The meeting was called to order by Committee Chair Lorraine Cortés-Vázquez at 5:22 p.m.

The following people were present:

**Committee Members:**
- Hon. Lorraine A. Cortés-Vázquez, Chair
- Hon. Ken Sunshine, Vice Chair
- Hon. Michael Arvanites
- Hon. Una S. T-Clarke

**Faculty Member:**
- Prof. Kerin Coughlin, faculty representative

**Student Member:**
- Ms. Jennifer Fernandez, student representative

**COP Liaison:**
- Dean Mary Lu Bilek

**Trustee Staff:**
- Interim General Counsel and Senior Vice Chancellor Pamela S. Silverblatt (left at 5:44 p.m.)
- Deputy Secretary Anne Fenton
- Assistant Secretary Towanda Lewis

**University Staff:**
- Interim Chancellor Vita C. Rabinowitz (left at 5:43 p.m.)
- Interim Vice Chancellor Margaret Egan
- Vice Chancellor Brigette A. Bryant

The agenda items were considered and acted upon in the following order:

I. **ACTION ITEMS:**

A. **APPROVAL OF MINUTES OF THE MEETING OF FEBRUARY 25, 2019.** Moved by Trustee Una Clarke and seconded by Prof. Kerin Coughlin, the minutes were unanimously approved as submitted.

B. **POLICY CALENDAR**

8. Appointment of Dr. Hannah Halaburda, Research Economist at Bank of Canada, to Associate Professor of Economics and Business at The City College of New York, with immediate tenure pursuant to §6.2(b) of the Bylaws.

9. Appointment of Dr. Van C. Tran, Assistant Professor of Sociology at Columbia University, to Associate Professor of Sociology at The Graduate School and University Center, with immediate tenure pursuant to §6.2(b) of the Bylaws.

10. Appointment of Yukiko Koga, Assistant Professor of Anthropology at Hunter College, to Associate Professor with early tenure pursuant to §6.2(c)(2) of the Bylaws.

11. Appointment of Dr. Maria Hsylvia Loh, Professor of Art and Art History at Hunter College, with early tenure pursuant to §6.2(c)(2) of the Bylaws.

12. Appointment of Dr. Eldor Mehilli, Assistant Professor of History at Hunter College, with early tenure pursuant to §6.2(c)(2) of the Bylaws.

13. Appointment of Dr. Wei Yu, Associate Professor of Economics at Hunter College, to early tenure pursuant to §6.2(c)(2) of the Bylaws.

14. Appointment of Brian M. Zeglis, Assistant Professor of Chemistry at Hunter College, to Associate Professor with early tenure pursuant to §6.2(c)(2) of the Bylaws.

15. Appointment of Dr. Bradley Schoenfeld, Assistant Professor of Health Sciences at Lehman College, with early tenure pursuant to §6.2(c)(2) of the Bylaws.

16. Appointment of Dr. Jeffrey Beeler, Associate Professor of Psychology at Queens College, with early tenure pursuant to §6.2(c)(2) of the Bylaws.

17. Appointment of Dennis Mackrel, Professor in the Department of Jazz at the Aaron Copeland School of Music at Queens College, with early tenure pursuant to §6.2(c)(2) of the Bylaws.
18. Appointment of Dr. Beatriz Pena, Assistant Professor of Hispanic Languages and Literatures at Queens College, with early tenure pursuant to §6.2(c)(2) of the Bylaws.

19. Appointment of Dr. Noah Tsika, Assistant Professor of Psychology at Queens College, with early tenure pursuant to §6.2(c)(2) of the Bylaws.

Interim Chancellor Vita Rabinowitz asked the Committee to approve the appointments of the aforementioned candidates for immediate and early tenure, noting that early tenure and hires with immediate tenure are uncommon occurrences at CUNY and that over the last five years only 17 faculty CUNY-wide have been hired.

Moved by Trustee Michael Arvanites and seconded by Committee Vice Chair Ken Sunshine, and following discussion, items I.B.8 through I.B.19 were unanimously approved for submission to the Board.

1. Committee Report. Interim Vice Chancellor (IVC) Margaret Egan asked the Committee to approve the Committee on Faculty, Staff and Administration (CFSA) Report that consist of 91 actions, including ECP appointments, fellowship leaves, faculty reappointments, terminations, and resignations.

Moved by Trustee Clarke and seconded by Prof. Coughlin, and following discussion, the item was unanimously approved for submission to the Board.

2. Amendments to the Governance Plan at York College. President Marcia Keizs asked the Committee to approve the proposed amendments to York College's Governance Plan. The first amendment addresses language of "full-time equivalent faculty" to clarify representation of both full-time and part-time faculty members. The second amendment relates to who serves on the governance committee from the administration, broadening it to include other vice presidents or other designee. The final amendment would change the procedure for approval of future charter amendments.

Moved by Trustee Clarke and seconded by Trustee Arvanites, and following discussion, the item was unanimously approved for submission to the Board.

3. Adoption of the CUNY E-Signature Policy. IVC Egan asked the Committee to approve the proposed E-Signature Policy of the City University of New York. Under ISLG’s administrative excellence initiative work, the Office of Human Resources have discovered that staff across the University process a significant volume of transactions with handwritten signatures, using a paper-transaction process. CUNY does not have an e-signature policy which would allow for electronic signatures for certain transactions (timesheets, personnel action forms, onboarding documents, student applications, student records). A policy will allow the University to create automated workflows and reduce the number of paper transactions. ISLG is now working with campuses to identify and implement e-signatures for high volume, high priority transactions.

Moved by Trustee Arvanites and seconded by Trustee Clarke, and following discussion, the item was unanimously approved for submission to the Board.

4. Naming of The Mildred Hernton Endowed Award at Eugenio Maria De Hostos Community College.

5. Naming of The Rita E. Hauser Human Rights Program at Hunter College.

6. Naming of John W. Pereira Performing Arts Classroom at Queens College.

7. Naming of The New York Community Trust Scholarship at The School of Public Health and Health Policy.
Vice Chancellor Brigette Bryant presented for approval consideration, four (4) naming opportunities gifts—funds to be named after contributor.

Committee Chair Cortés-Vázquez asked, “is The New York Community Trust Scholarship a one-time scholarship and how many students can benefit from the $25,000 dollars?” Vice Chancellor Bryant explained it is a one-time scholarship and more often than not one student will benefit.

Moved by Trustee Arvanites and seconded by Trustee Clarke, and following discussion, items I.B.4 through I.B.7 were unanimously approved for submission to the Board.

20. Transfer Appointment of Dr. Stephanie Luce, Associate Professor, Dr. Penny Lewis, Assistant Professor, Dr. Kafui Abolde Attoh, Assistant Professor, and James G. Steele, Distinguished Lecturer, from the School of Professional Studies to the CUNY School of Labor and Urban Studies. SLU Associate Dean Gladys Palma de Schrynemakers asked the Committee to approve the transfer appointments of Dr. Stephanie Luce, Associate Professor, Dr. Penny Lewis, Assistant Professor, Dr. Kafui Abolde Attoh, Assistant Professor, and James G. Steele, Distinguished Lecturer, from the School of Professional Studies to the CUNY School of Labor and Urban Studies. The aforementioned faculty are exemplary scholars and practitioners in their fields of labor and urban studies. Each faculty member brings tremendous pedagogical and theoretical expertise and will greatly enhance the educational experience of SLU students.

Prof. Kerin Coughlin asked, “has there been any analysis of the impact of full-time faulty loss at the School of Professional Studies (SPS)?” SLU Associate Dean Palma de Schrynemakers stated that she cannot speak to SPS but it makes sense to move SLU faculty as the School is moving to be a standalone college.

IVC Egan concluded by stating she will reach out to SPS about their hiring processes concerning new faculty hires.

Moved by Trustee Arvanites and seconded by Trustee Clarke, and following discussion, the item was unanimously approved for submission to the Board.

21. Appointment of Glenda G. Grace, Esq., as Senior Vice Chancellor of Institutional Affairs, Strategic Advancement and Special Counsel at The City University of New York.

22. Appointment of Maite Junco as Vice Chancellor for Communications and Marketing at The City University of New York.

IVC Egan asked the Committee to approve the executive level appointments of Glenda G. Grace, Esq. as Senior Vice Chancellor of Institutional Affairs, Strategic Advancement and Special Counsel and Maite Junco as Vice Chancellor for Communications and Marketing at the Central Office.

Committee Chair Cortés-Vázquez stated that she is proud and happy to have both distinguished individuals join The Central Office.

Moved by Trustee Clarke and seconded by Trustee Arvanites, and following discussion, items I.B.21 and I.B.22 were unanimously approved for submission to the Board.

Committee Chair Cortés-Vázquez moved to adjourn the meeting. The motion was seconded by Committee Vice Chair Sunshine and the meeting was adjourned at 6:06 p.m.