<td>Master of International Affairs (MA) W. Marxe School of Public and International Affairs</td>
<td>Fall 2019</td>
<td>$6,190</td>
<td>$500/semester (Fall and Spring only)</td>
<td>$6,690</td>
</tr>
<tr>
<td>Hunter</td>
<td>Master of Science in Integrated Program in Nutrition and Dietetics</td>
<td>Fall 2019</td>
<td>$5,385</td>
<td>$150 per credit</td>
<td>$7,185</td>
</tr>
<tr>
<td>John Jay</td>
<td>Master of Arts in Criminal Justice</td>
<td>Summer 2019</td>
<td>$5,385</td>
<td>$42 per credit up to $500 for 12 credits or more in one semester</td>
<td>$5,889</td>
</tr>
<tr>
<td>Lehman</td>
<td>Master of Science in Accounting Master of Science in Business</td>
<td>Fall 2019</td>
<td>$5,385</td>
<td>$65 per credit up to a maximum of $125 per semester</td>
<td>$5,710</td>
</tr>
<tr>
<td>Queens</td>
<td>Post Baccalaureate Pre-Health Certificate Program</td>
<td>Fall 2019</td>
<td>$295</td>
<td>$90 Non resident per credit</td>
<td>$345</td>
</tr>
</tbody>
</table>

* Resident full-time rate; rate for Post Baccalaureate is per credit.

C. THE CITY UNIVERSITY OF NEW YORK - AUTHORIZATION OF EXECUTIVE PROGRAM SUPPLEMENT FEES:

WHEREAS, Executive and global degree programs are structured to meet the needs of working professionals and business leaders; and

WHEREAS, Executive program supplement fees generate additional revenue that is used to support and enhance the programs through investment in areas such as faculty, advisors, career services, support of professional preparation and certification, and for other operational support at the college; and

WHEREAS, The University established a standard process for college fee requests that includes a justification for the fee based on program quality, costs, and student outcomes and opportunities, and a description of planned use of revenue generated by the fee; and

WHEREAS, Colleges were required to consult with student and faculty leaders and program participants; and

WHEREAS, The fee requests were reviewed by a committee comprised of personnel from the University Offices of Academic Affairs, Student Services, and Budget and Finance to determine that they met the required criteria; and

WHEREAS, A unique accounting structure will be created to identify fee revenue and expenses; and
WHEREAS, A report on the fee revenue and uses will be provided to the Board of Trustees on a regular basis; now therefore be it

RESOLVED, That the Board of Trustees approve the requests for Executive Program Supplement fees for the following programs at the amounts and effective dates in the table:

Baruch College
- Executive Masters of Science in Entrepreneurship, Dual Degree Program with Brazilian International Business School
- Executive Masters of Science in Finance, Dual Degree Program with Brazilian International Business School
- Executive Masters of Science in Finance
- Executive Masters of Science in Information Systems with Concentration in Data Analytics
- Executive Masters of Science in Industrial and Organizational Psychology

John Jay, Executive Master of Arts in Criminal Justice

and be it further

RESOLVED, That the use of the funds generated by the program supplement fees shall be used to support the direct costs of the programs for which the funds were generated as well as other college operational needs.

EXPLANATION: Students in these programs pay the prevailing tuition rates. The use of a single rate for an entire program is the standard pricing approach in comparable executive and global degree programs offered by competing institutions, and is essential to the colleges' ability to market these programs.

<table>
<thead>
<tr>
<th>College</th>
<th>Name of Degree/Program</th>
<th>Effective date</th>
<th>Program Supplement Maximum</th>
<th>Tuition</th>
<th>Total Pgm Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baruch College</td>
<td>Executive Masters of Science in Entrepreneurship: dual degree program with Brazilian International Business School (BRAIN), Location: Sao Paulo, Brazil</td>
<td>Fall 2019</td>
<td>$6,435</td>
<td>$5,564</td>
<td>$12,000</td>
</tr>
<tr>
<td></td>
<td>Executive Masters of Science in Finance: dual degree program with Brazilian International Business School (BRAIN), Location: Sao Paulo, Brazil</td>
<td>Fall 2019</td>
<td>$6,435</td>
<td>$5,564</td>
<td>$12,000</td>
</tr>
<tr>
<td></td>
<td>Executive Masters of Science in Finance (EMS F)</td>
<td>Fall 2019</td>
<td>$35,370</td>
<td>$11,129</td>
<td>$46,500</td>
</tr>
<tr>
<td></td>
<td>Executive Masters of Science in Information Systems with Concentration in Data Analytics (EMSIS)</td>
<td>Fall 2019</td>
<td>$37,370</td>
<td>$11,129</td>
<td>$48,500</td>
</tr>
<tr>
<td></td>
<td>Executive Master of Science in Industrial and Organizational Psychology</td>
<td>Fall 2019</td>
<td>$23,870</td>
<td>$11,129</td>
<td>$35,000</td>
</tr>
<tr>
<td>John Jay College</td>
<td>Executive Master of Arts in Criminal Justice</td>
<td>Fall 2019</td>
<td>$16,558</td>
<td>$8,342</td>
<td>$24,900</td>
</tr>
</tbody>
</table>

*The John Jay program cost is annual; the program is a two-year program.

NO. 4. COMMITTEE ON ACADEMIC POLICY, PROGRAMS, AND RESEARCH: RESOLVED, That the following items be approved:

A. QUEENS COLLEGE - BFA IN PHOTOGRAPHY AND IMAGING:

WHEREAS, The advent of digital photography has revolutionized the medium of photography and given rise to multi-dimensional photo-based imaging as major art forms of the 21st century; and
WHEREAS, Evolving specialties such as photo editing and researching, commercial, industrial and scientific photography, retouching and scanning technology, 3D imaging and digital archiving have redefined and dramatically increased employment opportunities available to skilled photographers; and

WHEREAS, Queens College has a well-established Art Department with over 500 majors in its undergraduate programs; but currently offers photography as only a concentration within a Studio Art, Media Arts, or Communications Arts BA or BFA program; and

WHEREAS, Queens College has ample existing faculty, both full-time and adjunct, capable of offering a quality degree in Photography and Imaging; and

WHEREAS, The major requirements in photography, digital imaging, art history and a capstone portfolio will prepare students both for direct employment and career opportunities in the many cultural entities within and beyond the borough of Queens, as well as admission to graduate programs; and

WHEREAS, An articulation agreement with Kingsborough Community College has been signed and others are being pursued; and

WHEREAS, The Queens College Art department already has the requisite facilities and equipment to launch a photography and imaging major and has already been awarded a $500,000 capital improvement grant from the Queens Borough President and the New York City Council to fund laboratory renovations and equipment to support the photography curriculum; now therefore be it

RESOLVED, That the program in Photography and Imaging at Queens College, leading to the Bachelor of Fine Arts, be approved effective March 18, 2019, subject to financial ability.

EXPLANATION: Photography curricula must evolve to meet professional standards and workforce demands. Photography degrees are offered at private colleges and universities in NYC including Pratt Institute, the School of Visual Arts, and New York University at more than three times the cost of annual tuition at CUNY schools.

Photography, digital imaging and 3D printing have rapidly been integrated into other art forms, including installation art, sculpture, photomontage in drawing and painting, along with many other areas of design. This 63-credit undergraduate program will complement existing art programs at the college as well as provide graduates with excellent professional skills and knowledge of art history to prepare them for successful careers in this evolving career path.

B. QUEENS COLLEGE - CLOSING OF THE DEPARTMENT OF STUDENT PERSONNEL:

WHEREAS, The Department of Student Personnel had been structured as an academic department with counseling staff holding professorial rank; and

WHEREAS, Queens College determined that students were better served by counselors with staff appointments, and chose to replace faculty counselors who retired or resigned from their positions with such appointments; and

WHEREAS, The services of the Department are now administered by the Center for Counseling, Health and Wellness and its staff, and have been expanded to meet the evolving needs of our students; and

WHEREAS, Queens College has evaluated these services and determined that students are being better served and will continue to hire staff counselors; and

WHEREAS, The last faculty member who had been on leave from that title is now returning to her professorial title in a different department and there is no reason to retain the academic department structure; now therefore be it
RESOLVED, That the Department of Student Personnel at Queens College, be dissolved effective March 18, 2019.

EXPLANATION: The need for the academic department structure has only been retained for administrative purposes. The remaining faculty member is being transferred to The Department of Education and Community Programs via a resolution by the Committee on Faculty, Staff and Administration, in tandem with this resolution. Therefore, there is no longer a need for the department to exist as the services formerly provided by it have been, and will continue to be provided through the Division of Student Affairs in a more robust and diversified manner.

C. NEW YORK CITY COLLEGE OF TECHNOLOGY - AS IN HEALTH SCIENCES:

WHEREAS, There is an enormous range of career opportunities in the health care sector in both the clinical and management aspects of the profession; and

WHEREAS, New York City College of Technology attracts many students to its robust existing health care and technology degree programs; and currently awards more than one third of all technology degrees given by CUNY graduates with technology degrees; and

WHEREAS, The Associate in Science in Health Sciences will provide students with discipline-relevant competencies needed for entry-level employment and core inter-professional experience needed for upper-level baccalaureate studies, and with entry level courses in the sciences offering them opportunities to continue on in this program or enroll in a program leading to a licensed profession; and

WHEREAS, This program articulates with the Bachelor of Science in Health Services Administration at the CUNY School of Professional Studies; and

WHEREAS, The College is developing bachelor’s degrees that will also provide seamless transfer to these graduates; now therefore be it

RESOLVED, That the program in Health Sciences at New York City College of Technology, leading to the Associate of Science, be approved effective March 18, 2019, subject to financial ability.

EXPLANATION: Presently, the college does not offer a coordinated academic experience in which students can explore health-related interests. This flexible associate’s degree will expose students to a wide range of good paying career opportunities in the managerial, technical and clinical aspects of the health care sector, including Biomedical Information, Applied Chemistry, and Technology Teacher Education, and prepare them for transfer to a senior college.

D. HUNTER COLLEGE - BA IN ARABIC:

WHEREAS, Arabic is one of the six official languages of the United Nations, is the official language of 26 nations and is spoken by over 300 million people worldwide and additionally is a liturgical language for over 1.8 billion Muslims; and

WHEREAS, Arabic is now the eighth most studied language in the United States, and is classified as a critical language by the US Department of State because of its importance to American foreign policy development, national security, and commerce; and

WHEREAS, Hunter college has long had a successful and popular Arabic language program, and the students of Hunter College have expressed interest via surveys and petitions in a major in Arabic; and

WHEREAS, There is currently no Arabic major at any higher education institution, public or private in New York City; and
WHEREAS, Hunter currently has strong faculty expertise in the Arabic language as well as Arabic culture, history and literature; and

WHEREAS, The faculty has designed a program offering fluency in the Arabic language and exposure to Arabic literature and culture that accommodates both native and non-native speakers of Arabic; and

WHEREAS, The College has received letters of support for the BA in Arabic proposal from several external colleagues including faculty at Harvard University and the University of Michigan; and

WHEREAS, There are many career opportunities open for graduates with fluency in Arabic in the government, non-profit, media and corporate arenas as well as graduate study; and

WHEREAS, An articulation agreement has been signed with the Borough of Manhattan Community College; now therefore be it

RESOLVED, That the program in Arabic at Hunter College, leading to the Bachelor of Arts, be approved effective March 18, 2019, subject to financial ability.

EXPLANATION: The Arabic major will provide language fluency and cultural competency to heritage- and non-heritage-Arabic-speaking students, offering a wide range of opportunities for employment and graduate study. Hunter has received expressions of support for the major in Arabic from within and beyond the College, and has provided samples of employment opportunities in this area. Hunter has long had one of the strongest language programs at CUNY, and currently has the largest and most comprehensive Arabic program at CUNY. Thus, the proposed major provides a unique opportunity for CUNY students.

E. THE CITY UNIVERSITY OF NEW YORK - APPROVAL OF THE ACADEMIC BOARD REPORT:

WHEREAS, Existing degree programs at the colleges and schools are periodically modified to maintain currency with both intellectual trends and the professional needs of our students; and

WHEREAS, General education courses are added to CUNY’s robust curriculum to offer students diversity of thought; and

WHEREAS, Campus academic policies evolve to ensure rigor and provide students with pathways to greater success; now therefore be it

RESOLVED, That the Academic Board Report prepared by the Office of Academic Affairs and presented here, be approved effective March 18, 2019 subject to financial ability.


EXPLANATION: Routine academic matters, some of which are forwarded to the New York State Education Department for final approval, as well as additions to the University’s general education program and local academic policies are presented here in a concise format for approval by the Committee and the full Board of Trustees.
NO. 5. COMMITTEE ON FACULTY, STAFF AND ADMINISTRATION: RESOLVED, That the following items be approved:

A. THE CITY UNIVERSITY OF NEW YORK - APPROVAL OF THE COMMITTEE ON FACULTY, STAFF AND ADMINISTRATION (CFSA) REPORT:

WHEREAS, The colleges and university central office appoint faculty, executives, and staff to ensure academic and administrative operations continue seamlessly and new initiatives are implemented effectively; and

WHEREAS, Faculty are evaluated and reappointed on a systematic basis, sometimes resulting in the awarding of tenure, in order to retain superior faculty; and

WHEREAS, Faculty are granted fellowship leave in order to conduct research, improve their teaching, or conduct creative work, thereby improving the students’ experience and university’s success; and

WHEREAS, Other personnel actions, including executive level appointments, appointments of named chair, appointments waiving bylaws requirements, and appointments with 211 waivers and 212 notices, are considered as appropriate to guarantee university and campus goals and commitments are achieved; now therefore be it

RESOLVED, That the CFSA Report prepared by the Office of Human Resources Management and presented, be approved effective March 19, 2019.


B. CUNY SCHOOL OF PROFESSIONAL STUDIES - ADOPTION OF NEW GOVERNANCE PLAN:

WHEREAS, The CUNY School of Professional Studies Governance Plan was adopted by the Board of Trustees on April 26, 2010, effective July 1, 2010; and

WHEREAS, Beginning in November 2016, a Task Force composed of faculty, staff and administrators at the CUNY School of Professional Studies (“SPS” or “the School”) undertook a review of the School’s current Governance Plan. The Task Force presented a new Governance Plan to the Governing Council of SPS (“the Council”), which was approved on December 6, 2018, and it is recommended by the School’s Dean; and

WHEREAS, The School has grown from offering two bachelor’s degree programs in 2010 to offering eleven bachelor’s degree programs, eleven master’s degree programs, and numerous certificate programs today. The proposed new Governance Plan seeks to preserve flexibility to keep pace with the School’s past and expected future growth while upholding principles of shared governance; and

WHEREAS, First membership in the Council would be realigned and expanded to more closely represent the School’s constituents. Standing and appointed members drawn from the CUNY Central Office, the University Faculty Senate, and the Graduate School and University Center would be replaced with members of the School’s faculty, staff, and administration; and

WHEREAS, The Council would be formally vested with the primary responsibility for formulating educational policy; reviewing, evaluating, and approving programs and curricula; setting the standards for admission and retention of students; and setting credit and degree requirements; and
WHEREAS, To address challenges regarding the peer review and evaluation of academic personnel resulting from the small size of its full-time faculty, the School would be restructured into two divisions: the Division of the Arts and the Division of the Sciences. The School has programs rather than departments. Since Program Personnel Committees had too few full-time faculty members to function as planned, they would be eliminated and replaced by Division Personnel Committees, which in turn would make recommendations to the School-Wide Personnel Committee concerning appointment, reappointment, promotion, and tenure, as well as other faculty personnel matters; and

WHEREAS, To allow for more flexibility, the new Governance Plan would permit the Council to establish its own committees as it deemed necessary to the discharge of its responsibilities, within the bylaws of the Council. This would alleviate the need to formulate emergency or ad hoc committees, or to have decisions made by one person; and

WHEREAS, The proposed Plan includes provisions that address protocols for scheduling Council and standing committee meetings, preparing meeting agendas, taking attendance, and keeping minutes. Other processes, such as those for recalling a Council member and filling a vacant Council seat, are addressed in the new Plan; and

WHEREAS, The CUNY School of Professional Studies has grown and developed and requires a new governance plan to reflect this growth and development; now therefore be it

RESOLVED, That the Board of Trustees repeal the Governance Plan approved by the Board on April 26, 2010 and adopt a new governance plan for the CUNY School of Professional Studies, effective March 19, 2019.

EXPLANATION: During a two-year period, beginning in November 2016, a Task Force composed of faculty, staff and administrators at the CUNY School of Professional Studies (“SPS” or “the School”) undertook a review of the School’s current Governance Plan. The Task Force presented a new Governance Plan to the Governing Council of SPS (“the Council”), which was approved on December 6, 2018, and it is recommended by the School’s Dean.

The School has grown from offering two bachelor’s degree programs in 2010 to offering eleven bachelor’s degree programs, eleven master’s degree programs, and numerous certificate programs today. The proposed new Governance Plan seeks to preserve flexibility to keep pace with the School’s past and expected future growth while upholding principles of shared governance.

The proposed Plan reflects modifications in five different areas. First, membership in the Council would be realigned and expanded to more closely represent the School’s constituents. The number of seats held each by faculty, staff, administration, and students would be set as percentages of the whole Council. Faculty would be elected rather than appointed, for the most part, and they would be allotted 51% representation on the Council. Adjunct representation would also increase, and non-teaching instructional staff (HEO series, Registrars, and CLTs) would have representation on the Council for the first time.

Second, under the new Governance Plan, the Council would be formally vested with the primary responsibility for formulating educational policy; reviewing, evaluating, and approving programs and curricula; setting the standards for admission and retention of students; and setting credit and degree requirements.

Third, to address challenges regarding the peer review and evaluation of academic personnel resulting from the small size of its full-time faculty, the School would be restructured into two divisions: the Division of the Arts and the Division of the Sciences. The School has programs rather than departments. Since Program Personnel Committees had too few full-time faculty members to function as planned, they would be eliminated and replaced by Division Personnel Committees, which in turn would make recommendations
to the School-Wide Personnel Committee concerning appointment, reappointment, promotion, and tenure, as well as other faculty personnel matters.

Fourth, to allow for more flexibility, the new Governance Plan would permit the Council to establish its own committees as it deemed necessary to the discharge of its responsibilities, within the bylaws of the Council. This would alleviate the need to formulate emergency or ad hoc committees, or to have decisions made by one person.

Finally, the proposed Plan includes provisions that address protocols for scheduling Council and standing committee meetings, preparing meeting agendas, taking attendance, and keeping minutes. Other processes, such as those for recalling a Council member and filling a vacant Council seat, are addressed in the new Plan.

GOVERNANCE OF THE CUNY SCHOOL OF PROFESSIONAL STUDIES

The Governance of the CUNY School of Professional Studies is the concern of all its constituencies. Students, faculty, non-teaching instructional staff, and administrators contribute to its growth and well-being. This document provides the organization of the governance structure of the CUNY School of Professional Studies, recognizing that shared governance is a CUNY School of Professional Studies commitment that honors the strengths, interests, and responsibilities of all constituencies.

1. ADMINISTRATIVE OFFICERS
   1.1. Dean of the School
       The Dean of the CUNY School of Professional Studies (hereafter referred to as the Dean of the School) is the chief academic and administrative officer of the CUNY School of Professional Studies (hereafter referred to as the School). The Dean of the School has general responsibility to develop, implement, and administer academic and other programs of the School in accordance with the policies of the Board of Trustees of The City University of New York (hereafter referred to as the CUNY Board of Trustees and CUNY, respectively). The Dean of the School has responsibility and authority for the School comparable to those set forth for Presidents in Section 11.4 of the Bylaws of the CUNY Board of Trustees.

   1.2. Associate and Assistant Deans
       Associate and Assistant Deans are appointed by the Dean of the School in accordance with the established policies of the CUNY Board of Trustees. Associate and Assistant Deans have such duties and responsibilities as may be assigned to them by the Dean of the School.

2. ACADEMIC DIRECTORS
   After consulting with the Governing Council (in the case of a new program) or with program faculty (in the case of an existing program), the Dean of the School recommends to the CUNY Board of Trustees the appointment and reappointment of faculty who serve as Academic Directors. Academic Directors have responsibility for the supervision and administration of Academic Programs and faculty, and such other duties and responsibilities as may be assigned to them by the Dean of the School. At such times as the interests of the School may require, the Dean of the School, after conferring with the faculty in an Academic Program, may remove an Academic Director and appoint a new one, consistent with a President’s authority to remove and replace a department chairperson under section 9.1.c of the Bylaws of the CUNY Board of Trustees.

3. FACULTY
   The faculty of the School shall consist of all full- and part-time persons holding professorial, instructor, distinguished lecturer, lecturer, clinical professor, or teaching adjunct titles. Faculty holding these titles may be appointed to serve as Consortial Faculty or Academic Community Leaders at the School. Each faculty member, based on his or her disciplinary and pedagogical interests, is a member of an Academic Program. Academic Programs that lead to either a Bachelor of Arts degree or a Master of Arts degree are part of the Division of the Arts. Academic Programs that lead to either a Bachelor of Science degree or a Master of Science degree are part of the Division of the Sciences.

4. NON-TEACHING INSTRUCTIONAL STAFF
   Higher Education Officer series personnel, Registrars, and College Lab Technicians (CLTs) are considered to be Non-Teaching Instructional Staff of the School and are generally appointed through the CUNY search process. In addition to their functional responsibilities, these individuals may also be
appointed by the Dean of the School to serve on the Council and other committees, or may be elected to such governance bodies, as set forth herein.

5. GOVERNING BODY

5.1. The Council of the CUNY School of Professional Studies

The governing body of the School shall be the Council of the CUNY School of Professional Studies (hereafter referred to as the Council), subject to the authority of the Policies and Bylaws of the CUNY Board of Trustees. The Council shall be the primary policy-making body of the School. It has authority to establish School policy on all matters relating to the operation and welfare of the School except for those specifically reserved by the New York State Education Law, the Bylaws of the CUNY Board of Trustees, or University policies and procedures to the Dean of the School, to other officials of the School or of CUNY, or to the CUNY Board of Trustees.

The Council shall, in consultation with the administration and other groups in the School, recommend policy to the CUNY Board of Trustees on all School matters except for those reserved as set forth above. The Council shall be specifically responsible for the formulation of academic policy and for consultative and advisory functions related to the programs, standards, and goals of the School. The Council shall be a representative body comprised of members of the faculty (including academic directors), non-teaching instructional staff, administration, and students. The Dean of the School shall serve as the Council Chair and preside at all meetings. The Senior Associate Dean for Academic Affairs shall serve as the Council Vice Chair. In the absence of the Dean of the School, the Vice Chair of the Council shall serve as the Acting Chair.

5.2. The Council shall have the following duties and powers:

5.2.a. Formulate educational policy for all academic programs at the School, and set standards for admission and retention of students, curriculum, and credit and degree requirements.

5.2.b. Review, evaluate, recommend, and approve programs and curricula leading to certificates and degrees as well as approve other programs of the School and the curricula of these programs.

5.2.c. Recommend to the CUNY Board of Trustees the granting of honorary and academic degrees to qualified candidates. This function shall be exercised exclusively by the faculty members of the Council.

5.2.d. Consider any other academic matters of the School and make recommendations to the CUNY Board of Trustees.

5.2.e. Receive, consider, approve, and forward, as appropriate, reports and recommendations of any of Council's standing committees.

5.2.f. Review and act on revisions to the Governance document of the School and to the Bylaws of the Council.

5.2.g. Create any ad hoc and special committees as it deems necessary.

5.2.h. Recommend any other actions that the Council may deem appropriate.

5.3. The Council shall be constituted as follows:

The total number of members of the Council shall be established by the Bylaws of the Council, subject to the representational percentages set forth in this section. Elected members of the Council shall have staggered three-year terms beginning on the first day of the fall term. Student members serve a term of one year beginning on the first day of the fall term. Members who cease to have an association with the School prior to the end of their terms shall be replaced for the balance of their terms by an appropriate interim member appointed by the Dean of the School upon recommendation of the Council. No member shall simultaneously hold more than one membership on the Council. Membership in the Council shall be allocated as follows:
5.3.a. Faculty
The faculty shall consist of all titles set forth in section 3 above. Regardless of the total number of Council members established by the Bylaws of the Council, the faculty is allotted 51% representation on the Council, rounded to the nearest whole number. All faculty serving as Academic Directors of program areas or their designees who have been approved by the Dean are included in the Council Membership, as is the Academic Director of General Education or her or his designee who has been approved by the Dean, and all are included in the 51% calculation.

5.3.b. Academic Programs shall be grouped into the Division of the Arts or the Division of the Sciences (see section 3 above). At-large full-time, Consortial, and Academic Community Leader faculty members from each academic division shall be elected to membership on the Governing Council through a popular vote of all full-time, Consortial, and Academic Community Leader faculty from the respective academic division at an election held during the month of May. Two at-large adjunct faculty members, one from each academic division, shall be elected to membership on the Council through a popular vote from all adjunct faculty of the respective academic division at an election held during the month of May and are included in the 51% representation of faculty on the Council.

5.3.c. Administration and Non-Teaching Instructional Staff
Regardless of the total number of Council members established by the Bylaws of the Council, administrators and non-teaching instructional staff are allotted 39% representation, rounded to the nearest whole number.

5.3.c.i. Non-Teaching Instructional Staff (Higher Education Officer Series, Registrars, and College Lab Technicians (CLTs))
Regardless of the total number of Council members established by the Bylaws of the Council, higher education officer series personnel, registrars, and CLTs are allotted 24% representation on the Council, rounded to the nearest whole number. For these purposes, “higher education officers” and “registrars” include all assistant to higher education officers, higher education assistants, higher education associates, higher education officers, assistant registrars, associate registrars, registrars, senior registrars, and Institute Heads holding higher education officer rank, with a regular appointment at the School. For these purposes, “CLTs” includes all College Laboratory Technicians, Senior College Laboratory Technicians, and Chief College Laboratory Technicians, with a regular appointment at the School. Higher education officers, registrars, and CLT members shall be chosen through a popular vote of the higher education officer series personnel, registrars, CLTs and Institute Heads with regular appointments in the higher education officer series titles at an election held during the month of May, to attain the 24% representation.

5.3.c.ii. Administration/Senior Staff
Regardless of the total number of Council members established by the Bylaws of the Council, members of the administration and senior staff appointed by the Dean are allotted 15% representation on the Council, rounded to the nearest whole number.

5.3.d. Students
Regardless of the total number of Council members established by the Bylaws of the Council, the students are allotted 10% representation on the Council, rounded to the nearest whole number. Student members and alternates shall be elected by the student body in accordance with applicable School procedures and calendar for Student elections in general.

5.3.e. Recall of a Council Member
All voting Council members are subject to recall. A council member shall be subject to recall for neglect of duties, including but not limited to non-attendance without cause, as outlined in the Bylaws of the Council.

5.3.f. Alternates
Alternates shall be elected to fill a temporary absence or vacancy. Alternates shall attend all meetings of the Council, but they shall only be counted toward quorum and vote when seated. Two alternates for each academic division shall be elected by and from the faculty from within the respective academic divisions; two alternates for Higher Education Officer series
personnel, Registrars, and CLTs shall be elected by and from Higher Education Officer series personnel, Registrars, and CLTs; two alternates for students shall be elected by and from students; an alternate member of the Administration or senior staff may be appointed by the Dean of the School if necessary. Elections shall be held during the month of May. Student alternates shall be elected in accordance with applicable School procedures and calendar for student elections.

5.4. Meetings
The Council shall meet at least twice each semester. A majority of the voting members of the Council must be present to constitute a quorum and for passage of a measure within the Council’s authority. All members of the Council shall have one vote, except for votes on the awarding of degrees, for which only faculty members may vote. Council meetings are open to the public in accordance with state law. A special meeting of the Council may be scheduled upon the request of the Dean of the School or by the petition of at least two-thirds of the Council members. Such meeting shall be scheduled by the Council Chair within ten (10) business days after receiving the Dean of the School’s request or the Council members’ petition. All Council meetings shall be conducted in conformance with Robert’s Rules of Order, latest edition, except as otherwise required by law or by the Bylaws of the CUNY Board of Trustees.

5.5. Agenda, Attendance, and Minutes
The Dean of the School shall appoint a Secretary of the Council from among members of the Council. An Academic Director, elected by and from the Academic Directors, together with the Council Chair and the Council Secretary shall be responsible for preparing the agenda for Council meetings. Any member of the Council or its Standing Committees may propose items for the College Council agenda. Proposals shall be delivered in writing to the Secretary no fewer than ten (10) working days prior to the meeting at which they are to be introduced. The Secretary shall make the agenda available to members of the College Council at least five (5) working days in advance of each meeting. The Secretary shall take minutes and attendance during Council meetings, maintain records of the proceedings, and attend to all correspondence including dissemination of the minutes. Minutes of all Council meetings shall be made available to members of the College community. In accordance with applicable law, the Secretary shall record the final vote of each member of the Council when votes are taken, a record of which shall be made available upon request.

5.6. Council Committees
The Council shall establish Standing Committees and such other committees as it deems necessary to the discharge of its responsibilities as set forth in section 5.2 herein. In the case of both standing committees and ad hoc committees, the Council may draw upon faculty, higher education officer series personnel, registrars, CLTs, students, administration from the School community at large, and faculty across CUNY with relevant program expertise. The Dean of the School may also establish ad hoc committees for program development and such other purposes as may be identified for the benefit and advancement of the School. Committee membership and scope shall be specified in the Bylaws of the Council.

6. PERSONNEL COMMITTEES OF THE CUNY SCHOOL OF PROFESSIONAL STUDIES

6.1. School-Wide Personnel Committee
The purpose of the School-Wide Personnel Committee is to make recommendations to the Dean concerning faculty personnel matters, considering the totality of School-wide interests and the uniformity of evaluative performance criteria, and to advise the Dean of the School accordingly.

The School-Wide Personnel Committee shall consist of the Dean of the School as the non-voting Chair, the Senior Associate Dean of Academic Affairs (who serves as voting Chair in the Dean of the School’s absence), the Associate Dean of Strategy and Innovation (non-voting), all elected Division Personnel Committee Chairs, faculty serving as Academic Directors of all Academic Programs, and the Academic Director of General Education or designee. The Director of the Office of Faculty and Staff Resources shall serve as a non-voting member and shall be responsible for taking and keeping the minutes of School-Wide Personnel Committee meetings.

The procedures and assessment criteria for making academic personnel recommendations to the Dean of the School are governed by the Bylaws and Policies of the CUNY Board of Trustees, including the Statement of the Board of Higher Education on Academic Personnel Practice in The City University of
New York and the Max-Kahn Memorandum, and the School's guidelines for reappointment, and for tenure and promotion, which guidelines may not be inconsistent with the aforesaid authorities.

The function of the School-Wide Personnel Committee shall be to advise the Dean of the School with respect to recommendations for:

6.1.a. Regular teaching instructional staff appointments and reappointments;
6.1.b. Confering of tenure and certificates of continuous employment;
6.1.c. Promotions in teaching instructional staff rank;
6.1.d. Professional development for teaching instructional staff, including the granting of fellowship and other leaves;
6.1.e. Special salary increments for teaching instructional staff;
6.1.f. Teaching instructional staff personnel policies and procedures; and
6.1.g. Designation of Professor Emeritus status.

The Dean of the School shall consider such recommendations in making his or her recommendations on such matters to the CUNY Board of Trustees.

The School-Wide Personnel Committee shall receive and consider applications from members of the teaching instructional staff or their supervising Academic Directors, as appropriate, with respect to matters of status and compensation, and shall present both positive and negative recommendations to the Dean of the School. Further appeals shall not be inconsistent with CUNY procedures.

The School-Wide Personnel Committee shall establish its own procedures not inconsistent with this governance document.

6.2 Division Personnel Committees

Each academic division shall have a Division Personnel Committee, which shall consist of the faculty members who also hold the title of Academic Director within each Academic Program in the respective Academic Divisions, including the Academic Director of General Education; all faculty members holding full-time, Consortial, and/or Academic Community Leader appointments from each Academic Program within the respective Academic Division who are tenured either at the CUNY School of Professional Studies or at another college within CUNY. At least four of the faculty members of the Division Personnel Committee must be tenured, except where an Academic Division has fewer than four tenured faculty members, in which case the minimum number of tenured faculty on a Division Personnel Committee shall be equal to the number of tenured faculty members within the particular academic division. The Division Personnel Committee shall elect a Chair to serve for a three-year term.

The function of Division Personnel Committees shall be as follows:

6.2a To make recommendations to the School-Wide Personnel Committee with respect to the appointment, reappointment (including reappointment with tenure) and promotion of all teaching instructional staff
6.2b To coordinate and assign semester Peer Teaching Observations for full and part- time teaching faculty
6.2c To make recommendations to the School-Wide Personnel Committee with respect to professional development for teaching instructional staff, including the granting of fellowship and other leaves

Division Personnel Committees shall establish procedures not inconsistent with this governance plan.

7. BYLAWS AND AMENDMENTS

7.1 Bylaws

The Council shall adopt bylaws not inconsistent with this governance plan and not inconsistent with the Bylaws of the CUNY Board of Trustees to define and regulate the details of its organization and procedures, including its Standing Committees.
7.2 Amendments

This governance plan may be amended by a two-thirds affirmative vote of the members of the CUNY School of Professional Studies Council, which amendments shall then be subject to the approval of the CUNY Board of Trustees.

BYLAWS OF THE COUNCIL OF THE CUNY SCHOOL OF PROFESSIONAL STUDIES

1. Standing Committees

There shall be four Standing Committees of the Council of the CUNY School of Professional Studies (hereafter referred to as the Council and the School, respectively). The Council may establish such other committees as it deems necessary to discharge its responsibilities as set forth in the School's Governance Plan. Some Standing Committee Chairs shall serve ex officio; others shall be elected by the voting members of the Standing Committee. Standing Committees shall meet at least once per semester during the times set out herein.

During each week of the academic year, a block of time shall be set aside during which no classes or ad hoc meetings are to be scheduled. Called “Meeting Hours,” this period shall be reserved for official School assemblies, for meetings of the Standing Committees of the Council, for other regularly scheduled academic or administrative meetings, and for meetings of student organizations. Meeting Hours will be scheduled on an annual basis. In addition, Standing Committees may be called to meet on an emergency basis.

The positive votes of a majority of the Standing Committee members eligible to vote, with the exception of faculty members on approved leaves of absence, unless such faculty members on approved leave notify the Standing Committee Chair of their intention to participate as voting members and attend relevant meetings of the Standing Committee, shall be required for passage of a measure within the Standing Committee’s authority.

Standing Committee members may participate in Standing Committee meetings and cast their votes remotely via web-conferencing or telephone. Each Standing Committee shall take attendance and keep minutes of its meetings and shall promptly send copies of its minutes to the Council Secretary.

Chairs of Standing Committees may solicit volunteers to serve on their respective committees, without vote, as necessary and appropriate.

Any Committee of the Council may create a subcommittee for a duration of up to one year, with the option to renew for additional terms of up to one year each, with specific charges. A Committee must report the establishment of a subcommittee to the Council upon formation. Subcommittees may have no more than seven members and a member of the parent committee must serve as its Chair. Membership on a subcommittee may include members of the School community or the CUNY community.

1.1. Curriculum Committee

The Curriculum Committee reviews and makes recommendations regarding all matters pertaining to curriculum including but not limited to: new degree program and certificate proposals, program changes, new course proposals, curriculum policy changes, course changes, new minors, and changes to minors and removals of programs and courses. Recommendations of the Curriculum Committee are subject to approval by the Council.

The Curriculum Committee shall have one voting faculty member from each Academic Program, identified by each appropriate Academic Director in consultation with the faculty in the respective program area approved by the Council, serving staggered three-year terms. One student, identified by the Student Association and approved by the Council, shall serve one-year term. The Senior Associate Dean of Academic Affairs or designee shall serve ex-officio and shall also be a voting member of the Curriculum Committee. The School Registrar and a designated curriculum administrator shall serve as non-voting advisors to the Curriculum Committee.

The Chair of the Curriculum Committee must be a full-time faculty member and shall be elected by and from the voting members of the Curriculum Committee for a three-year term.

If considering a new program for which no internal expertise exists, the Curriculum Committee may consult with non-voting special advisors from across CUNY and externally, as needed.
1.2. **Academic Standing Committee**

The Academic Standing Committee reviews and makes decisions and recommendations regarding academic standing issues and policies, respectively. Student academic standing issues, including third level grade appeals, academic petitions, waivers, and academic integrity cases in which academic dishonesty is denied or in which the sanction is contested, are directly addressed by the Academic Standing Committee, and the Committee’s decision is final. Academic policy recommendations including but not limited to changes to the grading scale, probation and dismissal policies, admission criteria, readmission criteria, and advanced standing policies, are subject to approval by the Council.

The Academic Standing Committee shall have five voting faculty members with no more than one member from any Academic Program, identified by each appropriate Academic Director in consultation with the faculty in the respective program area and approved by the Council, serving staggered three-year terms. The Academic Standing Committee shall have four additional continuing voting members drawn from the administration: the Senior Associate Dean of Academic Affairs or designee, the Associate Dean of Enrollment Management and Student Services or designee, the Director of Student Services or designee, and the Director of Advisement or designee. The Academic Standing Committee shall have three continuing non-voting members: the Registrar or designee, the Bursar or designee, and a representative from the Office of Financial Aid, all appointed by the Dean of the School.

The Chair of the Academic Standing Committee shall be elected by and from the voting members of the Academic Standing Committee for a three-year term.

1.3. **Budget Committee**

The Budget Committee reviews the School's financial plans to ensure alignment among planning, budget, and assessment. It reviews and analyzes the School’s annual budget, makes reports to the Council regarding the School's budgetary matters, and makes recommendations to the Dean based on strategic planning for the School.

The Budget Committee shall have three faculty members with no more than one member from any Academic Program, identified by each appropriate Academic Director in consultation with the faculty in the respective program area and approved by the Council, serving staggered three-year terms. The Budget Committee shall have one Higher Education Officer series personnel, Registrar, or CLT member elected by a majority of the Higher Education Officer series personnel, Registrar, and CLT members of the Council, serving a three-year term. The Budget Committee shall have the Senior Associate Dean of Strategy and Innovation and the Associate Dean of Administration and Finance or designee as continuing members. All members shall have the authority to vote.

The Chair of the Budget Committee shall be elected by and from the members of the Budget Committee for a three-year term.

1.4. **Membership Committee**

No later than September 1, 2019, the Council shall have 49 members, distributed as 51% Faculty, 39% Administration/Non-Teaching Instructional Staff, and 10% Students. By June 1st of each year, the Membership Committee shall recommend to the Council adjustments in the number of Council members so as to maintain the representation of the Council constituency within this distribution. The Membership Committee shall also conduct any recall process within the Council and recommend appropriate interim members of the Council to the Dean of the School for appointment to the Council in accordance with section 5.3 of the Governance Plan.

The Membership Committee shall have three members: one faculty, one student, and one administrator/non-teaching instructional staff member. Members shall be elected by a majority vote of the Council, and serve staggered three-year terms. Vacancies on the Council shall be filled for the duration of a vacating member’s term by a majority vote of the Council held at its next meeting following the vacancy, or sooner, as needed.

2. **Recall of a Council Member**

For good cause shown, upon the positive vote of two-thirds of the voting members of the Council, a member who has been negligent in the performance of his or her duties, including but not limited to absence from two meetings per academic year without cause, shall be recalled, after which he or she shall have no further right to participate in Council or Standing Committee affairs for the balance of his or her appointed term.
3. Amendments to the Bylaws
These Bylaws may be amended by a two-thirds affirmative vote of the members of the School of
Professional Studies Council.

C. THE CITY UNIVERSITY OF NEW YORK - AMENDMENT TO THE BOARD BYLAWS - ARTICLE VI,
SECTION 1:

WHEREAS, The University does not currently have any titles for employing individuals engaged in
postdoctoral research; and

WHEREAS, The University does not currently have tax-levy titles specific to athletics coaches; and

WHEREAS, Creating a new instructional title of Postdoctoral Fellow will allow the University to be
comparable to other research-oriented institutions allowing the University to bring qualified individuals to
enhance research activities across disciplines, increasing research expertise and productivity, advancing
the scholarly and research mission of the University; and

WHEREAS, The University campuses with athletics programs currently employ coaches on a variety of
payrolls, including related entity/non-tax levy payrolls and tax-levy payrolls and creating athletic coaches
titles will ensure that coaches are properly recognized as CUNY employees and assure greater
standardization of employment practices; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York shall amend Section 6.1 of the
Bylaws to establish the titles of Postdoctoral Fellow and Head Athletics Coach (full-time), Head Athletics
Coach (part-time), Assistant Athletics Coach (full-time), and Assistant Athletics Coach (part-time), which
are titles that will be used for athletics coaches on CUNY campuses.

EXPLANATION: The purpose of this resolution is to create the titles of Postdoctoral Fellow, Head Athletics
Coach (full-time), Head Athletics Coach (part-time), Assistant Athletics Coach (full-time), and Assistant
Athletics Coach (part-time).

Currently, the University does not have any title for employing individuals engaged in postdoctoral research.
The Office of Academic Affairs, in consultation with the CUNY Graduate Center, expressed the need to
create this title to allow the University to bring qualified individuals to enhance research activities across
disciplines and bring the University’s title structure in line with that of many research-oriented institutions.

The Postdoctoral Fellow will conduct professional research under the mentorship of CUNY faculty after the
completion of their doctoral studies, building skills to pursue a career in academia and research. The goal
of this position is to increase research expertise and productivity, thereby advancing the scholarly and
research mission of the University.

Postdoctoral Fellows will have recently obtained his/her Ph.D. and will be assigned research responsibilities
under the direction and mentorship of CUNY faculty. Postdoctoral Fellows will not be assigned regular
teaching assignments.

Moreover, the University does not have tax-levy titles specifically for athletics coaches. Although coaches
are clearly doing college work, currently, each campus hires and pays coaches differently, such as on
related entity payrolls or as independent contractors of a related entity.

For several years, the Office of Human Resources Management has been working closely with campus
athletics program executives, Office of General Counsel, and Council of Presidents Committee on Faculty,
Staff and Administration. This collaboration included surveying current coach practices and reviewing job
duties, compensation, and benefits and determined that creating specific coach titles on tax-levy payroll will
benefit the University. Creating tax-levy coaching titles assures University coaches are recognized as
CUNY employees, that they are in compliance with all University policies and practices, and risks associated with related entities/non-tax levy appointments are reduced.

SECTION 6.1. INSTRUCTIONAL STAFF.

The board hereby establishes the following instructional staff titles:

Chancellor
Chancellor emeritus
Executive vice chancellor
Chief operating officer
Senior vice chancellor
Vice chancellor
Associate vice chancellor
University provost
Secretary of the board
University administrator
University associate administrator
University assistant administrator
President
Dean of the City University School of Law
Dean of the Graduate School of Journalism
Dean of the Sophie Davis School of Biomedical Education
Senior vice president
Vice president
Assistant vice president
Senior University dean
University dean
University associate dean
University assistant dean
Dean
Associate dean
Assistant dean
Administrator
Associate administrator
Assistant administrator
Distinguished professor
University professor
Professor
Associate professor
Assistant professor
Research Professor
Research Associate Professor
Research Assistant Professor
Einstein professor
Visiting distinguished professor
Clinical Professor
Distinguished lecturer
Distinguished lecturer – medical series
Distinguished lecturer – law school series
Medical professor (basic sciences)
Associate medical professor (basic sciences)
Assistant medical professor (basic sciences)
Medical lecturer
Adjunct medical professor (basic sciences)
Adjunct associate medical professor (basic sciences)
Adjunct assistant medical professor (basic sciences)
Adjunct medical lecturer
Medical professor (clinical)
Associate medical professor (clinical)
Assistant medical professor (clinical)
Adjunct medical professor (clinical)
Adjunct associate medical professor (clinical)
Adjunct assistant medical professor (clinical)
Law school distinguished professor
Law school University professor
Law school non-teaching adjunct
Law school professor
Law school associate professor
Law school assistant professor
Law school instructor
Law school library professor
Law school library associate professor
Law school library assistant professor
Law school adjunct professor
Law school adjunct associate professor
Law school adjunct assistant professor
Law school adjunct instructor
Law school lecturer
Visiting professor
Visiting associate professor
Visiting assistant professor
Adjunct professor
Adjunct associate professor
Adjunct assistant professor
Adjunct lecturer
Adjunct lecturer (doctoral student)
Lecturer (full-time)
Lecturer (part-time)
Visiting lecturer
Instructor
Instructor (nursing science)
Research associate
Research assistant
Graduate assistant (a-d)
Senior registrar
Associate registrar
Chief college laboratory technician
Adjunct chief college laboratory technician
Senior college laboratory technician
Adjunct senior college laboratory technician
College laboratory technician
Adjunct college laboratory technician
College physician
Higher education officer
Higher education associate
Higher education assistant
Assistant to higher education officer
Continuing education teacher
Non-teaching adjunct (I-V)
Non-teaching adjunct (doctoral student)
Affiliated professional
Professor of Military Science
Affiliated medical professor
Associate affiliated medical professor
Assistant affiliated medical professor
Affiliated medical lecturer
Affiliated medical teacher Clinical professor—medical series CLIP
instructor
CUNY Start instructor
Postdoctoral fellow
Head Athletics Coach (full-time)
Head Athletics Coach (part-time)
Assistant Athletics Coach (full-time)
Assistant Athletics Coach (part-time)

and in the Hunter College Elementary School and Hunter College High School

Principal
Chairperson of department
Assistant principal
Teacher
Assistant Teacher
Temporary teacher
Campus schools college laboratory technician
Campus schools senior college laboratory technician
Guidance counselor
Placement director
Education and vocational counselor
Librarian
Substitute teacher
Occasional per diem substitute teacher

and in the childhood centers

Teacher
Assistant teacher
And in the educational opportunity centers (EOC)
Educational opportunity center adjunct lecturer
Educational opportunity center adjunct college laboratory technician
Educational opportunity center college laboratory technician
Educational opportunity center higher education officer
Educational opportunity center higher education associate
Educational opportunity center higher education assistant
Educational opportunity center assistant to higher education officer
Educational opportunity center lecturer

*and in the School of Journalism and in the Executive MBA Programs of the Zicklin School of Business at Baruch College:

Professional programs adjunct professor
D. THE CITY UNIVERSITY OF NEW YORK (CUNY BACCALAUREATE PROGRAM) - APPROVAL OF GIFT FROM THE ESTATE OF BARBARA J. PRICE:

WHEREAS, By Declaration of Trust dated November 30, 2009 and amended November 30, 2015 and January 6, 2016, The City University of New York (CUNY) received from Barbara J. Price, Grantor and Trustee, this gift of the balance of her trust estate, after distribution of her apartment and brokerage account to the successor Trustee, “to provide scholarships for deserving students in the CUNY Baccalaureate Program”; and

WHEREAS, These funds will be used to award as many scholarships as possible to deserving students in the CUNY Baccalaureate Program for Unique and Interdisciplinary Studies; and

WHEREAS, This generous contribution will facilitate expansion and development of the CUNY Baccalaureate for Unique and Interdisciplinary Studies, by providing cross-campus opportunities for highly motivated, academically strong students to design their own individualized programs of study in collaboration with a faculty mentor, without having to bear the financial burdens of tuition, fees and other costs of academic achievement; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York, hereby accepts a gift of approximately $3 million from the trust estate of Barbara J. Price to establish the Barbara J. Price CUNY Baccalaureate Scholarship Fund.

The General Counsel is authorized to sign any documents necessary to effectuate the gift.

EXPLANATION: Professor Barbara J. Price was an accomplished anthropologist and leading Mesoamerican scholar who taught at Columbia University and the CUNY John Jay College of Criminal Justice. Her gift will have a significant and long-lasting impact on the CUNY Baccalaureate program.

E. THE CITY UNIVERSITY OF NEW YORK - NAMING OF THE BETTY LEE SUNG RESEARCH FUND FOR THE ASIAN/ASIAN AMERICAN RESEARCH INSTITUTE:

WHEREAS, Fidelity, a donor advised fund, made a gift in the amount of $100,000.00 on June 25, 2018 to the City University of New York in support of the research conducted by the Asian/Asian American Research Institute in the area of Asian-American Studies; and

WHEREAS, This gift was made at the recommendation Dr. Betty Lee Sung who launched the Asian American Studies program at CUNY in 1970 and taught at City College of New York, eventually advancing to Chair of the Department of Asian Studies, until her retirement in 1992; and

WHEREAS, This gift is consistent with the CUNY guidelines with respect to gifts and naming in effect on the date hereof after giving effect to any updates, amendments, supplements, or other modifications to the guidelines made effective as of the date hereof; now therefore be it
RESOLVED, That the Board of Trustees of The City University of New York approve naming of the Betty Lee Sung Research Fund, an endowed fund, at the City University of New York.

EXPLANATION: Dr. Betty Lee Sung was born in the United States in 1924 and grew up in Washington, DC. Her family went back to China during the Great Depression but returned to America at the onset of WWII. Professor Sung went on to attend University of Illinois and graduated with a BA in economics. She authored eight books on Chinese Americans and, after retiring from CUNY in 1992, completed a database of the Chinese immigrant records in the New York Region National Archives. This database enables scholars to recreate the early history of the Chinese in this country and is a powerful source for genealogical research.

F. THE CITY UNIVERSITY OF NEW YORK - NAMING OF THE BNY MELLON TRANSFER SCHOLARSHIP PROGRAM:

WHEREAS, BNY Mellon Foundation has made a commitment of $1,000,000 to establish a transfer scholarship program for successful graduates of the Accelerated Study in Associate Programs (ASAP), who wish to pursue their bachelor degree at a CUNY senior college; and

WHEREAS, The BNY Mellon Foundation Transfer Scholarship seeks to support high achieving, low income students motivated to degree completion; and

WHEREAS, This grant will support CUNY’s objective to increase graduation rates by removing some of the barriers to academic momentum; and

WHEREAS, The awards will range from $500 - $1,000 per semester for two years and will help to defray the cost of tuition, books, and fees; and

WHEREAS, The recipients will be known as BNY Mellon Foundation Scholars; and

WHEREAS, An initial pledge payment of $500,000 has been received and the balance of $500,000, payable in January 2021; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the BNY Mellon Foundation Transfer Scholarship at the City University of New York.

EXPLANATION: BNY Mellon is a global investments company founded in 1869 with deep roots in New York City. This grant is the largest commitment the BNY Mellon Foundation has made in support of a non-capital campaign. It is also their first grant to CUNY Central, with smaller gifts previously made directly to CUNY colleges. This grant was enthusiastically approved by the BNY Mellon Foundation Trustees and they are proud to partner with CUNY to help CUNY students complete their college degrees.

G. CUNY GRADUATE SCHOOL OF PUBLIC HEALTH AND HEALTH POLICY - NAMING OF THE LYNDON HAVILAND FELLOWSHIP:

WHEREAS, Dr. Lyndon Haviland has made a commitment of $625,000 in support of the formation of a doctoral fellowship for outstanding students and/or accomplished public health professionals, who wish to pursue their doctorate degree at CUNY SPH through the application of health policy on community health and population sciences; and

WHEREAS, The recipients will be known as Haviland Fellows and will develop their theoretical knowledge and practical skills to address disparities in public health in New York City and around the world; and

WHEREAS, The fellowship will provide an additional opportunity for the chosen fellow to benefit from Dr. Haviland’s mentorship during a critical time in their academic career and beyond; and
WHEREAS, An initial pledge payment of $125,000 has been received and the balance of $500,000, payable over the next five years; and

WHEREAS, The gift is consistent with CUNY guidelines with respect to gifts and naming opportunities in effect on the date hereof after giving effect to any updates, amendments, supplements, or other modifications to the guidelines made effective as of the date hereof; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the Lyndon Haviland Fellowship, an endowed fund, at the CUNY Graduate School of Public Health & Health Policy at the City University of New York.

EXPLANATION: The Fellowship, named for Dr. Haviland, seeks to establish an endowed fund to support one graduate fellow per year. Dr. Haviland is the Founding Chairman of the Board of Directors for the CUNY SPH Foundation and the Chair of the Dean’s Advisory Council at CUNY SPH. As an international health consultant with more than 30 years public health experience, Dr. Haviland has worked in a broad range of professional environments spanning domestic, academic, multinational and multilateral organizations and is uniquely qualified to name a fellowship in doctoral studies at CUNY SPH.

H. BROOKLYN COLLEGE - NAMING OF THE SAM SKURNICK LECTURE HALL:

WHEREAS, Sam Skurnick [1915-2006] was a Brooklyn College graduate and remained an engaged supporter of the College through gifts to the Annual Fund during his life; and

WHEREAS, In 2015 his widow, Mrs. Myrna Skurnick, pledged $250,000 to Brooklyn College Foundation in support of the Unrestricted Fund and in January 2018 made a beginning contribution of $50,000 in commemoration of her husband; and

WHEREAS, Brooklyn College wishes to recognize the generosity of Mrs. Skurnick in commemoration of her husband; now therefore be it

RESOLVED, That the Board of Trustees of the City University of New York approve the naming of the “Sam Skurnick Lecture Hall,” Room 148 within the Ingersoll Hall at Brooklyn College.

EXPLANATION: Sam Skurnick graduated from Brooklyn College in 1938 with a major in mathematics and a minor in physics and in 1940 went to work for the Army Signal Corps in their engineering lab, earning a patent in weather telemetry. After the war, he became a stockbroker and in 1972 became a member of the New York Stock Exchange. In 1977, he was joined by his wife, Myrna Gordon Skurnick, to become the first married couple to hold seats on the Exchange. In recognition of Mr. and Mrs. Skurnick’s support and generosity on behalf of Brooklyn College, the College recommends that Room 148 be named the “Sam Skurnick Lecture Hall” within Ingersoll Hall.

I. THE CITY COLLEGE OF NEW YORK - APPOINTMENT OF MR. KENNETH IHRER AS VICE PRESIDENT FOR INFORMATION TECHNOLOGY, CAMPUS PLANNING AND FACILITIES MANAGEMENT:

WHEREAS, Mr. Ihrer has been The City College of New York’s Assistant Vice President for Information Technology since accepting this position in 2015; and

WHEREAS, The college has a vacant Senior Vice President of Finance and Administration position and has determined that the most prudent course of action would be to dispense with the position and instead, reassign the job responsibilities to current executive staff as appropriate; and

WHEREAS, In recognition of Mr. Ihrer’s leadership and experience in technology, higher education, project management, and asset allocation, the reassignment of the campus planning and facilities functions from
the Senior Vice President vacancy to Mr. Ihrer's position, is appropriate administratively and fiscally and will ensure The City College of New York has the leadership to advance excellence in Information Technology, Campus Planning, and Facilities Management; and

WHEREAS, Mr. Ihrer has more than twenty-five years of progressive administrative and leadership experience in higher education and information technology having held positions such as Assistant Vice President of Information Technology, Interim Vice President & Chief Information Officer, Chief Technology Officer, Associate Vice President of Technology, Director of Technology & Chief Security Officer and University Chief Information Security Officer; and

WHEREAS, Mr. Kenneth Ihrer holds a Masters of Business Administration in Finance from Temple University and Bachelors of Science in Management and Ethics from Dallas Christian College; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the reclassification of Mr. Kenneth Ihrer as Vice President for Information Technology, Campus Planning and Facilities Management at The City College of New York, effective March 19, 2019.

EXPLANATION: Mr. Kenneth Ihrer is being appointed as the Vice President for Information Technology, Campus Planning and Facilities Management. He will serve as the Chief Information Officer of the College and will be responsible for all aspects of its information technology for academic, administrative and research functions including campus-wide data and voice networks; software systems in mainframe, server and personal computer environment; IT support for faculty teaching and research activities; participation in the Enterprise Resource Planning (ERP) Initiative; telecommunication services; IT security; Academic IT Center and Multimedia Center. Mr. Ihrer will also be responsible for the oversight of campus planning and facilities management, environmental health and safety operations, operational services, mailroom services and print shop services.

Mr. Ihrer has over twenty-five years of progressive administrative and leadership experience, fourteen of which have been in higher education. He currently serves as Assistant Vice President for Information Technology and has held positions as Interim Vice President & Chief Information Officer, Chief Technology Officer, Associate Vice President of Technology, Director of Technology & Chief Security Officer and University Chief Information Security Officer.

Mr. Ihrer is an innovative leader who is well versed in higher education technology as well as capital projects management involving significant staff and assets. He also possesses broad financial and business acumen.

Mr. Ihrer’s leadership and experience in higher education, information technology and business will support and enhance the College’s mission of access to excellence.

J. CUNY SCHOOL OF PROFESSIONAL STUDIES AND CUNY GRADUATE SCHOOL OF PUBLIC HEALTH AND HEALTH POLICY - APPOINTMENT OF MS. PATRICIA STEIN, ESQ. AS EXECUTIVE COUNSEL TO THE DEANS AND LABOR DESIGNEE:

WHEREAS, Ms. Stein is being considered for the Executive Legal Counsel and Labor Designee position for CUNY School of Professional Studies and the CUNY Graduate School of Public Health and Health Policy, requiring more time-intensive and campus-specific legal counseling activities than required of Ms. Stein’s previous position; and

WHEREAS, Ms. Stein is currently the special legal counsel to five CUNY schools: CUNY School of Professional Studies, CUNY Graduate School of Public Health and Health Policy, Macaulay Honors College, the Newmark Graduate School of Journalism, and Guttman Community College; and
WHEREAS, Consolidating Ms. Stein’s portfolio from five schools to two schools is desired because of the significant and continued growth of both CUNY School of Professional Studies and the CUNY Graduate School of Public Health and Health Policy. The rapid growth of both schools, in students, faculty and staff, has increased the need for extensive legal advising in creating new policies, partnerships, and agreements; and

WHEREAS, The appointment of Ms. Stein as Executive Counsel to the Deans and Labor Designee will provide the CUNY School of Professional Studies and the CUNY Graduate School of Public Health and Health Policy with the appropriate level of legal and labor services to meet their respective needs, particularly in the areas of compliance and governance, and will allow for greater academic and institutional effectiveness as the institutions continue to grow in size and complexity; and

WHEREAS, Ms. Stein holds a JD from Fordham University and a BA/BS in Computer Information Systems and Marketing from Manhattan College; and

WHEREAS, Ms. Stein has more than twenty-five years of executive leadership experience and expertise in compliance, ethics, labor, and operations, having held positions such as Chief Diversity Officer and Special Counsel at BMCC and The City College; the University Executive Director of Labor Hearings and Appeals in the Office of the Vice Chancellor for Labor Relations; and, as Special Counsel for Guttman Community College, the CUNY Craig Newmark Graduate School of Journalism, Macaulay Honors College, the CUNY School of Professional Studies, and the CUNY Graduate School of Public Health and Health Policy; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Ms. Patricia Stein as Executive Counsel to the Deans and Labor Designee (Professional School Associate Administrator) to the CUNY School of Professional Studies and the CUNY School of Public Health and Health Policy effective March 19, 2019.

EXPLANATION: Ms. Stein will provide expert legal counsel on a broad array of legal, regulatory, compliance, and risk management matters to both growing schools that was not previously required when she provided special legal counsel services across five schools. These new responsibilities requiring greater, in-depth skills at the CUNY School of Professional Studies (SPS) and the CUNY School of Public Health and Health Policy (SPH) include: Member of both Deans’ senior staff; SPS Dean’s representative to the PSC/CUNY Labor Management Committee; SPH Ethics Officer; SPS and SPH Records Access Officer; SPS Administrative Council Member; SPH HEO Committee Member; SPS and SPH Behavioral Intervention Team (BIT) Member; SPS and SPH liaison to the Academic Governance Bodies; and providing legal advice to associations and foundations, advising on developing research agreements, grants, partnerships, revenue-generating activities, student conduct, and new appointment, reappointment, and tenure processes at SPH.

In Ms. Stein’s twenty-five years of experience, she has provided proactive, strategic legal advice and counseling on governance, University and campus policy, procedure, and practice, the Board of Trustees’ Bylaws, labor and employment law, ethics, affiliation and commercial agreements, research agreements and grants, student and alumni issues, foundation issues, fundraising, facilities issues, and issues arising from various programs and initiatives. She has participated in setting strategic priorities and developing best practices, administered and interpreted collective bargaining agreements, conducted grievance and disciplinary hearings, and represented the campuses through arbitration.

Ms. Stein’s legal experience in higher education, her knowledge of relevant state and federal employment laws, her expertise in responding to employment-related issues, her strong drafting, negotiating, and interpretive abilities, and her experience working with collective bargaining agreements make her particularly suited for this leadership role at the CUNY School of Professional Studies and the CUNY Graduate School of Public Health and Health Policy, and will further enhance the schools’ commitment to administrative, academic and legal operations.
NO. 6. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following item be approved:

A. LAGUARDIA COMMUNITY COLLEGE - LEASE RENEWAL AT 30-20 THOMSON AVENUE:

WHEREAS, The City University of New York (the “University”) currently leases, on behalf of LaGuardia Community College (“LaGuardia”), the first, second, and third floors as well as a portion of the Atrium, consisting of 194,058 rentable square feet of office and classroom space, at 30-20 Thomson Avenue, Queens, New York pursuant to a lease that commenced on January 1, 2009 and is set to expire on April 30, 2020 (the “Current Lease”); and

WHEREAS, Under the Current Lease the annual base rent for the first, second and third floors is $4,517,343 ($27.00/SF), the annual base rent for the Atrium space is $481,482 ($18.00/SF), the landlord is responsible to maintain the building, and the University is responsible for electrical usage, HVAC maintenance, cleaning and its share of real estate taxes, over a base year; and

WHEREAS, The University intends to enter into a five year lease renewal agreement to allow LaGuardia to continue its operations at the space uninterrupted upon the same terms and conditions as the Current Lease except that during the five year renewal term the annual base rent for the first, second and third floors will be at $5,186,579 ($31.00/SF) and the annual base rent for the additional Atrium space will be $534,980 ($20.00/SF) (the “Lease Renewal”); now therefore be it

RESOLVED, That the University's Board of Trustees authorizes the General Counsel and Vice Chancellor of Legal Affairs to execute the Lease Renewal on behalf of LaGuardia Community College. The Lease Renewal shall be subject to approval as to form by the University Office of the General Counsel.

EXPLANATION: The space provided under the Lease Renewal supports LaGuardia with general classrooms, computer labs, and office space for various departments and programs including the Accelerated Study in Associate Programs (ASAP), College Discovery, and the Instructional Media and Distribution Department.